Regular Spencer Golf Course Board Meeting

Monday, June 1, 2026
5:00 PM
Main Conference Room, City Hall
101 W. 5th Street
Spencer, Iowa

Agenda

1. **Roll Call**
   Tigges, Jostand, Rupert, Essick, Muilenburg

2. **Motion Adoption**

   A. Approve Golf Board Minutes of May 04, 2026

   B. Approve Golf Claims 05/05/2026-06/01/2026

3. **New Business**

   A. Cart Path Project

4. **Old Business**

   A. Landscaping

   B. Adapt a Flower Bed

   C. Rules and Policies Sign

5. **Golf Superintendent Report**
   (no action to be taken)

   A. Email Version Sent Prior to Meeting

6. **Adjourn**

SPENCER MUNICIPAL GOLF COURSE BOARD

MAY 4th, 2026
SPENCER, IOWA

The Spencer Municipal Golf Course Board of the City of Spencer met on the 4th day of May at 5:00 o'clock P.M., pursuant to law, to the adjournment and to the rules of said Board in the City Hall Main Conference Room. Chairperson, Cindy Tigges called the meeting to order and the following Board Members were present:

Present: Rupert, Tigges, Jostand, Essick, Muilenburg
Absent: None

It was moved by Board Member Jostand, seconded by Board Member Rupert to approve the minutes of the Spencer Municipal Golf Course Board of May 04, 2026 as submitted to the Board. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Jostand, seconded by Board Member Muilenburg to approve the 0/2/03/26 – 05/04/26 claims as submitted to the Board. The motion was declared carried when all Board Members present voted aye on voice call vote.

Discussion:

- Rules & Polices Landscaping Sign
- Season Pass Drive
- Donor Board

Items for Future Agendas include:

- None

Golf superintendent report:

- Course/Grounds update
- Clubhouse/Staff update

It was moved by Board Member Muilenburg, seconded by Board Member Essick to adjourn the meeting of the Spencer Municipal Golf Course Board at 5:41 P.M. The motion was declared carried when all Board Members present voted aye on voice call vote.

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Cindy Tigges, President

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Angie Nairn, Recording Secretary

