

Regular Spencer City Council Meeting

Amended Agenda

Monday, August 3, 2026
6:30 PM
Council Chambers, City Hall
101 W. 5th Street
Spencer, Iowa

1. Pledge of Allegiance

2. Roll Call

3. Presentations

- A. Iowa Lakes Corridor

4. Consent Agenda

- A. Licenses: Approve Ownership Update for RL Fridley Theaters, Inc and Casey's Marketing Company; Approval Renewal of Class C Retail Alcohol License for 5:13 and Renewal of Class E Retail Alcohol License for Casey's Store #2902 and #2877, Subject to Final Approval by Local Police and Fire Department and the Iowa ABD
- B. Approve City Council Minutes of July 20, 2026
- C. Approve Purchase 2027 F-250 Truck and Snow Plow from Don Pierson Ford for \$66,350.00 for the Street Division FY 27 CIP Item
- D. Approve Purchase 2027 F-250 Truck and Snow Plow from Don Pierson Ford for \$65,370.00 for the WWTP FY 27 CIP Item
- E. Resolution Setting a Date for a Public Hearing on the Community Development Block Grant Disaster Recovery (CDBG-DR) Buyout/Demolition Application and the Community Development Housing Needs Assessment (Public Hearing, Monday, August 17, 6:30 p.m.)
- F. Approve Purchase of Toro Procore Aerifier for Spencer Municipal Golf Course (FY 27 CIP Item)
- G. Resolution Amending the City of Spencer Employee Handbook and Policies

5. New Business

- A. Resolution Authorizing and Approving the Write-Off of Uncollectible Accounts Receivable through Calendar Year 2023
- B. Resolution Approving Subaward Agreement Between Iowa Department of Homeland Security, Emergency Management and City of Spencer

- C. Resolution Awarding Contract for the 18th Street Trail Segment Project to Beck Excavating, Inc for \$73,737.50
- D. Resolution Authorizing Local Funding Match for Downtown Facade Update at 415 Grand Ave.
- E. Resolution Approving Preconstruction Agreement NO. 2026-4-129 for the Construction of the US 18/US71 Roundabout
- F. Resolution Approving and Authorizing a New 28 E Agreement with Clay County for the West 18th Street Bridge Replacement Improvement Project

6. Department Updates

- A. Planning
- B. Library
- C. Fire
- D. Golf
- E. Public Works
- F. Police
- G. Parks & Recreation
- H. Human Resources

7. Engineering Report

8. City Manager's Report

9. Mayor's Report

- A. Approve The Following Commission Appointments:
 - 1. Planning & Zoning Commission, Dakotah Goodvin, Term Expires June 30, 2029
 - 2. Library Board, Marti Bomgaars, Term Expires June 30, 2030
 - 3. Compensation Advisory Board, Ward 3, Jennifer Von Ehwegen, Term Expires June 30, 2032

10. Council/Committee Reports

- A. Regular City Council Meeting, 8/17/2026, 6:30 P.M.
- B. Committee of the Whole Meeting, 8/10/2026, 5:30 P.M. (e-bikes)

11. Approve Bills and Claims

- A. Approve Bills and Claims

12. Other Business/Opportunity to Address the Council

Any member of the public who would like to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name and address for the record. Statements or questions should be limited to 5 minutes.

13. Closed Session

- A. Closed Session Pursuant to Iowa Code Section 21.5 (1)(C) to Discuss Strategy with Counsel Concerning Litigation

14. Adjourn

Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa



City Council Agenda

Item Cover Page

To: 4.A

Meeting Date: August 3, 2026

Item Name: Licenses: Approve Ownership Update for RL Fridley Theaters, Inc and Casey's Marketing Company; Approval Renewal of Class C Retail Alcohol License for 5:13 and Renewal of Class E Retail Alcohol License for Casey's Store #2902 and #2877, Subject to Final Approval by Local Police and Fire Department and the Iowa ABD

Department Head Summary:

Finance Summary:

City Manager Comments:

Approvals:		
<table border="1"><tr><td>Mary Beth Breidinger, Clerk</td><td>Created -</td></tr></table>	Mary Beth Breidinger, Clerk	Created -
Mary Beth Breidinger, Clerk	Created -	

Attachments:
None

**Regular Spencer City Council Meeting
(Amended)
July 20, 2026
Spencer, Iowa**

The City Council of the City of Spencer, Iowa, met on July 6, 2026, at 6:30 PM, in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Wunschel, in the Chair and the roll being called, the following Council Members were present:

Present: Tom Nelson, David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler
Absent: None

Presentations:

Winther & Stave FY24/25 Audit Review, Dave Schmidt Presented the Audit Review

It was motioned by Council Member Reit, seconded by Council Member Nelson, to Approve Items on the Consent Agenda, as follows:

Approve City Council Minutes of July 6, 2026

Licenses: Approve Ownership Update for Dollar General Store, Brew Oil, LLC and Spencer Moose Lodge 496, all subject to final approval by Iowa Alcohol Beverages Division. Approve Device Retailer License for Cargo Express, Tobacco Vape & ECIG and C's Liquor

Approve Renewal of Daston Google Workspace Accounts

Approve Building Projects (Fire Department CIP FY27 Item)

Resolution No. 6759 Approving Fiscal Year 2026 Year End Transfers

Approve Quote for Replacement of 192 UV Bulbs with Z&M Enterprise, LLC for \$23,232 (FY27 CIP Item)

Approve Pay Estimate No. 5 for 2025 8-Plex Nest T-Hangar to Graves Construction Co., Inc, for \$100,702.85

Approve Public Use Right of Way Use Application for Bearded Dog Taproom, August 1, 2026

After due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Tom Nelson, David Lyons, Amy Moser, Jim Vermeer, Julie Beehler, Loren Reit, Becky Peterson
Nays: None

Whereupon, the Mayor declared the motion duly carried.

It was motioned by Council Member Moser, seconded by Council Member Beehler, to Approve **Resolution No. 6760 Amending Resolution No. 6748 Declaring Surplus and Authorizing Transfer**; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler
Nays: None

Whereupon, the Mayor declared the motion duly carried.

It was motioned by Council Member Lyons, seconded by Council Member Peterson, to Approve **Resolution No. 6761 Approving the Status Change and Pay Rate for Transfer Station Employee Stacy Grover**; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Tom Nelson, David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler
Nays: None

Whereupon, the Mayor declared the motion duly carried.

It was motioned by Council Member Reit, seconded by Council Member Peterson, to Approve Purchase of 20 Golf Carts from Speed's for a Total Price of \$115,177.80 (\$5,758.89 each); and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Tom Nelson, David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler
Nays: None

Whereupon, the Mayor declared the motion duly carried.

It was motioned by Council Member Reit, seconded by Council Member Moser, to Approve **Resolution No. 6762 Approving Proposal with Winther, Stave & Co., LLP to Serve as Independent Auditors for the City of Spencer, Iowa for the Fiscal Years Ending June 30, 2026, 2027, and 2028**; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Tom Nelson, David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler
Nays: None

Whereupon, the Mayor declared the motion duly carried.

It was motioned by Council Member Lyons, seconded by Council Member Peterson, to Approve **Resolution No. 6763 Approving Agreement with Kruse, Cate & Nelson, PC for the 2026 FEMA Culvert Rehabilitation Project**; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Tom Nelson, David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler
Nays: None

Whereupon, the Mayor declared the motion duly carried.

It was motioned by Council Member Lyons, seconded by Council Member Vermeer, to Approve **Resolution No. 6764 to Provide for a Notice of Hearing on Proposed Plans, Specs, Form of Contract and Estimate of Cost for the 2026 Municipal Golf Course Cart Path HMA Overlay Project (Letting Date: Aug 11, 2026 and Hearing Date: Aug 17, 2026)**; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Tom Nelson, David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler
Nays: None

Whereupon, the Mayor declared the motion duly carried.

Finance Director's Report:

- Treasurers Report to Council
- Finance Report — Debt Service Revenues Low
- General Fund - \$500k Under Budget
- Expenses — Most Under Budget

Engineering Report:

- Ross McWhirter, KCN Updates on Projects
- Wes Boyer, Bolton & Menk, Project Update Emailed

City Manager's Report:

- 18th St Trail
- Splash Pad Update - 10/16/26 Completion Date
- 404 Buyout Program Obligated
- Committee Meetings
- E Bikes Draft Ord.
- Waste Water Fees
- Landfill Visit - September
- Flock Cameras

- Local Buyout Program Moving Forward
- Theft and How it is Currently Handled to Prevent it From Happening Again

Mayor's Report:

- Thank you to City Staff for Work on Flood and Potential Businesses Coming to Town
- Progress on Goals Set by Council

Council/Committee Reports:

- A. City Council Photo, Monday 8/3/2026, 5:00 p.m.
- B. Committee of the Whole Meeting, Monday, 8/3/2026, 5:30 p.m. (Housing Study)
- C. Regular City Council Meeting, Monday, 8/3/2026, 6:30 p.m.
- D. Regular City Council Meeting, Monday, 8/17/2026, 6:30 p.m.

It was motioned by Council Member Peterson, seconded by Council Member Moser, to Approve Bills and Claims; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Tom Nelson, David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler
Nays: None

Whereupon, the Mayor declared the motion duly carried.

Other Business/Opportunity to Address the Council:

Ann Ewoldt, 283 County Road B, Roseville, MN, 55113 (Community Cats)
Kayla Koenig, 2 Walnut St, Sioux Rapids, IA, 50585 (Community Cats/TNR)

It was motioned by Council Member Peterson, seconded by Council Member Moser, to Adjourn the Meeting of the Spencer City Council at 7:47 o'clock P.M.; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Tom Nelson, David Lyons, Amy Moser, Loren Reit, Becky Peterson, Jim Vermeer, Julie Beehler
Nays: None

Whereupon, the Mayor declared the motion duly carried.

