

Regular Spencer City Council Meeting
August 17, 2026
Spencer, Iowa

The meeting was called to order by Mayor Wunschel, in the Chair and the roll being called, the following Council Members were present:

Present: Tom Nelson, David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler

Absent: None

Presentations:

Sheriffa Jones, Executive Director, Spencer Chamber Update

It was motioned by Council Member Reit, seconded by Council Member Nelson, to Approve Items on the Consent Agenda as follows:

1. Approve City Council Minutes of August 3, 2026
2. Licenses: Approve Ownership Update for Norton Decor LLC, New Class C Retail Alcohol License for Riverside Events, Renewal of Class B Retail Alcohol License for Dollar General Store #30342, Renewal of Class C Retail Alcohol License for The Hen House & Peckish at the Hen House; Subject to Final Approval by Local Police and Fire Department and the Iowa ABD
3. Approve Cotton-Grave Farm Management to execute U.S. Department of Agriculture FSA Document
4. Approve Pay Estimate No. 1 for 2026 RISE PCC Paving Project Contract No. 1 with DeLoss Construction for \$411,298.96
5. Approve Pay Estimate No. 1 for 2026 RISE PCC Paving Project Contract No. 2 with DeLoss Construction for \$46,031.71
6. Approve Pay Estimate No. 3 for 2026 Splash Pad at Riverview Park Project to Woodruff Construction for \$157,797.27
7. Approve Memorandum of Understanding with Northwest Iowa RSVP
8. Approve Right of Way Permit Application for Weasy's Lounge & Grille on Wednesday, September 9, 2026

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Nelson, Lyons, Moser, Vermeer, Beehler, Reit, Peterson

Nays: None

Whereupon, the Mayor declared the motion duly carried.

The Mayor announced that this was the time and place set for a Public Hearing on Proposed Plans and Specifications, Form of Contract and Estimate of Cost for 2026 Municipal Golf Course Cart Path HMA Overlay Project;

The Mayor declared the public hearing open.

Written comments were filed by the following:

None

Oral comments were made by the following:

None

The Mayor declared the public hearing closed.

It was motioned by Council Member Lyons, seconded by Council Member Beehler, to Approve **Resolution No. 6773 Resolution Approving and Confirming Plans, Specifications, Form of Contract and Estimate of Cost for the 2026 Municipal Golf Course Cart Path HMA Overlay Project**; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Tom Nelson, David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler

Nays: None

Whereupon, the Mayor declared the motion duly carried.

It was motioned by Council Member Lyons, seconded by Council Member Peterson, to Approve **Resolution No. 6774 Resolution Awarding Contract for the 2026 Municipal Golf Course Cart Path HMA Overlay Project (Blacktop Service Company, \$241,134.00)**; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Tom Nelson, David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler

Nays: None

Whereupon, the Mayor declared the motion duly carried.

The Mayor announced that this was the time and place set for a Public Hearing on Community Development Block Grant Disaster Recovery (CDBG-DR) Buyout/Demolition Application and the Community Development Housing Needs Assessment;

The Mayor declared the public hearing open.

Written comments were filed by the following:

None

Oral comments were made by the following:

None

The Mayor declared the public hearing closed.

It was motioned by Council Member Beehler, seconded by Council Member Moser, to Approve **Resolution No. 6775 Resolution in Support of the Buyout and Restoration of the Area Encompassing Tracts of Land Described as Adjacent to the Little Sioux River, and Confluence of the Little Sioux & Ocheydan River Across the Northwest, Southwest, and Southeast Quadrants to Natural Open Space**; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Tom Nelson, David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler

Nays: None

Whereupon, the Mayor declared the motion duly carried.

It was motioned by Council Member Lyons, seconded by Council Member Moser, to Approve **Resolution No. 6776 Resolution Adopting a Citizen Participation Plan for Community Development Block Grant (CDBG) Program Participation**; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Tom Nelson, David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler

Nays: None

Whereupon, the Mayor declared the motion duly carried.