Golf Claims 06/01/2026
By Vendor Name

Spencer, IA

Payment Dates 5/5/2026 - 6/1/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 00150 - 154i, LLC					
154i, LLC	2142	05/01/2026	website	001-5-440-64020	385.00
				Vendor 00150 - 154i, LLC Total:	**385.00**
Vendor: 01060 - Amazon Capital Services					
Amazon Capital Services	1J3F-JRDN-4TXH-2	11/18/2025	Scanners - multiple departme…	001-5-440-65060	280.86
				Vendor 01060 - Amazon Capital Services Total:	**280.86**
Vendor: 01130 - Arnold Motor Supply LLP					
Arnold Motor Supply LLP	01NV422547	05/11/2026	fuel filter	001-5-440-63500	5.27
			Vendor 01130 - Arnold Motor Supply LLP	**Total:**	**5.27**
Vendor: 03195 - Atlantic Coca-Cola Bottling Company					
Atlantic Coca-Cola Bottling C…	1000058867	04/03/2026	Soda for clubhouse	001-5-440-65033	307.15
Atlantic Coca-Cola Bottling C…	1000076659	04/17/2026	Soda for clubhouse	001-5-440-65033	521.55
				Vendor 03195 - Atlantic Coca-Cola Bottling Company Total:	**828.70**
Vendor: 01117 - Black Hills Energy					
Black Hills Energy	3814602095-Apr26	05/19/2026	220 12th st sw - golf	001-5-440-63711	219.67
			Vendor 01117 - Black Hills Energy	**Total:**	**219.67**
Vendor: 19060 - Bomgaars					
Bomgaars	37943820	05/11/2026	TAPE, PKGNG, SCOTCH, 6P	001-5-440-63200	170.79
			Vendor 19060 - Bomgaars	**Total:**	**170.79**
Vendor: 04089 - Doll Distributing					
Doll Distributing	2034463	05/07/2026	Beer for sale	001-5-440-65031	1,014.95
Doll Distributing	2040565	05/14/2026	Beer for sale	001-5-440-65031	1,177.80
				Vendor 04089 - Doll Distributing Total:	**2,192.75**
Vendor: 05065 - Emmetsburg Reporter Democrat					
Emmetsburg Reporter Democ…	43026	04/30/2026	Golf Tab	001-5-440-64020	320.00
			Vendor 05065 - Emmetsburg Reporter Democrat	**Total:**	**320.00**
Vendor: 08059 - Harris Golf Cars Sales & Service					
Harris Golf Cars Sales & Service	01-400075	06/16/2025	Golf Cart Repair - Return	001-5-440-63500	-181.76
				Vendor 08059 - Harris Golf Cars Sales & Service Total:	**-181.76**
Vendor: 09141 - Iowa Fairway Finder					
Iowa Fairway Finder	51926	05/19/2026	Advertising	001-5-440-64020	200.00
				Vendor 09141 - Iowa Fairway Finder Total:	**200.00**
Vendor: 09073 - Iowa Information Inc					
Iowa Information Inc	INV0003410	05/01/2026	DIS Golf Guide	001-5-440-64020	169.00
			Vendor 09073 - Iowa Information Inc	**Total:**	**169.00**
Vendor: 39061 - Jay-Lan LLC					
Jay-Lan LLC	4086	05/01/2026	Big Rolls of Sod	001-5-440-63200	1,600.00
				Vendor 39061 - Jay-Lan LLC Total:	**1,600.00**
Vendor: 39060 - JCL Solutions Spencer Office Supplies					
JCL Solutions Spencer Office S…	2034012-1	05/06/2026	Trash Bags	001-5-440-65070	45.24
JCL Solutions Spencer Office S…	2035426	05/06/2026	Toilet Cleaner	001-5-440-65070	39.36
				Vendor 39060 - JCL Solutions Spencer Office Supplies Total:	**84.60**
Vendor: 10056 - Johnson Brothers Beverages					
Johnson Brothers Beverages	1080009	05/06/2026	Beer for sale	001-5-440-65031	100.40
Johnson Brothers Beverages	1080023	05/06/2026	Beer for sale	001-5-440-65031	415.25
Johnson Brothers Beverages	137843	05/08/2026	Beer for sale credit	001-5-440-65031	-100.40
Johnson Brothers Beverages	1080386	05/13/2026	Beer for sale	001-5-440-65031	541.70
				Vendor 10056 - Johnson Brothers Beverages Total:	**956.95**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 11014 - KIWA					
KIWA	41626	04/20/2026	Radio Advertising	001-5-440-64020	60.00
			Vendor 11014 - KIWA	**Total:**	**60.00**
Vendor: 11057 - KUOO/KUQQ/KUYY-FM					
KUOO/KUQQ/KUYY-FM	26041005	04/30/2026	Radio Advertising	001-5-440-64020	441.00
			Vendor 11057 - KUOO/KUQQ/KUYY-FM	**Total:**	**441.00**
Vendor: 13150 - Midwest Turf & Irrigation Pattlen Enterprises Inc					
Midwest Turf & Irrigation Patt…	3962755-00	05/05/2026	V Belt	001-5-440-63500	68.22
			Vendor 13150 - Midwest Turf & Irrigation Pattlen Enterprises Inc	**Total:**	**68.22**
Vendor: 13151 - Midwest Turf Support					
Midwest Turf Support	26-0108	04/28/2026	Sweet Heat 5g Case 0-0-2	001-5-440-65010	1,095.00
			Vendor 13151 - Midwest Turf Support	**Total:**	**1,095.00**
Vendor: 14042 - New Cooperative Inc					
New Cooperative Inc	520577	05/01/2026	Gasahol	001-5-440-63310	1,569.05
New Cooperative Inc	520577	05/01/2026	Fieldmstr Dyed DSL	001-5-440-63310	1,470.10
New Cooperative Inc	520577	05/01/2026	Gas State Tax	001-5-440-63310	128.40
			Vendor 14042 - New Cooperative Inc	**Total:**	**3,167.55**
Vendor: 02086 - Northern Lights Distributing Inc					
Northern Lights Distributing Inc	678226	05/07/2026	Food for Sale	001-5-440-65032	391.46