Donavon Wunschel, Mayor

Attest:

Mary Beth Breidinger, City Clerk

(Seal)

Vendor Name	7/20/2026 Payable Description	Total Payments
Advanced Door Systems	Repair	1685.00
AgSource Cooperative Services	Testing	15.25
Airgas North Central	Supplies	155.50
Allegiant Technology	Service	47.18
Alliant Energy/ILP	Utilities	213.61
Amazon Capital Services	Supplies	1383.86
Animal Medical Center PC	Animal Control	2023.49
Hartley/Spencer		
Arnold Motor Supply LLP	Parts	52.30
Atlantic Coca-Cola Bottling Company	Supplies	2214.89
BD Construction Services LLC	Crushed concrete	490.00
Ben's Lock Service	Parts	11309.85
Biblionix	Subscription	3080.00
Boji Portable Toilets	Rent & Service	200.00
Bomgaars	Supplies	998.54
Bound Tree Medical LLC	Supplies	332.37
Brightly Software, Inc.	Software	6007.15
Buds Service Inc	Towing	750.00
C & B Operations LLC	Service	539.78
C.W. Suter Services	Service	6589.00
Canon Financial Services LLC	Rental	150.05
Careys Electronics	Service	6832.14
Carpenter, Scott	sidewalk reimbursement	576.20
Carroll Construction Supply	Supplies	1817.00
Cemstone Concrete Materials	Concrete	1939.00
CHART	City of Spencer Contribution	20000.00
CivicPlus	Supplies	4459.52
Clay County Auditor	Monthly Share of Local option sales tax	21808.92
Clay County Environmental Health	Inspection	520.00
Clay County Fair	Marketing	6166.87
Clay County Treasurer	Special Assessment West 24th St Improvements	40288.00
Clover Network LLC	Credit Card Fees	90.90
Coban Technologies, Inc	Parts	140.00
Consumers Lumber Company	Shelter	888.48
Cooperative Energy Company	Supplies	1601.48
Crysteel Truck Equipment Inc	Parts	120.00
Culligan of Spencer	Water	86.93
Culligan Water of Emmetsburg	Rent & Service	44.50
Demco	Supplies	629.46

Doll Distributing	Supplies	1145.10
Don Pierson Ford Lincoln Inc	Repairs	1000.00
Duo-Safety Ladder Corporation	Parts	12.78
EBSCO	Subscription	925.99
Ecolab Pest Elimination	Pest Control	196.46
Elliott Equipment Company	Parts	3577.54
Elm USA Inc	Lease	140.00
Fareway Stores Inc #788	Supplies	44.65
Farm and Home Publishers LTD	Books	592.00
Feld Fire	Supplies	60535.96
G W Pete Howe Sanitation Inc	Porta potty	30.00
Galens Pro Mow LLC	Parts	17.91
General Traffic Controls Inc	Repair	2153.00
Gordon Flesch Company Inc	Subscription	764.72
Governmentjobs.com, Inc	Software	22454.02
Graettinger Hardware	Tool	10.78
Graves Construction Co. Inc	2025 SPW T-Hangar Est. #5	100702.85
GRP & Associates Inc	Disposal	508.00
Hansen Concrete Co.	Repair	2055.00
Heartland Tire	Parts	3099.67
Hy-Vee Food Stores	Supplies	14.98
ICAP	Equipment	1790.00
Ingram Library Services	Books	1477.31
Iowa Lakes Community College	Training	30.00
Iowa Lakes Electric Cooperative	Utilities	624.00
Iowa Law Enforcement Academy	Training	375.00
Iowa Library Association	2026 ILA Leadership Institute Registration	400.00
Jarrs Holdings	Development agreement	200000.00
JB Excavating LLC	Repair	800.00
JCL Solutions Spencer Office Supplies	Supplies	1083.94
Johnson Brothers Beverages	Supplies	365.80
Johnston Automotive & Industrial of Spencer IA Inc	Parts	717.55
Junior Library Guild	Subscription	157.41
Kanopy Inc	Service	99.00
Kristat Auto Parts LLC	Parts	14.19
Kruse Cate & Nelson PC	Rise Projects	29921.03
KUOO/KUQQ/KUYY-FM	Advertising	441.00
Loffler Companies Inc	Service	101.92
MacQueen Equipment LLC	Service	642.07
McClure Engineering Co	Sanitary Sewer Study	147433.20
Menards -Spencer	Supplies	973.99
Napa Auto Parts	Service	1982.58
New Cooperative Inc	Fuel	26629.02
North Central International, LLC	Repair	1619.74
Northern Lights Distributing Inc	Supplies	1560.26
Northern Safety & Industrial Co	Supplies	20.21
Northwest Iowa Planning & Development Commission	SHIELD Safety Program Fiscal year 2027 1st Draw	3577.04
OverDrive Inc	Digital Books	4659.38
PFM Financial Advisors LLC	Annual Retainer	8500.00
Phelps Uniform Specialists, Inc.	Mats and rugs	361.56
Pomp's Tire Service, Inc	Parts	2337.08

Pro Cooperative	Supplies	147.55
Ramaker & Associates Inc	Software	1785.00
Recon Proz LLC	Service	400.00
Rent All Inc	Rental	1391.79
Rigby Lawn & Tree Service	Grass Abatement Billing - June 2026	1870.00
Ringsted Public Library	Book	10.00
River Valley Telecommunications Coop	Phone/Internet	173.74
Sears Plumbing	Repairs	495.00
Self Law Office PLLC	Legal fees	3707.50
Sherwin Williams	Supplies	426.49
Shine Brothers Inc	process cardboard	8739.50
Smith, Steve	Sidewalk grant	612.50
Solutions Inc	Service	5000.00
Speed Printers LLC	Supplies	362.30
Spencer Community Schools	Monthly Share of Local Option Sales Tax July 2026	54522.30
Spencer Daily Reporter	6-15-2026 Minutes	328.21
Spencer Municipal Utilities	Monthly Utilities	46098.19
Spencer Office Supplies	Supplies	675.45
Spencer Rotary Club	Membership	510.00
Squire Shoppe	Supplies	457.96
Stan Houston Equipment Co Inc	Parts	269.19
Stanley Family Chiropractic	Pre-employment drug screens & DOT randoms	80.00
Sunset Law Enforcement LLC	Supplies	4494.10
T Johnson Electric	Repairs	452.40
Tailored Graphics LLC	Service	232.75
The Messenger	Advertising	480.00
The Retrofit Companies Inc	Disposal	4705.75
The Sioux City Journal - Lee Newspaper Subscription	Subscription	855.39
The Tessman Company	Supplies	230.90
The Water Connection Inc	Water	138.00
Tiger Pride Lawn Care LLC	Lawn care	485.21
Titan Machinery/Productivity Plus Account	Parts	130.16
Turfwerks	Tools	3800.00
Vander Haags Inc	Repair	533.33
Vans Sanitation Inc	Recycling Expense	48.15
Veolia Water North America	operations contract	87642.41
Wex Bank-Wright Express FSC	Fuel	219.89
Wild Willy's Fireworks	Refund	154.00
Ziegler	Parts	289.51
Grand Total		1017877.53

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	112439.99

052 - FIRE RESERVE	71566.85
054 - STR IMP RESERVE	4188.00
055 - SIDEWALK RESERVE	1188.70
061 - ECONOMIC DEVELOPMENT	71.17
064 - CABLE TV	6832.14
085 - HOTEL/MOTEL TAX	5657.87
091 - SUBSTANDARD HOUSING	20000.00
092 - TECHNOLOGY FUND	6007.15
110 - ROAD USE TAX	15354.50
117 - CIVIL SERVICE	770.00
124 - LOCAL OPTION SALES TAX	76331.22
127 - SALES TAX TIF	200000.00
300 - CAPITAL IMPROVEMENT	148750.30
301 - 4TH AVE WEST RISE PROJECT	3182.42
302 - SOUTH TECHNICAL PARK RISE PROJECT	7046.46
620 - SANITARY SEWER	97080.94
627 - 2026 SAN SEW TREAT, DEST, SW CIP	147433.20
660 - AIRPORT ENTERPRISE	7917.38
670 - SOLID WASTE	26827.99
673 - LANDFILL	11450.64
685 - CELL CONSTRUCTION RESERVE	6306.70
690 - REGIONAL COLLECTION CENTE	2288.64
745 - GOLF COURSE	19347.94
949 - CENTRAL GRAGE	74.29
950 - FUEL EQUIPMENT	19763.04
Grand Total:	1017877.53

June 2026 Receipts**Monthly Revenue****Fund****Period Activity**

001 - GENERAL FUND	678359.74
020 - PROPERTY INSURANCE	332966.50
040 - CEMETERY RESERVE	43.65
041 - RIVERSIDE COLUMARIUM	43.48
045 - LIBRARY RESERVE	79.02
047 - COMMUNICATION CENTER RES	84.63
049 - DRUG EDUCATION	51.31
050 - POLICE RESERVE	409.05
051 - D.A.R.E.	4.50
052 - FIRE RESERVE	5697.12
054 - STR IMP RESERVE	1991.82
055 - SIDEWALK RESERVE	481.36
056 - PARK RESERVE	240.11
059 - TREES FOREVER	59.89
060 - SRTS RESERVE	325.82
061 - ECONOMIC DEVELOPMENT	1154.66
062 - SHINE LOAN	60.99
063 - RENAISSANCE INITIATIVE	0.00
064 - CABLE TV	147.50

066 - PUBLIC WORKS EQUIPMENT	818.80
068 - CITY HALL RESERVE	276.32
070 - STORM WATER DIST #1	2713.12
071 - STORM WATER DIST#2	1.39
080 - STORM SEWER RESERVE	1161.85
085 - HOTEL/MOTEL TAX	25476.41
087 - SPENCER CARES	359.13
089 - EMERGENCY FUND	1771.75
090 - QUALITY HSG INITIATIVE	3.84
091 - SUBSTANDARD HOUSING	5681.78
092 - TECHNOLOGY FUND	128500.00
093 - ACCRUED BENEFITS	375.81
110 - ROAD USE TAX	164972.65
112 - FICA/IPERS	7270.61
113 - WORK COMP	60175.79
114 - UNEMPLOYMENT	298.70
115 - GROUP INSURANCE	86349.87
117 - CIVIL SERVICE	293.07
118 - POLICE PENSION	6553.06
119 - POLICE SPECIAL PROCEEDS	81.13
120 - FIRE PENSION	852.75
124 - LOCAL OPTION SALES TAX	219182.50
125 - T.I.F.	15093.85
127 - SALES TAX TIF	1234.63
130 - EMERGENCY MGMT/FEMA	1937804.67
162 - SSMID	1563.63
200 - DEBT SERVICE	1088536.61
300 - CAPITAL IMPROVEMENT	765034.30
303 - SPLASH PAD PROJECT	66263.31
350 - CAPITAL IMP RESERVE	292679.05
500 - PERPETUAL CARE	936.04
501 - RIVERSIDE TRUST	48.82
502 - COLUMBARIUM VAULT	20.05
503 - NORTHLAWN PERP CARE	193.63
504 - GRIFFIN TRUST	147.76
505 - LEACH TRUST	49.69
506 - HOEPPNER TRST	0.00
615 - WTP RESERVE	4265.07
620 - SANITARY SEWER	222042.55
625 - SANITARY SEWER RESERVE	1970.96
627 - 2026 SAN SEW TREAT, DEST, SW CIP	0.00
630 - SEWER DEBT FEE	135958.51
635 - SEWER DEBT SINKING FUND	884127.00
660 - AIRPORT ENTERPRISE	16742.91
661 - AIRPORT RESERVE	1012.58
670 - SOLID WASTE	238392.44
671 - SOLID WASTE RESERVE	4965.89

672 - TRANSFER STATION CLOSURE	50.84
673 - LANDFILL	286055.82
674 - LANDFILL RESERVES	8889.78
677 - LANDFILL PLANNING	31389.36
678 - ENVIRONMENTAL PROTECTION	756.83
679 - LANDFILL POST CLOSURE	361821.85
680 - LANDFILL CLOSURE	371517.40
682 - ENVIRONMENTAL MANAGEMENT	16086.65
685 - CELL CONSTRUCTION RESERVE	3334.21
690 - REGIONAL COLLECTION CENTE	7950.24
745 - GOLF COURSE	0.00
746 - GOLF COURSE RESERVE	5.21
949 - CENTRAL GRAGE	57974.19
950 - FUEL EQUIPMENT	46358.41
	8606646.22



City Council Agenda

Item Cover Page

To: 4.C

Meeting Date: August 3, 2026

Item Name: Approve Purchase 2027 F-250 Truck and Snow Plow from Don Pierson Ford for \$66,350.00 for the Street Division FY 27 CIP Item

Department Head Summary:

The FY 27 CIP identified \$70,000 for the purchase of a new 3/4 ton pickup truck and snow plow to replace a 2004 pickup truck and plow at the Street Division.