It was motioned by Council Member Reit, seconded by Council Member Peterson, to Approve Purchase of Nine (9) In-Car Computer Replacements for Police Department from Karl Emergency Vehicles & Apparel for \$32,355.00. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was motioned by Council Member Nelson, seconded by Council Member Reit, to Approve **Resolution No. 6777 Resolution Approving Quote for the 2026 Intake Replacement Project to Marlin Concrete for \$70,519.60**; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named

Council Members voted:

Ayes: Tom Nelson, David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler

Nays: None

Whereupon, the Mayor declared the motion duly carried.

It was motioned by Council Member Reit, seconded by Council Member Peterson, to Approve **Resolution No. 6778 Resolution Designating the Finance Director as a City Officer Authorized to Issue Visa Cards to Other Designated Officers and Employees**; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Tom Nelson, David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler

Nays: None

Whereupon, the Mayor declared the motion duly carried.

It was motioned by Council Member Peterson, seconded by Council Member Nelson, to Approve **Resolution No. 6779 Resolution Amending the City of Spencer Employee Handbook Regarding Weapons Policies**; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Tom Nelson, David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler

Nays: None

Whereupon, the Mayor declared the motion duly carried.

It was motioned by Council Member Moser, seconded by Council Member Peterson, to Approve **Resolution No. 6780 Resolution to Provide for a Notice of Hearing on Proposed Plans, Specs, Form of Contract and Estimate of Cost for the 2026 4th Avenue West Drainage Project (Letting Date: September 3, 2026 and Hearing Date: September 8, 2026)**; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Tom Nelson, David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler

Nays: None

Whereupon, the Mayor declared the motion duly carried.

Finance Director's Report:

- A. Street Finance Report
- B. Outstanding Obligations Report
- C. July Investment Report
- D. July Finance Director Report

Engineering Report:

City Manager's Report:

Mayor's Report:

It was motioned by Council Member Reit, seconded by Council Member Vermeer, to Approve the Following Board and Commission Appointments. The motion was declared carried when all Council Members present voted aye on voice call vote.

- Civil Service Commission, Michael Wimmer, Term Expires June 30, 2030
- Historic Preservation Commission, Steve Bomgaars, Term Expires June 30, 2029

Council/Committee Reports:

- A. Committee of the Whole Landfill Tour, Monday, 8/24/2026, 4:00 p.m.
- B. Committee of the Whole Meeting, Tuesday, 9/8/2026, 5:00 p.m. (E-Bikes & Commercial Roll Off Discussion)
- C. Regular City Council Meeting, Tuesday, 9/8/2026, 6:30 p.m.
- D. Committee of the Whole Meeting, Monday, 9/21/2026, 5:00 p.m. (Sewer Rates & Flood Insurance)
- E. Regular City Council Meeting, Monday, 9/21/2026, 6:30 p.m.

It was motioned by Council Member Peterson, seconded by Council Member Moser, to Approve Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business/Opportunity to Address the Council:

- Ann Ewoldt, 283 County Road B, Roseville, MN 55113 (Community cats)
- Kevin Swancutt, 220 E 1st St (Traffic lights)

It was motioned by Council Member Peterson, seconded by Council Member Vermeer, to Adjourn the meeting of the Spencer City Council at 7:20 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

Donavon Wunschel, Mayor

Attest:

Kellerie Burns, Deputy City Clerk

(Seal)