			Vendor 02086 - Northern Lights Distributing Inc	**Total:**	**391.46**
Vendor: 14040 - NSG LLC					
NSG LLC	83281	05/07/2026	Mason Sand	001-5-440-63200	254.34
NSG LLC	83282	05/07/2026	Mason Sand	001-5-440-63200	253.26
NSG LLC	83283	05/07/2026	Mason Sand	001-5-440-63200	257.40
NSG LLC	83285	05/07/2026	Mason Sand	001-5-440-63200	270.72
NSG LLC	83289	05/07/2026	Mason Sand	001-5-440-63200	257.58
NSG LLC	83280	05/10/2026	Mason Sand	001-5-440-63200	253.08
NSG LLC	83284	05/10/2026	Mason Sand	001-5-440-63200	262.26
NSG LLC	83292	05/10/2026	Mason Sand	001-5-440-63200	253.26
NSG LLC	83288	05/14/2026	Mason sand	001-5-440-63200	263.70
			Vendor 14040 - NSG LLC	**Total:**	**2,325.60**
Vendor: 16083 - Plumbing & Heating Wholesale Inc					
Plumbing & Heating Wholesal…	4119130-00	05/04/2026	PVC Pipe 2"	001-5-440-63200	193.40
			Vendor 16083 - Plumbing & Heating Wholesale Inc	**Total:**	**193.40**
Vendor: 19220 - Spencer Daily Reporter					
Spencer Daily Reporter	230860	02/27/2026	Progress Edition Ad - All Depar…	001-5-440-64020	47.72
			Vendor 19220 - Spencer Daily Reporter	**Total:**	**47.72**
Vendor: 19270 - Spencer Municipal Utilities					
Spencer Municipal Utilities	1135104-Apr26	05/19/2026	1809 grand plaza dr -electric	001-5-440-63710	621.02
Spencer Municipal Utilities	1135104-Apr26	05/19/2026	1320 4th ave sw - clubhouse - …	001-5-440-63710	383.85
Spencer Municipal Utilities	1135104-Apr26	05/19/2026	220 12th st sw - golf course - e…	001-5-440-63710	113.10
Spencer Municipal Utilities	1135104-Apr26	05/19/2026	1400 4th ave sw - golf course -…	001-5-440-63710	105.32
Spencer Municipal Utilities	1135104-Apr26	05/19/2026	220 12th st sw - golf course - …	001-5-440-63740	40.00
Spencer Municipal Utilities	1135104-Apr26	05/19/2026	1320 4th ave sw - clubhouse -…	001-5-440-63740	54.28
Spencer Municipal Utilities	1135104-Apr26	05/19/2026	1320 4th ave sw - clubhouse - …	001-5-440-63741	75.47
Spencer Municipal Utilities	1135104-Apr26	05/19/2026	220 12th st sw - golf course - s…	001-5-440-63741	41.09
Spencer Municipal Utilities	1135157-Apr26	05/19/2026	1320 4th ave sw - golf course	001-5-440-63730	162.34
			Vendor 19270 - Spencer Municipal Utilities	**Total:**	**1,596.47**
Vendor: 00098 - Spencer Radio Group					
Spencer Radio Group	MC-12604142343	04/30/2026	Radio Ad	001-5-440-64020	120.00
			Vendor 00098 - Spencer Radio Group	**Total:**	**120.00**
Vendor: 19334 - Spencer Trophy & Awards					
Spencer Trophy & Awards	23174	10/15/2025	HOLE IN ONE BRASS PLATES	001-5-440-65070	9.00
			Vendor 19334 - Spencer Trophy & Awards	**Total:**	**9.00**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 18096 - SS Morton, Inc.					
SS Morton, Inc.	3190	05/01/2026	.375 ACRYLIC SUBSTRATE DO…	001-5-440-63100	2,205.00
				Vendor 18096 - SS Morton, Inc. Total:	**2,205.00**
Vendor: 20016 - The Lakes News Shopper					
The Lakes News Shopper	Advertisement	04/28/2026	Advertisement	001-5-440-64020	85.00
				Vendor 20016 - The Lakes News Shopper Total:	**85.00**
Vendor: 21070 - The Water Connection Inc					
The Water Connection Inc	308418	04/23/2026	Clubhouse Water	001-5-440-65033	36.00
			Vendor 21070 - The Water Connection Inc	**Total:**	**36.00**
Vendor: 19479 - Unity Point Health-St Luke's Occupational Medicine					
Unity Point Health-St Luke's O…	295815	05/01/2026	Pre-employment drug screeni…	001-5-440-64121	317.00
			Vendor 19479 - Unity Point Health-St Luke's Occupational Medicine	**Total:**	**317.00**
Vendor: 22023 - VanWall Equipment Inc					
VanWall Equipment Inc	6858520	04/14/2026	John Deere Parts	001-5-440-63500	266.15
				Vendor 22023 - VanWall Equipment Inc Total:	**266.15**
Vendor: 22064 - Visa (Admin)					
Visa (Admin)	7687 041226	05/06/2026	7687 Dir Screen Pre Employm…	001-5-440-65990	19.95
Visa (Admin)	7687 041226	05/06/2026	7687 Dir Screen Pre Employm…	001-5-440-65990	19.95
Visa (Admin)	7687 041226	05/06/2026	7687 Dir Screen Pre Employm…	001-5-440-65990	19.95
			Vendor 22064 - Visa (Admin)	**Total:**	**59.85**
Vendor: 22066 - Visa (Golf)					
Visa (Golf)	2316 041226	05/06/2026	2316 Walmart Supplies	001-5-440-65032	22.89
Visa (Golf)	2316 041226	05/06/2026	2316 Walmart TV	001-5-440-65040	297.46
Visa (Golf)	2316 041226	05/06/2026	2316 Walmart Supplies	001-5-440-65060	98.10
			Vendor 22066 - Visa (Golf)	**Total:**	**418.45**
Vendor: 25000 - Zimco Supply					
Zimco Supply	INV-05881	04/23/2026	copper sulphate	001-5-440-65010	150.00
			Vendor 25000 - Zimco Supply	**Total:**	**150.00**
				Grand Total:	**20,284.70**