Public Works requested quotes for this purchase and received the following responses:

- Don Pierson Ford: \$66,350.00
- Asher Motor Company: Did not bid
- H&H Chevrolet: Did not bid

Based on these options, Public Works recommends purchasing the unit from Don Pierson Ford.

Finance Summary:

City Manager Comments:

Approvals:

Mark White, Public Works	Created/Initiated - 7/29/2026
Kevin Robinson, Administration	Approved - 7/30/2026
Barb Smith, Finance	Approved - 7/30/2026
Mary Beth Breidinger, Clerk	Final Approval - 7/31/2026

Attachments:

1.	20260729090118
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July 17th, 2026

City of Spencer
101 W 5th Street
Spencer, IA 51301

Please accept our bid for consideration of the following:

2027 F-250 Supercab SRW 4x4 standard length equipped with 8'6" x 84" steel flatbed and a Boss DXT V-plow to fulfill the request for proposal.

Bid for the Street Department ¾ ton Pickup quotation:

\$66,350

Thank you for the opportunity to provide the city with the necessary vehicles.

Scott Alger

Don Pierson Ford



Preview Order 6013 - X2B 4x4 Super Cab SRW: Order Summary Time of Preview: 07/21/2026 10:04:34 Receipt: NA

Dealership Name: Don Pierson Ford-Lincoln, Inc.

Sales Code : F58508

Dealer Rep.	Thomas Barber	Type	Fleet	Vehicle Line	Superduty	Order Code	6013
Customer Name	CITYOFSPENCER	Priority Code	J4	Model Year	2027	Price Level	715

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F250 4X4 SUPERCAB PICKUP/164	\$51535	JOB #1 ORDER	\$0
164 INCH WHEELBASE	\$0	FORD FLEET SPECIAL ADJUSTMENT	\$0
TOTAL BASE VEHICLE	\$51535	PLATFORM RUNNING BOARDS	\$445
RACE RED	\$395	9900# GVWR PACKAGE	\$0
VINYL 40/20/40 SEATS	\$0	50 STATE EMISSIONS	\$0
MEDIUM DARK SLATE	\$0	SNOW PLOW PREP PACKAGE	\$350
PREFERRED EQUIPMENT PKG.600A	\$0	.350 AMP ALTERNATOR	\$0
.XL TRIM	\$0	UPFITTER SWITCHES	\$250
.AIR CONDITIONING -- CFC FREE	\$0	DUAL BATTERY	\$210
.AM/FM STEREO MP3/CLK	\$0	CONN PKG:1 YR INCL W/FORD APP	\$0
.7.3L DEVCT NA PFI V8 ENGINE	\$0	SECURITY PACKAGE: 1 YR INCL	\$0
.10-SPEED AUTO TORQSHIFT-G	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
LT245/75R17E BSW ALL-TERRAIN	\$165	SPECIAL FLEET ACCOUNT CREDIT	\$0
3.73 RATIO NON LTD SLIP AXLE	\$0	FUEL CHARGE	\$0
PICKUP BOX DELETE	\$-625	NET INVOICE FLEET OPTION (B4A)	\$0
.REAR VIEW CAMERA & PREP KIT	\$0	PRICED DORA	\$0
.POWER TAILGATE LOCK - DELETE	\$0	ADVERTISING ASSESSMENT	\$0
.PU BOX TIE DOWN HOOKS-DELETE	\$0	DESTINATION & DELIVERY	\$2795
TOTAL BASE AND OPTIONS			MSRP \$55520
DISCOUNTS			NA
TOTAL			\$55520

ORDERING FIN: QE814 END USER FIN: QE814

Customer Name:
Customer Address:

Customer Email:

Customer Phone:



City Council Agenda

Item Cover Page

To: 4.D

Meeting Date: August 3, 2026

Item Name: Approve Purchase 2027 F-250 Truck and Snow Plow from Don Pierson Ford for \$65,370.00 for the WWTP FY 27 CIP Item

Department Head Summary:

The FY 27 CIP identified \$70,000 for the purchase of a new 3/4 ton pickup truck and snow plow to replace a 2000 pickup truck and plow at the WWTP

Public Works requested quotes for this purchase and received the following responses:

- Don Pierson Ford: \$65,370
- Asher Motor Company: Did not bid
- H&H Chevrolet: Did not bid

Finance Summary:

City Manager Comments:

Approvals:

Mark White, Public Works	Created/Initiated - 7/31/2026
Kevin Robinson, Administration	Approved - 7/31/2026
Barb Smith, Finance	Approved - 7/31/2026
Mary Beth Breidinger, Clerk	Final Approval - 7/31/2026

Attachments:

1.	20260729105344
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July 17th, 2026

City of Spencer
101 W 5th Street
Spencer, IA 51301

Please accept our bid for consideration of the following:

2027 F-250 Supercab SRW 4x4 standard length equipped with a Boss DXT V-plow & a Tommy Gate G2 Aluminum38" Series to fulfill the request for proposal.

Bid for the Waste Water Treatment Plant ¾ ton Pickup quotation:

\$63,360

Alternate bid:

2027 F-250 Crewcab SRW 4x4 standard length equipped with a Boss DXT V-plow & a Tommy Gate G2 Aluminum38" Series to fulfill the request for proposal.

\$65,370

Thank you for the opportunity to provide the city with the necessary vehicles.

Scott Alger

Don Pierson Ford



Preview Order 6015 - W2B 4x4 Crew Cab SRW: Order Summary Time of Preview: 07/21/2026 11:20:52 Receipt: NA

Dealership Name: Don Pierson Ford-Lincoln, Inc.

Sales Code : F58508

Dealer Rep.	Thomas Barber	Type	Fleet	Vehicle Line	Superduty	Order Code	6015
Customer Name	CITYOFSPENCER	Priority Code	J4	Model Year	2027	Price Level	715

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F250 4X4 CREW CAB PICKUP/176	\$53190	10000# GVWR PACKAGE	\$0
176 INCH WHEELBASE	\$0	50 STATE EMISSIONS	\$0
TOTAL BASE VEHICLE	\$53190	SNOWPLOW PREP/CAMPER PACKAGE	\$400
NEPTUNE BLUE	\$395	SPARE TIRE AND WHEEL	\$0
VINYL 40/20/40 SEATS	\$0	JACK	\$0
MEDIUM DARK SLATE	\$0	UPFITTER SWITCHES	\$250
PREFERRED EQUIPMENT PKG.600A	\$0	350 AMP ALTERNATOR	\$0
.XL TRIM	\$0	DUAL BATTERY	\$210
.AIR CONDITIONING -- CFC FREE	\$0	CONN PKG:1 YR INCL W/FORD APP	\$0
.AM/FM STEREO MP3/CLK	\$0	SECURITY PACKAGE: 1 YR INCL	\$0
.7.3L DEVCT NA PFI V8 ENGINE	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
.10-SPEED AUTO TORQSHIFT-G	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
LT245/75R17E BSW ALL-TERRAIN	\$165	FUEL CHARGE	\$0
3.73 RATIO NON LTD SLIP AXLE	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
JOB #1 ORDER	\$0	PRICED DORA	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	ADVERTISING ASSESSMENT	\$0
PLATFORM RUNNING BOARDS	\$445	DESTINATION & DELIVERY	\$2795
TOTAL BASE AND OPTIONS		MSRP	\$57850
DISCOUNTS		NA	
TOTAL			\$57850

ORDERING FIN: QE814 END USER FIN: QE814

Customer Name:
Customer Address:

Customer Email:

Customer Phone:



City Council Agenda

Item Cover Page

To: 4.E

Meeting Date: August 3, 2026

Item Name: Resolution Setting a Date for a Public Hearing on the Community Development Block Grant Disaster Recovery (CDBG-DR) Buyout/Demolition Application and the Community Development Housing Needs Assessment (Public Hearing, Monday, August 17, 6:30 p.m.)

Department Head Summary:

Finance Summary:

City Manager Comments:
This public hearing allows the citizens to voice their support or opposition to the City of Spencer participating in the FEMA 404 property buyout program.

Approvals:								
<table border="1"><tr><td>Mary Beth Breidinger, Clerk</td><td>Created/Initiated - 7/31/2026</td></tr><tr><td>Kevin Robinson, Administration</td><td>Approved - 7/31/2026</td></tr><tr><td>Barb Smith, Finance</td><td>Approved - 7/31/2026</td></tr><tr><td>Mary Beth Breidinger, Clerk</td><td>Final Approval - 7/31/2026</td></tr></table>	Mary Beth Breidinger, Clerk	Created/Initiated - 7/31/2026	Kevin Robinson, Administration	Approved - 7/31/2026	Barb Smith, Finance	Approved - 7/31/2026	Mary Beth Breidinger, Clerk	Final Approval - 7/31/2026
Mary Beth Breidinger, Clerk	Created/Initiated - 7/31/2026							
Kevin Robinson, Administration	Approved - 7/31/2026							
Barb Smith, Finance	Approved - 7/31/2026							
Mary Beth Breidinger, Clerk	Final Approval - 7/31/2026							

Attachments:		
<table border="1"><tr><td>1.</td><td>RES Notice of Hearing CDBG-DR 2024 Flood Buyout 8-3-2026</td></tr></table>	1.	RES Notice of Hearing CDBG-DR 2024 Flood Buyout 8-3-2026
1.	RES Notice of Hearing CDBG-DR 2024 Flood Buyout 8-3-2026	

RESOLUTION NO.

A RESOLUTION TO PROVIDE FOR A NOTICE OF HEARING ON COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) 2024 FLOOD BUYOUT APPLICATION & DEMOLITION

WHEREAS, the City intends to apply to the Iowa Economic Development Authority for CDBG-DR Non-Federal Match Program funds to assist in the voluntary purchase and demolition of up to 25 damaged properties; and

WHEREAS, pursuant to Section 508 of the Housing and Community Development Act of 1987, as amended, the City Council is required to hold a public hearing to solicit citizen input regarding the proposed CDBG-DR program application and the Community Development and Housing Needs Assessment; and,

WHEREAS, notice of said public hearing shall be duly published, providing information on project scope, estimated funding, low-to-moderate income (LMI) benefits, and provisions for reasonable accommodations and language interpretation.

NOW THEREFORE, BE IT RESOLVED by the Spencer City Council as follows:

Section 1. The City Council hereby authorizes and directs the submission of the CDBG-DR Non-Federal Match Program Voluntary Home Buyout and Demolition application to the Iowa Economic Development Authority for an amount up to \$659,085.00.

Section 2. The City Council will hold a public hearing on the Community Development Block Grant Disaster Recovery Buyout Application & Demolition at its regular City Council meeting on Monday, August 17, 2026, at 6:30 o'clock p.m. in the Council Chambers of the Spencer City Hall.

Section 2. The City Attorney is directed to prepare and the City Clerk is directed to publish notice of this public hearing as required by law.

Section 3. All resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed.

Section 4. If any section, provision or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. This resolution shall be in effect after its final passage and approval as provided by law.

Passed by the Council the day of August, 2026, and approved this day of August, 2026.