Vendor Name	7/20/2026 Payable Description	Total Payments
AgSource Cooperative Services	Testing	15.25
Airgas North Central	Supplies	647.95
Alliant Energy/ILP	Street Lights	215.40
Alpha Wireless Communications Co	Repairs	1990.97
Amazon Capital Services	Supplies	1709.27
American Legal Publishing	Supplies	441.00
Animal Medical Center PC Hartley/Spencer	animal impound	2127.00
Arnold Motor Supply LLP	Rental	1057.64
Atlantic Coca-Cola Bottling Company	Supplies	1719.20
Authorize.net	Credit Card Fees	345.10
BD Construction Services LLC	Supplies	2124.80
Black Hills Energy	mo utility charges	2343.92
Blueglobes LLC	Supplies	364.32
Boji Portable Toilets	Portable Toilet Cleaning	1400.00
Bolton & Menk Inc	Splash Pad	25694.00
Bomgaars	FUEL	302.37
Buds Service Inc	Towing	825.00
Builders Sharpening & Service	Service	399.20
C & B Operations LLC	Supplies	1107.45
C & D Used Oil Services LLC	Supplies	215.00
C.W. Suter Services	Repairs	734.84
Carroll Construction Supply	Supplies	623.68
Cemstone Concrete Materials	Concrete	1279.50
Certified Testing Services Inc	Testing	189.00
CivicPlus	Service	3776.72
Clarke Mosquito Control Products Inc	Supplies	5731.00

Clay County Auditor	Monthly Share of Local Option Sales Tax- Aug 2026	34707.17
Clay County Fair	CCF HPC Photo Entry	335.00
Clover Network LLC	Credit Card Fees	90.90
Consumers Lumber Company	Tool	44.99
Culligan of Spencer	Supplies	247.13
Custom Welding & Repair Inc	Repairs	1042.16
DeLoss Construction Inc	RISE Contract #1 Pay Est. #1	457330.67
Demco	Supplies	127.16
Doll Distributing	Supplies	1229.20
Ecolab Pest Elimination	pest control	212.18
Elliott Equipment Company	Service	566.29
Emmetsburg Swanson Hardware	Supplies	100.48
Fareway Stores Inc #788	Supplies	26.97
Farmers Trust & Savings Bank	Bank fee	25.00
Feld Fire	Supplies	240.80
Fleetpride Inc	parts for fender for # 806	403.56
Fuller, Diane	Sidewalk Grant	903.00
G W Pete Howe Sanitation Inc	Porta Potty	31.00
Galens Pro Mow LLC	Parts	105.30
Gordon Flesch Company Inc	Service	71.00
Graettinger Hardware	Supplies	178.62
Graettinger Market	Supplies	23.87
Graves Construction Co. Inc	2025 SPW T-Hangar Est. #5	395283.80
Hallett Materials	Supplies	1363.83
Hansen Concrete Co.	Concrete	2494.00
Heartland Tire	Service	7754.04
Hy-Vee Food Stores	Supplies	52.10
I & S Group Inc	CIP Kickoff & Scope validation, construction docs	6015.00
Ingram Library Services	Books	2852.08
Iowa Communication Networks	telecommunications	10.75
JCL Solutions Spencer Office Supplies	Supplies	703.42
Johnson Brothers Beverages	Supplies	353.10
Kanopy Inc	Kanopy-digital videos	174.00
Kapps Fire Extinguisher Sales and Services	Inspection	1271.95
Kolb Electric	Service	224.65
KUOO/KUQQ/KUYF-FM	Advertising	441.00
Larry Lair Excavating Inc	Repairs	280.00
Lawson Products, Inc.	Supplies	82.88
Loffler Companies Inc	Quarterly Payment	301.99
McClure Engineering Co	Study	162977.10
Menards -Spencer	Supplies	1212.20
Meyer Home Improvement	Supplies	3525.00
Michael Todd & Company	Signs	1158.81
Midwest Ag & Urban	Equipment	1165.00
Midwest Turf & Irrigation	Equipment	433.74
Midwestern Mechanical of Iowa Inc	Service	250.00
MissionSquare Retirement - 457	ICMA	545.00
Mr Drain Man LLC	Service	235.00
Napa Auto Parts	Tool	2101.15
New Cooperative Inc	Fuel	39917.92
North Central International, LLC	Parts	1849.22
Northern Lights Distributing Inc	Supplies	1104.88
Northern Safety & Industrial Co	Supplies	111.36
Northwest Iowa League of Cities	Meeting	225.00
Ortiz, Deb	Refund	34.00
OverDrive Inc	digital content	528.36
Peterbilt of Sioux City	Parts	63.53
Phelps Uniform Specialists, Inc.	rugs and mats	439.94
Plumbing & Heating Wholesale Inc	Service	196.72
Pomp's Tire Service, Inc	Parts	3074.22
POSM Software LLC	Service	3250.00
Productivity Plus Account/Spencer Red Power	Parts	189.95
Quadient Finance USA Inc	postage replenishment	600.00
R & R Products Inc	Repairs	285.08
Recon Proz LLC	Repairs	75.00
Rent All Inc	Rental	1083.50
Rigby Lawn & Tree Service	Nuisance Abatement Mowing - July 2026	680.00
River Valley Telecommunications Coop	Phone & Internet	167.76
Schumacher Elevator Co	Maintenance	607.95