Report Summary

Fund Summary

Fund		Expense Amount	Payment Amount
001 - GENERAL FUND		20,284.70	20,406.46
	Grand Total:	**20,284.70**	**20,406.46**

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-5-440-63100	BUILDING MAINT & REP...	2,205.00	2,205.00
001-5-440-63200	GROUNDS MAINT & REP...	4,289.79	4,289.79
001-5-440-63310	VEHICLE OPERATIONS - ...	3,167.55	3,167.55
001-5-440-63500	EQUIPMENT MAINT & R...	157.88	339.64
001-5-440-63710	UTILITES - ELECTRIC	1,223.29	1,223.29
001-5-440-63711	UTILITIES - GAS	219.67	219.67
001-5-440-63730	TELECOMMUNICATION ...	162.34	162.34
001-5-440-63740	UTILITIES - WATER	94.28	94.28
001-5-440-63741	UTILITIES - SEWER	116.56	116.56
001-5-440-64020	ADVERTISING EXPENSE	1,827.72	1,767.72
001-5-440-64121	DRUG TESTING	317.00	317.00
001-5-440-65010	CHEMICALS	1,245.00	1,245.00
001-5-440-65031	BEER EXPENSE	3,149.70	3,149.70
001-5-440-65032	FOOD EXPENSE	414.35	414.35
001-5-440-65033	BEVERAGE EXPENSE	864.70	864.70
001-5-440-65040	MINOR EQUIPMENT	297.46	297.46
001-5-440-65060	OFFICE SUPPLIES	378.96	378.96
001-5-440-65070	OPERATING SUPPLIES	93.60	93.60
001-5-440-65990	MISCELLANEOUS EXPEN...	59.85	59.85
	Grand Total:	**20,284.70**	**20,406.46**

Project Account Summary

Project Account Key		Expense Amount	Payment Amount
None		20,284.70	20,406.46
	Grand Total:	**20,284.70**	**20,406.46**