Donavon Wunschel, Mayor

Attest:

Mary Beth Breidinger, City Clerk

(SEAL)

NOTICE OF SPENCER, IOWA CITY COUNCIL PUBLIC HEARING ON COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) 2024 FLOOD BUYOUT APPLICATION & DEMOLITION

To comply with citizen participation requirements, pursuant to the requirements of Section 508 of the Housing and Community Development Act of 1987, as amended, the City Council will hold a public hearing on Monday, August 17, 2026, at Spencer City Hall, Council Chambers. City Hall is accessible to all persons with physical disabilities. Attendees may request reasonable accommodations from the City to participate in meetings. Participants may request language interpretation to assist in the participation of this hearing and meeting via phone at 712-580-7200 or email to the City Clerk at mbbreidinger@spenceriowacity.com. Residents who require special accommodations should contact the City Clerk in advance to make arrangements.

The City intends to submit a CDBG-DR Non-Federal Match Program Voluntary Home Buyout and Demolition application to the Iowa Department of Economic Development Authority for matching funds for FEMA HMGP and PA grants to assist the City in the purchase of up to 25 houses damaged as a result of the June 2024 flooding and for the demolition of the houses. The total costs of the property buyouts and demolitions are estimated to be \$4,467,131.67. The City is requesting CDBG-DR funds for its 15% local match requirement in the amount of \$659,085. Other sources of funds will be FEMA in the amount of \$3,368,656.67. The project will benefit an estimated 70% low to moderate income (LMI) households.

At this council meeting the City will solicit input for a Community Development and Housing Needs Assessment.

If you have questions concerning the proposed project or if you require special accommodations to attend the hearing such as handicapped accessibility or translation services, you may contact Mary Beth Breidinger, City Clerk, during the hours of 8:00 a.m. and 5:00 p.m. Monday-Friday at 712-580-7200 or at the above address. You may also contact Kevin Robinson, CDBG Grant Administrator, at 712-580-7200 or at 101 W 5th St., Spencer, Iowa with questions on the proposed project, Monday-Friday 8:00 a.m. to 4:30 p.m. Persons interested in attending this hearing and meeting are welcome to attend this meeting.

This notice is given by order of the City Council of the City of Spencer, Iowa.

CITY OF SPENCER, IOWA

By: Donavon Wunschel, Mayor

Attest: Mary Beth Breidinger, City Clerk

END OF NOTICE



City Council Agenda

Item Cover Page

To: 4.F

Meeting Date: August 3, 2026

Item Name: Approve Purchase of Toro Procore Aerifier for Spencer Municipal Golf Course (FY 27 CIP Item)

Department Head Summary:

This aerifier was approved for the FY27 CIP. It will replace an outdated piece of equipment purchased in 2004. It is necessary for the overall health of our golf greens and will eliminate compaction and isolated dry spots we have dealt with for a number of years. It will meet all of our maintenance needs to help provide high quality playing conditions at The Muni.
--

Finance Summary:

City Manager Comments:

Approvals:

Brian Mohr, Golf	Created/Initiated - 7/28/2026
Mary Beth Breidinger, Clerk	Approved - 7/29/2026
Kevin Robinson, Administration	Approved - 7/30/2026
Barb Smith, Finance	Approved - 7/30/2026
Mary Beth Breidinger, Clerk	Final Approval - 7/31/2026

Attachments:

1.	1556 Spencer Muni.xlsx - Invoice
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City Council Agenda

Item Cover Page

To: 4.G

Meeting Date: August 3, 2026

Item Name: Resolution Amending the City of Spencer Employee Handbook and Policies

Department Head Summary:
On the recommendation of the City of Spencer Personnel Committee, I request that council approves the changes to the employee handbook & policies as listed in the resolution.

Finance Summary:

City Manager Comments:
These updates were discussed by the Personnel Committee and these are their recommended updates.

Approvals:	
Jessica Wright, Administration	Created/Initiated - 7/31/2026
Kevin Robinson, Administration	Approved - 7/31/2026
Barb Smith, Finance	Approved - 7/31/2026
Mary Beth Breidinger, Clerk	Final Approval - 7/31/2026

Attachments:	
1.	Draft Resolution Amend Employee Handbook 8-3-2026 council meeting

RESOLUTION NO. 6053

A RESOLUTION AMENDING THE CITY OF SPENCER EMPLOYEE HANDBOOK AND POLICIES

WHEREAS, the City of Spencer, Iowa, maintains an Employee Handbook to establish clear guidelines, benefit structures, work rules, and operational procedures for staff and personnel; and,

WHEREAS, the Personnel Committee and City Staff have reviewed existing operational practices and policies and recommended specific updates, clarifications, and new policies to align municipal operations with current industry standards, administrative practices, legal standards, and council goals; and

WHEREAS, the proposed amendments include updates to policies regarding Vacation, Volunteer Firefighter Overtime under FLSA, Recognized Holidays, Travel and Per Diem Reimbursements, Work Rules & Disciplinary Actions, Workers' Compensation/FMLA alignment, Vehicle and Equipment Idling, Line of Duty and Off-Duty Employee Death Response, Personal Appearance & Dress Code, Paid Bereavement Leave, Record Retention Guidelines, Employee Recognition, Elected Official Code of Conduct, and Non-Public Safety Compensatory Time

WHEREAS, the Council has considered the proposed amendments to the Employee Handbook and finds that they are appropriate.

NOW, THEREFORE, BE IT RESOLVED by the Spencer City Council as follows:

Section 1. The City Council hereby approves and adopts the following edits and additions to the City of Spencer Employee Handbook:

- **Vacation Policy:** Amended to clarify that scheduled vacation during an employee's final two weeks of employment is subject to department head approval, accrued leave may not substitute working a notice period, and employees must physically work at least one full day in their final month to receive benefit coverage through that month.
- **Volunteer Firefighter Overtime:** Updated to specify that Volunteer Firefighters shall receive overtime pay at one and one-half ($1\frac{1}{2}$) times their usual rate per call for hours worked over 40 in a workweek, subject to pre-approval by the Fire Chief.
- **Recognized Holidays:** Expanded from seven (7) to ten (10) paid holidays per year by adding New Year's Eve, Christmas Eve, and the Friday after Thanksgiving.
- **Travel & Expense Policy:** Standardized meal and per diem guidelines based on U.S. General Services Administration (GSA) rates, requiring itemized receipts, usage of city credit cards or WEX fuel cards, and setting daily maximum expenditure limits.
- **Work Rules & Disciplinary Action:** Streamlined the progressive disciplinary framework involving Verbal Warnings, Written Warnings / Performance Improvement Plans (PIPs), and Final Warnings / Suspensions / Terminations.
- **Workers' Compensation / Injury Leave:** Updated to reflect that employees absent due to a workers' compensation injury may be required to run Family and Medical Leave Act (FMLA) leave concurrently.
- **Vehicle and Equipment Idling Policy:** Incorporated the existing City Idling Policy into the employee handbook, limiting vehicle and equipment idle time to 5 minutes, with specified operational and weather exceptions.
- **Line of Duty and Off-Duty Employee Death Policy:** Adopted a comprehensive administrative protocol outlining death notifications, Family Liaison Officer (FLO) assignments, temporary continuation of COBRA health benefits, counseling support, and formal memorial proceedings.

- **Personal Appearance & Dress Code Policy:** Adopted formal standards for professional business casual attire in office environments, safe casual attire in field environments, and defined casual/snow day exceptions.
- **Bereavement Leave:** Renamed and restructured from "Funeral Leave" to a fully paid benefit providing up to three (3) days of paid bereavement leave without requiring usage of accrued sick leave, expanding the definition of spouse to include qualified domestic partners.
- **Records Retention Policy:** Added explicit reference requiring employee compliance with the adopted City of Spencer Record Retention Manual.
- **Employee Recognition Program:** Adopted a structured tenure milestone recognition program rewarding employees at annual and designated multi-year career milestones.
- **Non-Public Safety Compensatory Time:** Clarified provisions allowing non-public safety employees to accumulate up to 240 hours of compensatory time, with options for city payout prior to the end of the fiscal year for hours unused by June 1.

Section 2. The City Council hereby adopts the Code of Conduct and Ethics for Elected Officials. This policy shall be published and maintained in a standalone Elected Official Policy Manual.

Section 3. All handbook amendments and policy updates contained in Exhibit A shall take effect retroactively to July 1, 2026..

Section 4. If any section, provision or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. This resolution shall be in effect after its final passage and approval as provided by law.

Passed by the Council the day of August, 2026, and approved this day of August, 2026.

Donavon Wunschel, Mayor

Attest:

Mary Beth Breidinger, City Clerk

(SEAL)

City of Spencer Employee Handbook PROPOSED EDITS

The Personnel Committee recommends the edits highlighted in yellow, to be retroactive to the beginning of this fiscal year, 7/1/2026.

1. Vacation Policy: Add clarification when resignation notice is given

Tier I employees may accumulate a maximum of six (6) weeks of vacation. Employees may take vacation only with approval from his/her Department Head or supervisor. Vacation time shall not be counted towards overtime.

Employee leaving employment with the City

- When an employee leaves employment, they will be paid for accrued vacation time as of the date of termination; however, never more than six (6) weeks.
- (Add): Any vacation scheduled in the last two weeks of employment may be denied/reversed at the discretion of the department head.
- (Add): Counting sick/vacation or personal leave in lieu of working the two-week notice is at the discretion of the department head.
- (Add): Employee must physically work a minimum of one full work day in their last employed month to qualify for benefits through that month; accrued leave may not be substituted to carry benefits over to the next month.

Vacation begins accruing on the first day of the month after the date of hire, and the accrual is updated on the employee's Employee Self Service (ESS) page on the first of each month. Accrual is compensatory to years of service.

Vacations must be approved by the department head or his/her designee. Vacation time will be scheduled in increments of five (5) scheduled workdays. Vacation may be taken in less than five (5) day increments with advance approval of the department head or his/her designee. The department head or his/her designee may require rescheduling of vacation when it is necessary for the efficient operation of the department. When two (2) or more employees request vacation for the same period, and not all can be spared from work for the same period, the employee or employees granted vacation will be based on order of request and department requirements on the dates requested.

2. Specify Volunteer Firefighter overtime rate to align with FLSA regulations:

Overtime: Career Fire Staff Department

Finance Director comments: "This should have no bearing on the budget"

Fire Department employees have adopted the Department of Labor's 7K exemption and shall earn overtime pay/comp time off equal to one and one-half (1-1/2) times the hours worked which exceed 212 hours in a 28-day period. The choice between payment or compensatory time will be at the sole and exclusive discretion of the Department Head. Paid leaves (Vacation time, Personal leave and Comp time) are not considered work time for the purpose of determining overtime. Sick leave and Holiday pay will be considered work time in computing overtime. All overtime work shall be held to a minimum for the efficient operation of the department. When overtime is required, each employee is expected to be available for such assignment. The supervisor will reschedule employees to avoid overtime. There will be no pyramiding of overtime.

Add: Volunteer Firefighters will be paid overtime for any hours worked over 40 in a workweek at the rate of one and one-half (1 1/2) times their usual pay rate per call. Overtime must be pre-approved by the Fire Chief or his/her designee.

3. Consider Increasing Holidays to align with other city's/county's policies

Current (7) holidays include:

1. New Year's Day (Jan 1)
2. Memorial Day (May 25, 2026)
3. Independence Day (July 4)
4. Labor Day (Sept. 7, 2026)
5. Veterans Day (W Nov 11, 2026)
6. Thanksgiving Day
7. Christmas Day

Staff recommendation: 10 holidays (increase by 3):

Finance Director comments: In favor of increasing holidays; no impact to the budget.