Secure Shred Solutions LLC	shredding	110.00
Seiler Instrument & Manufacturing Co. Inc.	Service	1949.30
Sherwin Williams	Acetone	273.19
Shine Brothers Inc	Process cardboard	9114.05
Spencer Community Schools	Monthly Share of Local Option Sales Tax- Aug 2026	67892.92
Spencer Daily Reporter	Advertising	530.11
Spencer Media Group	Advertising	500.00
Spencer Municipal Band	FY2027 Grant Application	9000.00
Spencer Office Supplies	Supplies	127.00
Stanley Family Chiropractic	Drug Tests	111.00
Stryker	AED	4086.04
Summit Fire Protection	Inspection	292.45
T Johnson Electric	Service	7989.51
Tailored Graphics LLC	Supplies	1600.00
The Water Connection Inc	Supplies	262.00
Tiger Pride Lawn Care LLC	Service	3725.00
Vander Haags Inc	Parts	481.16
Vans Sanitation Inc	recycling expense	2564.55
Veolia Water North America	operating contract	87642.41
Versluis, Kelly	Sidewalk Grant	215.00
Wiley Electric	Service	3856.89
Wilkins Industries Inc	Parts	1818.71
Winther Stave & Company LLP	ARPA Audit	4000.00
Woodruff Construction	Original Contract Price	157797.27
Ziegler	Parts	473.79
Zimco Supply	Repairs	82.00
Zoobean, Inc	Subscription	1030.84
Grand Total		1570693.20

Fund Summary	
Fund	Payment Amount
001 - GENERAL FUND	57178.92
045 - LIBRARY RESERVE	6015.00
052 - FIRE RESERVE	7989.51
055 - SIDEWALK RESERVE	1118.00
085 - HOTEL/MOTEL TAX	9000.00
110 - ROAD USE TAX	15869.80
115 - GROUP INSURANCE	545.00
124 - LOCAL OPTION SALES TAX	95050.09
130 - EMERGENCY MGMT/FEMA	43.78
300 - CAPITAL IMPROVEMENT	395283.80
301 - 4TH AVE WEST RISE PROJECT	46031.71
302 - SOUTH TECHNICAL PARK RISE PROJECT	411298.96
303 - SPLASH PAD PROJECT	183680.27
620 - SANITARY SEWER	91270.08
625 - SANITARY SEWER RESERVE	1949.30
627 - 2026 SAN SEW TREAT, DEST, SW CIP	162977.10
660 - AIRPORT ENTERPRISE	8004.68
670 - SOLID WASTE	19336.16
673 - LANDFILL	21835.64
690 - REGIONAL COLLECTION CENTE	292.45
745 - GOLF COURSE	10636.04
949 - CENTRAL GRAGE	973.95
950 - FUEL EQUIPMENT	24312.96
Grand Total:	1570693.20

