

AIRPORT BOARD OF TRUSTEES  
May 11, 2026  
SPENCER, IOWA

The Airport Board of Trustees of the City of Spencer, Iowa, met on the 11<sup>th</sup> day of May, 2026, at 3:00 o'clock P.M., regular session in the Upstairs Conference Room, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Airport Board of Trustees.

The meeting was called to order by Chair, Don Schoorman, and the roll being called, there were present:

PRESENT: Norris, Veit, Peterson, Steffen, Schoorman  
ABSENT: None

It was moved by Board Member Norris, seconded by Board Member Steffen to approve the minutes of April 13, 2026. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Norris, seconded by Board Member Veit to approve the Claims, as presented for payment. The motion was declared carried when all Board Members present voted aye on voice call vote.

The Board discussed Dakota Air Spray Lease Renewal and made a recommendation to lease Dakota Air Spray for an additional 3 years with a continuous month-to-month lease with a 15% increase.

It was moved by Board Member Steffen, seconded by Board Member Peterson to Approve Advanced Door System as Subcontractor for the 2025 8-Plex T-Hangar Project. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Steffen, seconded by Board Member Peterson to Approve Leasehold Mortgage for Montauk Holdings. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Peterson, seconded by Board Member Veit to Approve 2026 Airfield Vegetation Control Services with Tiger Lawn Pride for \$6,800. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Veit, seconded by Board Member Norris to Approve Pay Estimate #3 for the 2025 8-Plex T-Hangar

Project to Graves Construction for \$86,032. The motion was declared carried when all Board Members present voted aye on voice call vote.

The Board discussed the upcoming Flight Breakfast scheduled for Sunday, June 14, 2026, at the Spencer Municipal Airport. Key discussion items included:

- Insurance coverage for the event.
- Liability waivers for aircraft rides.
- City-provided dumpsters for waste management.
- Participation from the Black Knights Car Club.
- Displaying snow removal equipment for public viewing.

The breakfast will be served from the East Hangar. Volunteers are needed to assist with the event.

Public Works Director Mark White discussed Dakota Ag maintenance items and the schedule for quarterly inspections. Additionally, board member Tim Steffen provided an update regarding his recent attendance at the airport conference.

Leading Edge Aviation Checked on the hangar project, and everything is progressing well.

Items for Future Agenda:

- Pricing for New Hangar.

It was moved by Board Member Peterson and seconded by Board Member Norris to adjourn at 3:38 P.M. The motion was declared carried when all Board Members present voted aye on voice call vote.

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Don Schoorman, Chair

ATTEST:

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Mary Beth  
City Clerk