+ 1 Day New Year's Eve

+ 1 Day Christmas Eve

+ 1 Day (Friday) after Thanksgiving

OTHER CITY'S HOLIDAY DATA:

Bettendorf: 11 holidays + mayor may approve 4 hours holiday pay for Christmas Eve

In addition to Spencer's: Martin Luther King Day; President's Day; Good Friday; Day after Thanksgiving

Waterloo: 11 holidays (+ 4 personal days)

In addition to Spencer's: Martin Luther King Day; Juneteenth; Day after Thanksgiving; Christmas Eve; Floating holiday

Hiawatha: 11 holidays

In addition to Spencer's: Day after Thanksgiving; New Year's Eve; President's Day; Good Friday

Dubuque County: 14 holidays + 1 floating day + 4 personal days

In addition to Spencer's: President's Day; Martin Luther King Day, Spring Holiday, Juneteenth, Day after Thanksgiving, Christmas Eve Day; New Year's Eve Day

Jasper County: 10 holidays

In addition to Spencer's: Day after Thanksgiving; Floating holiday; Christmas Eve or day after, depending on day of week

Mason City: 11 holidays

In addition to Spencer's: President's Day; Good Friday; Day after Thanksgiving; Floating holiday/personal day

Marshalltown: 9 holidays

In addition to Spencer's: Good Friday, Day after Thanksgiving

Ankeny: 9 holidays

In addition to Spencer's: Martin Luther King Jr. Day; Day after Thanksgiving; Day before or after Christmas Day. (not Veteran's Day)

4. Review Meal / Travel per diem policy

Travel Policy DRAFT with recommendations applied/highlighted for review

5. Clarify Work Rules & Disciplinary Action Policy

Work Rules & Disciplinary Action

The following steps may be taken in an attempt to resolve problems of unsatisfactory conduct, up to and including termination, with the approval of the City Manager, at any point in the disciplinary process which are not of a serious nature. The Human Resources Director conducts the disciplinary process, in coordination with the supervisor and Department Head:

- 1. Verbal Warning:** The Department Head &/or Supervisor with Department Head & Human Resources review, will normally give the employee The first step in the disciplinary process is typically a verbal warning and place a written notation of this in the employee’s personnel file, however, this step may be bypassed if the conduct is deemed to be more severe as to warrant a written warning.
- 2. Written Warning / PIP:** If unsatisfactory conduct continues, a written warning will be issued by the Human Resources Director &/or Department Head; the supervisor may also be present. The original copy will be placed in the employee’s personnel file, with a copy provided to the employee. A Performance Improvement Plan (PIP) is typically issued by Human Resources at this stage; however, a PIP may be put into effect at any point in the disciplinary process.
- 3. Final Written Warning and/or Suspension:** If unsatisfactory such conduct persists, the employee may be suspended without pay, or terminated. A written report of this action and the reasons for it will be placed in the employee’s file.
- 4.** If such conduct continues, the City will terminate employment of the employee. A written report of this action and the reasons for it will be placed in the employee’s file (second sentence moved to #3)

6. Add to Worker’s Compensation / Injury Leave policy, to align with our FMLA Policy (also recommended by IMWCA)

If an employee is out on a worker’s compensation injury, they may be required to utilize FMLA during their absence. Please refer to our Light Duty Policy for more information.

7. Move into handbook: Current City Idling Policy (currently only in each department’s SOPs)

8. New Policy Consideration: DRAFT: Line of Death and Off-Duty Employee Death Policy

9. **New Policy** to match current, undocumented policy: [DRAFT Appropriate Work Clothing Policy](#)

10. **Recommendation to edit or clarify our Funeral Leave & rename the policy to “Bereavement Leave” to paid or unpaid leave:**

Issue: Prior to 2021 when HR added clarification to this policy to match how finance was handling the pay transaction of this “Leave,” this policy had implied that the leave was paid; however, employees were required to record their funeral leave time using their accrued sick leave bank.

[Current Funeral Leave Policy handbook excerpt](#)

Staff Recommendation: Move this to an actual “paid” benefit, as most cities/counties do. Change policy name to “Bereavement Leave.” Also clarify:

- Clarify “spouse” to include *qualified* domestic partners
- Change the payroll codes for sick leave to reflect sick or bereavement
- Note: Proof of documentation of the qualified leave (i.e. funeral announcement) may be required

Finance Director comments: *In favor of paid bereavement leave, “and holidays should not count toward your bereavement days; it should be 3 paid days,” aside from any holidays that are a separate benefit.*

11. **Recommendation to add our Records Retention Policy to the Employee Handbook**

Currently, each department handles records retention requirements individually through their Standard Operating Procedures (using the Iowa League of Cities guidelines), however those guidelines can easily be overlooked by newer employees, so having them referenced in the handbook is important for compliance. The entire document does not need to be inserted into the handbook; it will be referenced:

Add: All employees are required to be aware of and adhere to the current version of the adopted City of Spencer Record Retention Manual policies found at:

[Record Retention Manual Effective by Resolution 08.07.23](#)

12. **Add an Employee Recognition Program (requested by council in annual goals)**

[City of Spencer Employee Recognition Policy DRAFT](#)

13. **Recommended approval:** **Add new policy: Elected Official Code of Conduct**

[Elected Official Code of Conduct DRAFT](#)

14. Clarification to match other compensation policies:

Compensatory Time: Non-Public Safety Employees



City Council Agenda

Item Cover Page

To: 5.A

Meeting Date: August 3, 2026

Item Name: Resolution Authorizing and Approving the Write-Off of Uncollectible Accounts Receivable through Calendar Year 2023

Department Head Summary:

These are accounts from calendar year 2023 and prior years that are uncollectible. The finance staff has worked diligently trying to locate the individuals associated with the accounts. They have either moved out of the area and/or they no longer own the property to assess the charges to their property taxes.
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Finance Summary:

City Manager Comments:

Approvals:

Barb Smith, Finance	Created/Initiated - 7/21/2026
Kevin Robinson, Administration	Approved - 7/21/2026
Barb Smith, Administration	Approved - 7/30/2026
Mary Beth Breidinger, Clerk	Final Approval - 7/31/2026

Attachments:

1.	Write Off Resolution w attachment
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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPENCER, IOWA, AUTHORIZING AND APPROVING THE WRITE-OFF OF UNCOLLECTIBLE ACCOUNTS RECEIVABLE THROUGH CALENDAR YEAR 2023

WHEREAS, the City of Spencer, Iowa, maintains accounts receivable for various municipal services, and other provided to citizens and entities; and

WHEREAS, the Finance Department, under the direction of the Finance Director, routinely reviews outstanding accounts receivable to determine their collectability; and

WHEREAS, certain accounts receivable totaling **\$89,952.65** have been identified as uncollectible through the calendar year ending December 31, 2023, due to the inability to locate the debtor; and

WHEREAS, writing off these uncollectible accounts is a standard accounting practice that ensures the City's financial statements accurately reflect the true realizable value of its assets, in compliance with Generally Accepted Accounting Principles (GAAP); and

WHEREAS, the authorization of these write-offs does not legally forgive the debt, and the City reserves the right to resume collection efforts should the debtors' financial circumstances change or should they seek future services from the City; and

WHEREAS, the Finance Director recommends that the City Council formally approve the write-off of these uncollectible accounts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPENCER, IOWA:

1. **Approval of Write-Offs:** The City Council hereby approves the write-off of uncollectible accounts receivable in the total amount of **\$89,952.65** for outstanding balances through calendar year 2023, as detailed in the records maintained by the Finance Department. A schedule of the accounts to be written off is attached to this resolution.
2. **Accounting Adjustment:** The Finance Director is authorized and directed to make the necessary accounting entries in the financial records of the City to reflect the write-off of these accounts.
3. **Reservation of Rights:** The approval of this resolution does not constitute a release or waiver of liability for the debts. The City retains the right to pursue collection or offset against future services where legally permissible and practical.
4. **Effective Date:** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2026.

Donavon Wunschel, Mayor

ATTEST:

Mary Beth Breidinger, City Clerk

(SEAL)

Write-Off Account Balances Through 2023

Account Number	Amount	Account Number	Amount
02-005725	57.00	02-005510	42.00
02-005987	25.00	02-000358	250.00
02-000723	63.00	02-005194	322.62
02-005754	500.00	02-005806	65.00
02-005738	160.00	02-037051	320.00
02-000566	65.00	02-005572	42.00
02-005697	117.50	02-005788	192.00
02-005919	75.00	02-005264	110.00
02-005602	662.25	02-005786	136.96
02-005187	12.00	01-000523	125.00
02-000689	54.50	02-005489	65.00
02-005930	480.00	02-005076	65.00
02-033626	54.00	02-005928	390.00
02-005520	145.00	02-005367	170.25
02-005981	204.00	01-002321	79.00
02-005015	52.50	02-005119	363.17
02-005747	64.00	02-000362	330.00
02-005732	85.00	02-003069	283.73
02-000336	70.00	02-005791	960.00
02-000740	427.25	02-000611	102.00
02-005863	75.00	02-000454	225.50
02-000291	345.00	02-000317	45.75
02-005459	208.25	02-005613	201.25
02-033670	162.24	02-036505	180.00
02-005248	82.00	02-005471	65.00
02-005993	34.00	02-005161	75.00
02-000323	525.25	02-000486	208.63
02-005800	123.88	02-005065	200.00
02-005824	65.00	02-000599	60.00
02-005037	65.00	02-000319	60.80
02-005630	490.62	02-005651	85.00
02-000531	65.00	02-033076	322.77
02-033091	120.68	02-000911	2530.00
02-000303	70.00	02-005394	366.72
02-033666	150.00	02-005669	42.00
02-000331	757.13	02-000387	120.00
02-000202	320.00	02-000759	125.17
02-005936	320.00	02-000793	65.00
02-005907	75.00	02-000517	31.00
02-000258	202.50	02-005798	96.12
02-005483	130.00	02-000346	505.00
02-005220	32.00	02-000498	15.00
02-005433	65.00	02-000112	267.75

Write-Off Account Balances Through 2023 Page 2

Account Number	Amount	Account Number	Amount
02-005063	120.00	02-005924	167.00
02-005771	97.12	02-005931	321.38
02-000071	529.50	02-005986	425.00
02-005069	60.00	02-005790	68.00
02-000405	39.46	02-005888	72.26
02-000652	65.00	02-038652	65.00
02-005909	65.00	02-030526	135.75
02-000781	50.00	02-005983	114.00
02-005743	75.00	02-005831	75.00
02-005255	81.75	02-000533	122.00
02-000335	550.00	02-005767	222.50
02-000479	106.75	02-005130	120.00
02-005761	64.00	02-000343	150.00
02-000297	60.00	02-002008	126.01
02-001813	184.53	02-005354	363.00
02-037595	166.96	02-000048	101.75
02-005429	684.75	02-000560	65.00
02-000754	206.30	02-000691	443.61
02-005234	8.73	02-030605	395.00
02-000149	145.75	02-005756	96.00
02-000709	230.00	02-005903	65.00
02-005031	236.25	02-036151	60.00
02-031503	301.14	02-005328	253.50
02-000775	300.25	02-035509	1509.00
02-005879	25.00	02-000267	10.00
02-000641	120.00	02-005050	195.00
02-033005	24.43	02-005231	107.75
02-000133	82.00	02-032028	65.00
02-005399	296.25	02-005775	104.38
02-005675	318.00	02-005502	65.00
02-008002	29.00	02-000215	81.75
02-000076	260.63	02-000365	182.00
02-690012	177.00	02-005294	126.17
02-031504	38.88	02-005127	110.00
02-005668	21.00	02-005369	66.13
02-000150	28.50	02-005517	212.00
02-005552	267.72	02-000612	75.00
02-005953	240.00	02-005994	34.00
02-008026	41.25	02-000774	218.76
02-007014	29.70	02-005262	129.50
02-003042	543.91	02-005726	32.00
02-009011	29.00	02-000349	160.00
02-005802	65.00	02-000388	170.00