<u>July 2026 Receipts</u>	Monthly Revenue
Fund	Period Activity
001 - GENERAL FUND	329075.31
020 - PROPERTY INSURANCE	1742.82
040 - CEMETERY RESERVE	118.27
041 - RIVERSIDE COLUMARIUM	117.81
045 - LIBRARY RESERVE	214.10
047 - COMMUNICATION CENTER RES	229.29
049 - DRUG EDUCATION	139.01

050 - POLICE RESERVE	1108.27
052 - FIRE RESERVE	15044.12
054 - STR IMP RESERVE	5372.98
055 - SIDEWALK RESERVE	1692.00
056 - PARK RESERVE	650.55
059 - TREES FOREVER	16.16
060 - SRTS RESERVE	31052.02
061 - ECONOMIC DEVELOPMENT	3071.59
064 - CABLE TV	361.10
066 - PUBLIC WORKS EQUIPMENT	2218.45
068 - CITY HALL RESERVE	748.65
070 - STORM WATER DIST #1	4455.16
071 - STORM WATER DIST#2	3.70
080 - STORM SEWER RESERVE	3147.91
085 - HOTEL/MOTEL TAX	50509.31
087 - SPENCER CARES	973.03
089 - EMERGENCY FUND	3954.12
090 - QUALITY HSG INITIATIVE	10.40
091 - SUBSTANDARD HOUSING	1762.59
092 - TECHNOLOGY FUND	261.81
093 - ACCRUED BENEFITS	1018.21
110 - ROAD USE TAX	150531.12
112 - FICA/IPERS	8123.62
113 - WORK COMP	1143.15
115 - GROUP INSURANCE	53294.55
117 - CIVIL SERVICE	320.07
118 - POLICE PENSION	4161.44
119 - POLICE SPECIAL PROCEEDS	219.82
120 - FIRE PENSION	780.63
124 - LOCAL OPTION SALES TAX	274108.76
125 - T.I.F.	17230.84
127 - SALES TAX TIF	2216.79
130 - EMERGENCY MGMT/FEMA	1580516.60
162 - SSMID	454.78
200 - DEBT SERVICE	4595.97
300 - CAPITAL IMPROVEMENT	-509.00
301 - 4TH AVE WEST RISE PROJECT	0.00
302 - SOUTH TECHNICAL PARK RISE PROJECT	0.00
303 - SPLASH PAD PROJECT	20000.00
350 - CAPITAL IMP RESERVE	8876.91
500 - PERPETUAL CARE	2396.47
501 - RIVERSIDE TRUST	132.27
502 - COLUMBARIUM VAULT	154.90
503 - NORTHLAWN PERP CARE	625.18
504 - GRIFFIN TRUST	400.33
505 - LEACH TRUST	134.63
506 - HOEPPNER TRST	0.00
615 - WTP RESERVE	9090.16
620 - SANITARY SEWER	235857.73
625 - SANITARY SEWER RESERVE	5340.08
627 - 2026 SAN SEW TREAT, DEST, SW CIP	345466.00
630 - SEWER DEBT FEE	153173.01
635 - SEWER DEBT SINKING FUND	0.00
660 - AIRPORT ENTERPRISE	28034.37
661 - AIRPORT RESERVE	52418.48
670 - SOLID WASTE	245884.71
671 - SOLID WASTE RESERVE	13454.48
672 - TRANSFER STATION CLOSURE	137.76
673 - LANDFILL	205772.41
674 - LANDFILL RESERVES	24085.81
677 - LANDFILL PLANNING	3798.45
678 - ENVIRONMENTAL PROTECTION	2050.55
679 - LANDFILL POST CLOSURE	18080.07
680 - LANDFILL CLOSURE	13931.64
682 - ENVIRONMENTAL MANAGEMENT	2320.69
685 - CELL CONSTRUCTION RESERVE	8998.07
690 - REGIONAL COLLECTION CENTE	407.37
745 - GOLF COURSE	98614.20
746 - GOLF COURSE RESERVE	578.03
949 - CENTRAL GRAGE	0.00
950 - FUEL EQUIPMENT	7731.20
	4064203.84