Write-Off Account Balances Through 2023 Page 3

Account Number	Amount	Account Number	Amount
02-005755	320.00	02-005212	13.75
02-000559	53.94	02-005952	64.00
02-005950	32.00	02-005162	110.00
02-005858	93.00	02-005823	75.00
02-033686	580.00	02-000380	132.00
02-030677	76.50	02-038514	80.50
02-000404	345.31	02-005259	42.67
02-000382	286.00	02-005867	65.00
02-033092	40.00	02-005463	60.00
02-000385	65.00	02-013058	25.00
02-000541	63.00	02-005637	18.25
02-005693	128.00	02-005482	65.00
02-005657	102.00	02-013045	1263.62
02-000725	320.25	01-002501	80.00
02-005917	65.00	02-002501	60.00
02-000342	140.00	02-005392	155.50
02-005832	65.00	02-033556	118.16
02-001342	111.19	02-005547	256.00
02-005769	235.00	02-005362	373.50
02-005703	15.00	02-013022	30.00
02-005494	205.00	02-005326	166.75
02-005325	85.00	02-005247	56.75
02-005571	128.00	02-005406	213.60
02-035608	17681.93	02-002119	110.00
02-000684	345.00	02-005847	61.88
02-005467	230.00	02-005887	65.00
01-000143	75.00	02-001501	122.00
02-005507	22.13	02-000053	192.00
02-019136	19.90	02-005451	65.00
02-005700	507.75	02-037501	130.00
02-035504	361.00	02-014015	45.00
02-005217	164.00	02-005440	85.00
02-034565	21.00	02-005181	265.00
02-005206	60.00	02-005499	63.91
02-000354	60.00	02-005322	102.72
02-005503	120.00	02-005757	0.54
02-000073	165.00	02-037503	168.77
02-005506	110.00	02-000109	304.75
02-005529	467.25	02-000458	65.00
02-005934	64.00	01-001407	79.00
02-036050	86.40	02-005742	160.00
02-000624	96.00	02-000591	215.00
02-005013	25.00	02-000787	70.00

Write-Off Account Balances Through 2023 Page 4

Account Number	Amount	Account Number	Amount
02-018120	9.00	02-020002	301.00
02-005933	200.00	02-005163	120.00
02-005452	60.00	02-008009	196.03
02-005574	69.75	02-000717	103.50
02-005705	21.00	02-001229	272.00
02-000023	392.00	02-000350	68.00
02-000502	330.24	02-000465	75.00
02-005007	67.50	02-005324	60.00
02-005292	312.00	02-000107	102.50
02-005904	130.00	02-031584	103.50
02-000817	1600.67	02-033525	15.00
02-001916	3578.10	02-033581	737.00
02-016003	167.45	02-005916	65.00
02-005777	223.52	02-000636	20.00
02-005094	410.00	02-005509	148.00
02-050001	183.50	02-005051	65.00
02-000279	48.00	02-021012	44.00
02-000364	120.00	02-000359	210.00
02-005696	21.00	02-000702	5.00
02-005500	125.00	02-000782	205.88
02-005585	1347.45	02-002203	30.50
02-005480	140.00	02-002206	75.83
02-038592	93.00	02-005614	65.00
02-005955	68.00	02-005885	75.00
02-005336	42.00	02-000262	314.25
02-000032	65.00	02-000348	120.00
02-000741	82.00	02-005087	250.00
02-058501	4076.08	02-033608	130.00
02-000701	123.00	02-000647	282.50
02-019038	128.00	02-005702	200.00
02-000626	98.24	02-005057	60.00
02-R19052	95.00	02-005801	33.88
02-019131	36.60	02-005814	150.00
02-005442	110.00	02-005479	390.00
02-005386	115.00	02-001013	132.99
02-005920	65.00	02-004009	281.95
02-001120	85.00	02-008003	98.42
02-005915	75.00	02-018002	49.88
02-001031	387.60	02-019051	17.25
02-001035	398.75	02-019115	64.39
02-000162	97.00	02-039065	430.43
02-001392	180.00	02-004006	701.90
02-005870	65.00	Total	\$85,952.65



City Council Agenda

Item Cover Page

To: 5.B

Meeting Date: August 3, 2026

Item Name: Resolution Approving Subaward Agreement Between Iowa Department of Homeland Security, Emergency Management and City of Spencer

Department Head Summary:

Finance Summary:

City Manager Comments:
This agreement allows the City of Spencer to participate in the 404 FEMA property buyout grant.

Approvals:	
Mary Beth Breidinger, Clerk	Created/Initiated - 7/31/2026
Kevin Robinson, Administration	Approved - 7/31/2026
Barb Smith, Finance	Approved - 7/31/2026
Mary Beth Breidinger, Clerk	Final Approval - 7/31/2026

Attachments:	
1.	RES Hazard Mitigation Grant Program 8-3-2026

RESOLUTION NO.

A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF HAZARD MITIGATION GRANT PROGRAM (HMGP) SUBAWARD AGREEMENT NO. HMGP-DR-4796-IA-0035 WITH THE IOWA DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT FOR THE S895 HMGP 2025 PROPERTY ACQUISITION PROJECT

WHEREAS, the Iowa Department of Homeland Security and Emergency Management (HSEM) serves as the pass-through entity for federal financial assistance under the Hazard Mitigation Grant Program (HMGP); and,

WHEREAS, HSEM and the Federal Emergency Management Agency (FEMA) have awarded the City of Spencer a Subaward Grant in the amount of \$4,467,131.67 under Project HMGP-DR-4796-IA-0035 for the property acquisition and demolition project titled "S895 HMGP 2025, City of Spencer Property Acquisition"; and,

WHEREAS, the financial breakdown for the Subaward Project is set forth as follows:

- Total Subaward Project Cost: \$4,467,131.67
- Federal Share (FEMA - 75% max): Up to \$3,295,425.00
- State Share (HSEM - 10% max): Up to \$439,390.00
- Local Share (City of Spencer - 15% min): At least \$659,085.00 (provided via non-federal cash and/or in-kind sources)
- Federal Management Costs (100% Federal): \$73,231.67 initial funding (\$219,695.00 total requested); and,

WHEREAS, execution of this Subaward Agreement requires the City of Spencer to comply with all applicable local, state, and federal rules, regulations, and grant management standards pursuant to 2 CFR Part 200, including environmental and historical preservation conditions, procurement rules, financial tracking requirements, and ongoing participation in the National Flood Insurance Program (NFIP).

NOW THEREFORE, BE IT RESOLVED by the Spencer City Council as follows:

Section 1. The Subaward Agreement between the Iowa Department of Homeland Security and Emergency Management (HSEM) and the City of Spencer for Subaward Agreement Number HMGP-DR-4796-IA-0035 is hereby formally approved.

Section 2. The City Clerk, Mayor and City Manager are hereby authorized and directed to execute all documents and take all actions necessary for the Mitigation Grant Program.

Section 3. All Resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed.

Section 4. If any section, provision, or part of this resolution shall be adjudged invalid

or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Passed by the Council the day of August, 2026, and approved this day of August, 2026.

Donavon Wunschel, Mayor

Attest:

Mary Beth Breidinger, City Clerk

(SEAL)



City Council Agenda

Item Cover Page

To: 5.C

Meeting Date: August 3, 2026

Item Name: Resolution Awarding Contract for the 18th Street Trail Segment Project to Beck Excavating, Inc for \$73,737.50

Department Head Summary:
This is the portion that will connect the 18th St Bridge to 24th Avenue on the north side of 18th St. Attached is Wes Boyer from Bolton & Menk Bid tabulation. We recommend going with the Low Bid by Beck Excavating Inc for \$73737.50

Finance Summary:

City Manager Comments:

Approvals:								
<table border="1"><tr><td>Mary Beth Breidinger, Clerk</td><td>Created/Initiated - 7/28/2026</td></tr><tr><td>Kevin Robinson, Administration</td><td>Approved - 7/30/2026</td></tr><tr><td>Barb Smith, Finance</td><td>Approved - 7/30/2026</td></tr><tr><td>Mary Beth Breidinger, Clerk</td><td>Final Approval - 7/31/2026</td></tr></table>	Mary Beth Breidinger, Clerk	Created/Initiated - 7/28/2026	Kevin Robinson, Administration	Approved - 7/30/2026	Barb Smith, Finance	Approved - 7/30/2026	Mary Beth Breidinger, Clerk	Final Approval - 7/31/2026
Mary Beth Breidinger, Clerk	Created/Initiated - 7/28/2026							
Kevin Robinson, Administration	Approved - 7/30/2026							
Barb Smith, Finance	Approved - 7/30/2026							
Mary Beth Breidinger, Clerk	Final Approval - 7/31/2026							

Attachments:				
<table border="1"><tr><td>1.</td><td>RES Award 18th St Trail Project 8-3-2026</td></tr><tr><td>2.</td><td>2026-07-27 143831 Recommendation of Award</td></tr></table>	1.	RES Award 18th St Trail Project 8-3-2026	2.	2026-07-27 143831 Recommendation of Award
1.	RES Award 18th St Trail Project 8-3-2026			
2.	2026-07-27 143831 Recommendation of Award			

RESOLUTION NO.

RESOLUTION AWARDING CONTRACT FOR 18TH STREET TRAIL SEGMENT PROJECT

WHEREAS, pursuant to notice duly published in the manner and form prescribed by resolution of this Council and as required by law, quotations were received by this Council for the 18th Street Trail Segment Project (the "Project"); and

WHEREAS, all of the quotations have been carefully considered, and it is necessary and advisable that provision be made for the award of the contract for the Project;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Spencer, Iowa, as follows:

Section 1. The quotation for the project submitted by the following contractor is fully responsive to the plans and specifications for the Project, heretofore approved by the Council, and is the lowest responsible quotation received, such quotation being as follows:

<u>Name and Address of Contractor</u>	<u>Amount of Bid</u>
Beck Excavating Spirit Lake, IA	\$73,737.50

Section 2. The quotation for the Project be and the same is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished and the terms of the written proposal.

Section 3. All resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed.

Section 4. If any section, provision, or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. This resolution shall be in effect after its final passage and approval as provided by law.

Passed by the Council the day of August, 2026, and approved this day of August, 2026.

Donavon Wunschel, Mayor

ATTEST:

Mary Beth Breidinger, City Clerk

(SEAL)



Real People. Real Solutions.

218 11th Street SW Plaza
Spencer, IA 51301

Phone: (712) 580-5075
Bolton-Menk.com

July 30, 2026

City of Spencer
Attn: Mary Beth Breidinger
101 W 5th Street
Spencer, IA 51301

RE: 18th Street Trail Segment
City of Spencer
Project No.: 25X.143831.000

Dear Mary Beth,

Bids were received and opened in the office of the City Clerk on Monday, July 27, 2026 at 2:00 p.m. for the project referenced above. Four (4) bids were received and the results are tabulated below:

Bidder	Total Bid
Beck Excavating, Inc.	\$73,737.50
De Loss Construction, Inc.	\$77,249.00
Marlin Concrete, LLC	\$101,270.00
Hulstein Excavating, LLC	\$124,838.50
<i>Engineer's Estimate</i>	<i>\$77,893.50</i>

A detailed bid abstract including the engineer's estimate is attached for your reference. Based on our review of the bids, consultation with City staff, and compliance with the City's financial policies and applicable provisions of Iowa Code, we recommend awarding the construction contract to Beck Excavating, Inc. in the amount of \$73,737.50.

Sincerely,

Bolton & Menk, Inc.

Wesley D. Boyer, P.E.

Municipal Project Manager

WB/ab

Encl.

TABULATION OF BIDS

18TH STREET TRAIL SEGMENT
CITY OF SPENCER
BMI PROJECT NO. 25X.143831.000

JULY 27, 2026 @ 2:00 P.M.

Item No.	Description	Unit	Quantity	Engineer's Estimate Bolton & Menk, Inc.		Beck Excavating, Inc. Spirit Lake, IA		De Loss Construction, Inc. Spencer, IA		Marlin Concrete, LLC West Okoboji, IA		Hulstein Excavating, LLC Sioux Falls, SD	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	CLEARING AND GRUBBING	LS	1	\$2,500.00	\$2,500.00	\$1,590.00	\$1,590.00	\$1,500.00	\$1,500.00	\$3,500.00	\$3,500.00	\$5,000.00	\$5,000.00
2	TOPSOIL, ON-SITE	CY	128	\$30.00	\$3,840.00	\$32.00	\$4,096.00	\$25.00	\$3,200.00	\$8.00	\$1,024.00	\$34.50	\$4,416.00
3	EXCAVATION, CLASS 13 (UNCLASSIFIED EXCAVATION)	CY	72	\$25.00	\$1,800.00	\$24.00	\$1,728.00	\$15.00	\$1,080.00	\$25.00	\$1,800.00	\$16.75	\$1,206.00
4	SUBBASE, MODIFIED, 6 INCHES	SY	183	\$15.00	\$2,745.00	\$9.50	\$1,738.50	\$12.00	\$2,196.00	\$35.00	\$6,405.00	\$14.00	\$2,562.00
5	VALVE BOX EXTENSION	EA	1	\$500.00	\$500.00	\$410.00	\$410.00	\$500.00	\$500.00	\$750.00	\$750.00	\$230.00	\$230.00
6	REMOVAL OF DRIVEWAY	SY	190	\$15.00	\$2,850.00	\$11.00	\$2,090.00	\$20.00	\$3,800.00	\$5.00	\$950.00	\$11.00	\$2,090.00
7	SHARE USE PATH, PCC, 5 INCH	SY	508	\$55.00	\$27,940.00	\$63.00	\$32,004.00	\$70.00	\$35,560.00	\$75.00	\$38,100.00	\$82.00	\$41,656.00
8	SHARE USE PATH, PCC, 6 INCH	SY	24	\$60.00	\$1,440.00	\$69.00	\$1,656.00	\$75.00	\$1,800.00	\$80.00	\$1,920.00	\$127.00	\$3,048.00
9	SPECIAL SUBGRADE PREPARATION FOR SHARED USE PATH	SY	532	\$5.00	\$2,660.00	\$6.00	\$3,192.00	\$4.00	\$2,128.00	\$10.00	\$5,320.00	\$3.00	\$1,596.00
10	DETECTABLE WARNING	SF	29	\$55.00	\$1,595.00	\$65.00	\$1,885.00	\$65.00	\$1,885.00	\$65.00	\$1,885.00	\$65.50	\$1,899.50
11	DRIVEWAY, PAVED, PCC, 6 INCH	SY	183	\$75.00	\$13,725.00	\$69.00	\$12,627.00	\$65.00	\$11,895.00	\$80.00	\$14,640.00	\$111.00	\$20,313.00
12	FULL DEPTH PATCHES, PCC, 7 INCH	SY	17	\$120.00	\$2,040.00	\$105.00	\$1,785.00	\$200.00	\$3,400.00	\$120.00	\$2,040.00	\$150.00	\$2,550.00
13	TEMPORARY TRAFFIC CONTROL	LS	1	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00	\$650.00	\$650.00	\$4,500.00	\$4,500.00	\$3,500.00	\$3,500.00
14	REMOVE AND SALVAGE OF POST	LS	1	\$250.00	\$250.00	\$150.00	\$150.00	\$500.00	\$500.00	\$350.00	\$350.00	\$255.00	\$255.00
15	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING, TYPE 1 - PERMANENT LAWN	LS	1	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$3,000.00	\$3,000.00	\$5,500.00	\$5,500.00	\$10,000.00	\$10,000.00
16	WATTLE, STRAW, 9 INCH	LF	431	\$3.50	\$1,508.50	\$6.00	\$2,586.00	\$5.00	\$2,155.00	\$6.00	\$2,586.00	\$7.00	\$3,017.00
17	MOBILIZATION	LS	1	\$9,000.00	\$9,000.00	\$3,200.00	\$3,200.00	\$2,000.00	\$2,000.00	\$10,000.00	\$10,000.00	\$21,500.00	\$21,500.00
TOTAL AMOUNT BID					\$77,893.50	\$73,737.50		\$77,249.00		\$101,270.00		\$124,838.50	

27-Jul-26 Denotes math error on proposal
H:\SPENIA\26X143831000\6_Plans-Specs\C_Bids Received\[2026-07-27 143831 Bid Tabulation.xlsx]BID TAB



City Council Agenda

Item Cover Page

To: 5.D

Meeting Date: August 3, 2026

Item Name: Resolution Authorizing Local Funding Match for Downtown Facade Update at 415 Grand Ave.

Department Head Summary:

Finance Summary:

City Manager Comments:
The State of Iowa has inquired if the City of Spencer would offer an up to 10% match to a facade improvement in downtown Spencer. The max award to the property owner is \$35,000 with a city match max of \$3,500.

Approvals:								
<table border="1"><tr><td>Mary Beth Breidinger, Clerk</td><td>Created/Initiated - 7/31/2026</td></tr><tr><td>Kevin Robinson, Administration</td><td>Approved - 7/31/2026</td></tr><tr><td>Barb Smith, Finance</td><td>Approved - 7/31/2026</td></tr><tr><td>Mary Beth Breidinger, Clerk</td><td>Final Approval - 7/31/2026</td></tr></table>	Mary Beth Breidinger, Clerk	Created/Initiated - 7/31/2026	Kevin Robinson, Administration	Approved - 7/31/2026	Barb Smith, Finance	Approved - 7/31/2026	Mary Beth Breidinger, Clerk	Final Approval - 7/31/2026
Mary Beth Breidinger, Clerk	Created/Initiated - 7/31/2026							
Kevin Robinson, Administration	Approved - 7/31/2026							
Barb Smith, Finance	Approved - 7/31/2026							
Mary Beth Breidinger, Clerk	Final Approval - 7/31/2026							

Attachments:		
<table border="1"><tr><td>1.</td><td>RES Downtown Facade Update 8-3-2026</td></tr></table>	1.	RES Downtown Facade Update 8-3-2026
1.	RES Downtown Facade Update 8-3-2026	

RESOLUTION NO.

A RESOLUTION AUTHORIZING LOCAL FUNDING MATCH FOR DOWNTOWN FACADE UPDATE AT 415 GRAND AVENUE

WHEREAS, the City of Spencer recognizes the importance of maintaining and enhancing the historic character and aesthetic appeal of the downtown commercial district; and,

WHEREAS, the property owner of 415 Grand Avenue is undertaking a downtown facade update project to enhance the property and contribute to overall downtown revitalization; and,

WHEREAS, the State of Iowa has committed financial assistance in the amount of \$35,000.00 for the downtown facade update at 415 Grand Avenue, subject to a required local funding match; and,

WHEREAS, the City of Spencer desires to support this project by providing a local match equal to 10% of the State of Iowa's contribution, totaling \$3,500.00; and,

WHEREAS, the necessary funds for this local match are available within the Local Option Sales Tax Fund; and,

WHEREAS, it is in the best interests of the City and its citizens and is the desire of the City Council to authorize the local funding match for this project.

NOW, THEREFORE, BE IT RESOLVED by the Spencer City Council as follows:

Section 1. The local funding match for the downtown facade update at 415 Grand Avenue in the amount of \$3,500.00 is hereby authorized and approved.

Section 2. The Mayor, City Clerk, City Manager, and City Attorney are authorized and directed to take and complete all actions necessary to administer and implement this local match commitment, including, but not limited to, the allocation and expenditure of \$3,500.00 from the Local Option Sales Tax Fund, and the administration, implementation, and execution of any documents necessary to carry out the intent of this Resolution.

Section 3. All resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed.

Section 4. If any section, provision or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. This resolution shall be in effect after its final passage and approval as provided by law.

Passed by the Council the day of August, 2026, and approved this day of August, 2026.

Donavon Wunschel, Mayor

Attest:

Mary Beth Breidinger, City Clerk

(SEAL)



KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

SCOTT MARLER, IOWA DOT DIRECTOR
MELISSA GILLETT, IOWA DOT COO

IOWA DEPARTMENT OF TRANSPORTATION
Field Operations Division
District 3 Office
6409 Gordon Drive
Sioux City, Iowa 51106
712-276-1451
Jessic.Felix@lowadot.us

July 21, 2026

REF: City of Spencer

Project No. HSIPX-018-2(142)—3L-21

Agreement No. 2026-4-129

Mary Beth Breidinger
City Clerk, City of Spencer
101 W 5th St.
Spencer, IA 51301

Dear Mary Beth:

Attached is a fully executed, original copy of agreement number 2026-4-129 regarding construction of a Portland cement concrete (PCC) roundabout at the north intersection/junction of US 18 and US 71.

If you have any questions pertaining to this agreement, please feel free to contact me at 712-276-1451.

Sincerely,

Jessica L. Felix
District Engineer, District 3

JLF:hc
Enclosure

cc: Douglas Heeren, Office of Local Systems, Iowa DOT, Ames
Shane Tymkowicz, District 3 Office, Iowa DOT, Sioux City
Jason Klemme, District 3 Office, Iowa DOT, Sioux City
Andrew Theeler, Iowa DOT, Sioux City RCE
Dylan Pryor, District 3 Office, Iowa DOT, Sioux City
District File

**IOWA DEPARTMENT OF TRANSPORTATION
Preconstruction Agreement
For Primary Road Project**

County	Clay
City	Spencer
Project No.	HSIPX-018-2(142)--3L-21 TSF-018-2(167)--92-21
Iowa DOT Agreement No.	2026-4-129
Staff Action No.	

This Agreement, is entered into by and between the Iowa Department of Transportation, hereinafter designated "DOT", and the city of Spencer, Iowa, a Local Public Agency, hereinafter designated "LPA", in accordance with Iowa Code Chapters 28E.12, 306, 306A and 313.4 as applicable;

The DOT proposes to establish or make improvements to U.S. 18 and U.S. 71 within Clay County, Iowa; and

The DOT and the LPA are willing to jointly participate in said project, in the manner hereafter provided; and

The DOT and the LPA previously entered into the following agreement for the above referenced project: Agreement No. 2025-P-109 for predesign was executed by the LPA and DOT on January 5, 2026 and January 22, 2026 respectively; and

The DOT and the LPA previously entered into the following agreement for the following funding sources related to the above referenced project:

Funding Source	Agreement No.	Project No.	Full Execution Date
Traffic Safety Improvement Program (TSIP)	2027-TS-025	TSF-018-2(167)--92-21	June 11, 2026

This Agreement reflects the current concept of this project which is subject to modification by mutual agreement between the LPA and the DOT; and

Therefore, it is agreed as follows :

1. Project Information

- a. The DOT shall design, let, and inspect construction of the following described project in accordance with the project plans and DOT Standard Specifications:

Construct a Portland cement concrete (PCC) roundabout at the north intersection/junction of U.S. 18 and U.S. 71. See Exhibit A for project location.

- b. Storm sewers constructed by the DOT as part of the project, located within the city of Spencer corporate limits, shall become the property of the LPA, which shall be responsible for their maintenance and operations. Storm sewers constructed by the DOT as part of the project, located outside of the city of Spencer corporate limits (northeast quarter of the new roundabout), shall remain property of the DOT, which shall be responsible for their maintenance and operations. The LPA shall not make any connections to said storm sewers without the prior written approval of the DOT. The LPA shall prevent use of such storm sewers as a sanitary sewer. See Exhibit E for details of the storm sewers to be constructed as part of the new roundabout.

- c. Upon completion of construction, the LPA agrees to retain ownership and jurisdiction of the following referenced improvements as identified below. The LPA shall also assume responsibility for all future maintenance operations associated therewith, all at no additional expense or obligation to the DOT:
 - i. 320th Street shall be realigned from Station 156+93.22 (its intersection with U.S. 18/U.S. 71) to Station 164+35.43. The realignment of 320th Street includes a new radius for 2nd Avenue. See Exhibit B for the typical section of realigned 320th Street and Exhibit C for a plan view of realigned 320th Street and the new radius for 2nd Avenue.
 - ii. The current granular surfaced 4th Avenue West shall be reconstructed with new PCC pavement from Station 19591+56.48 to Station 19610.00.92; and new grading and granular surfacing shall be constructed on 4th Avenue West from Station 19591+25.00 to Station 19591+56.48, and from Station 19610+00.92 to Station 19612+03.48. See Exhibit B for the typical section of new 4th Avenue West and Exhibit C for a plan view of the proposed new construction on 4th Avenue West.
 - iii. The current granular surfaced West 37th Street shall be reconstructed with new PCC pavement from Station 20076+68.47 to Station 20081+54.86. See Exhibit B for the typical section of new West 37th Street and Exhibit C for a plan view of the proposed new construction on West 37th Street.
 - iv. New portions of West 43rd Street and 5th Avenue West shall be constructed with new PCC pavement from Station 9609+44.76 to Station 9614+81.27 (West 43rd Street) and from Station 9614+81.27 to Station 9626+42.00 (5th Avenue West). See Exhibit B for the typical section of West 43rd Street and 5th Avenue West and Exhibit C for a plan view of the proposed new construction on West 43rd Street and 5th Avenue West.
 - v. A shared use path shall be constructed on the west side of the new U.S. 71 roundabout, beginning at approximate Station 53+40, crossing U.S. 18, to approximate Station 60+65 for a total length of approximately 725 feet. A shared use path shall also be constructed beginning on the west side of U.S. 71 that crosses the U.S. 71 roundabout and terminates at the Americans with Disabilities Act (ADA) compliant ramp located just south of the new roundabout at approximate Station 55+75. The LPA shall be responsible for ownership, jurisdiction, and future maintenance of the shared use paths and their ADA associated ramps, including the detectable warning panels. See Exhibit H for a typical section of the shared use path and a plan view of the proposed shared use path.

2. Project Costs

- a. The LPA was awarded \$500,000 of Traffic Safety Improvement Program (TSIP) funds at the December 9, 2025 Commission meeting. The TSIP funds were subsequently described in Agreement No. 2027-TS-025, executed by the DOT on June 11, 2026. The LPA agrees to contribute the \$500,000 in TSIP funding towards the cost of constructing the new roundabout at the north junction of U.S. 18 and U.S. 71. The DOT shall perform an internal fund transfer to credit the \$500,000 from TSIP funds to add them to the Primary Road Fund to use towards the project costs.
- b. The DOT shall bear all costs except those allocated to the LPA under other terms of this Agreement.

3. Traffic Control

- a. U.S. 71 through-traffic shall be maintained during the construction.
- b. The DOT shall temporarily close the highway project area by formal action in accordance with Iowa Code section 306.41. U.S. 18 through-traffic shall be detoured off the project. See Exhibit D for the proposed project staging for traffic control. The LPA shall authorize the DOT to erect and maintain signs within its jurisdiction, consistent with Part 6 of the "Manual on Uniform Traffic Control Devices,"

as necessary to direct traffic to and along said detour route during the construction period. The DOT shall also remove said signs when the detour is discontinued. Details shall be shown on the traffic control sheet(s) within the project plans. A separate detour agreement shall be negotiated with the LPA, and the LPA shall be eligible for compensation for the detour in accordance with the DOT Detour Policy.

- c. The current 4th Avenue West access to U.S. 71 at Station 4051+33 shall be permanently closed as part of the project. Since this project causes the permanent closure of an LPA road connection, or the obliteration or subsequent vacation of LPA roads, the LPA, in accordance with Iowa Code sections 306.10 through 306.17, shall hold a public hearing for the permanent closure(s). The hearing proceedings shall be conducted by the LPA, who shall also be responsible for payment of claims for any and all damages (if any) resulting from the road closure, at no expense or obligation to the DOT. The DOT shall furnish and install the required road closure barricades at project cost. Upon completion of construction, the LPA agrees to accept ownership of said barricades, along with responsibility for future maintenance operations associated therewith, at no additional expense or obligation to the DOT.

4. Right of Way and Permits

- a. Subject to the provisions hereof, the LPA, in accordance with 761 Iowa Administrative Code Chapter 150.3(1)c and 150.4(2), shall remove or cause to be removed (within the corporate limits) all encroachments or obstructions located in the existing primary highway right of way. The LPA shall also prevent the erection and/or placement of any structure or obstruction within said right of way, or any additional right of way which is acquired for this project, including, but not limited to, private signs, buildings, pumps, and parking areas.
- b. The DOT shall be responsible for the coordination of utility facility adjustments for the primary road project.
- c. The LPA agrees to relocate all city-owned utilities necessary for construction, which are located within the existing street or alley right of way, subject to the approval of and without expense to the DOT in accordance with 761 Iowa Administrative Code Chapter 150.4(5) and the DOT Utility Accommodation Policy.
- d. With the exception of service connections, no new or future utility occupancy of project right of way, nor any future relocations of or alterations to existing utilities within said right of way, shall be permitted or undertaken by the LPA without the prior written approval of the DOT. All work shall be performed in accordance with the DOT Utility Accommodation Policy and other applicable requirements of the DOT.
- e. The LPA shall be responsible for providing, without cost to the DOT, any right of way for the project which involves dedicated streets or alleys, and any other LPA-owned lands which are required for the project, subject to the condition that the DOT shall reimburse the LPA for the value of LPA-owned improvements situated on such LPA-owned lands. The LPA has apprised itself of the value of these lands, and as a condition of their participation in the project, the LPA voluntarily agrees to make such lands available without further compensation. The DOT shall be responsible for acquisition of all other right of way.
- f. In connection with this project, any real estate and rights to real estate necessary for right of way at the connection of any public road and the primary highway project, any access road or frontage road, or any permanent utility easements, which are or which shall be under the jurisdiction of the LPA, may be acquired by the DOT, for and in the name of the LPA. Where acquired by contract, the LPA shall receive title from the contract seller and the LPA shall accept title thereto. Where acquired by condemnation, a single joint condemnation proceeding shall be instituted by the DOT to acquire real estate or rights in real estate, needed by the LPA for the LPA, and to acquire real estate or rights in real estate, needed by the DOT for the DOT.

- g. Access rights may be acquired by the DOT along all city intersections within the project limits. Access rights, if acquired, shall be in the name of the State of Iowa. The acquisition of access rights shall be in accordance with 761 Iowa Administrative Code Chapter 112 and the DOT Access Control regulations. If the LPA feels it is in the best interest of the parties involved to modify the access rights in any way, they may petition the appropriate District Engineer to do so, with the final decision remaining with the DOT. See Exhibit F for access rights acquired for city of Spencer roadways.

5. Construction and Maintenance

- a. Upon completion of the project, no changes in the physical features thereof shall be undertaken or permitted without the prior written approval and consent of the DOT.
- b. Future maintenance of the primary highway within the project area shall be carried out in accordance with the terms and conditions contained in 761 Iowa Administrative Code Chapter 150.
- c. New lighting construction to provide illumination for the new roundabout shall be provided for under guidelines established in 761 Iowa Administrative Code Chapter 150. The DOT shall own and accept responsibility for future energy and maintenance costs for those lighting units associated with the new roundabout. See Exhibit G for details of the proposed roundabout lighting.

6. General Provisions

- a. If the LPA has completed a Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project, and the FIS is modified, amended, or revised in an area affected by the project after the date of this Agreement, the LPA shall provide notice of the modification, amendment, or revision to the DOT within 14 calendar days of the LPA's receipt of a subsequent FIS or modification. If the LPA does not have a detailed FIS for an area which is affected by the proposed Primary Highway project, and the LPA does adopt an FIS in an area affected by the project after the date of this Agreement, the LPA shall provide notice of the FIS to the DOT within 14 calendar days. The LPA agrees to defend, indemnify, and hold harmless the DOT from any and all claims, costs, and damages arising from, or related to, the LPA's failure to timely provide an FIS, and/or FIS modification, to the DOT in accordance with this provision.
- b. The LPA shall comply with all provisions of the equal employment opportunity requirements prohibiting discrimination and requiring affirmative action to assure equal employment opportunity as required by Title VI of the Civil Rights Act of 1964 and Iowa Code Chapter 216. No person shall, on the grounds of age, race, creed, color, sex, sexual orientation, national origin, religion, pregnancy, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which State funds are used.
- c. It is the intent of both (all) parties that no third-party beneficiaries be created by this Agreement.
- d. If any section, provision, or part of this Agreement is found to be invalid or unconstitutional, such finding shall not affect the validity of the Agreement as a whole, or any section, provision, or part thereof not found to be invalid or unconstitutional, except to the extent that the original intent of the Agreement cannot be fulfilled.
- e. This Agreement, as well as the unaffected provisions of any previous agreement(s), addendum(s), and/or amendment(s), represents the entire Agreement between the LPA and DOT regarding this project. All previously executed agreements shall remain in effect except as amended herein. Any subsequent change or modification to the terms of this Agreement shall be in the form of a duly executed amendment to this document.

IN WITNESS WHEREOF, each of the parties hereto has executed Agreement No. 2026-4-129 as of the date shown opposite its signature below.

CITY OF SPENCER:

By: _____ Date _____, 20____.
Title: Mayor

I, _____, certify that I am the Clerk of the City, and that
_____, who signed said Agreement for and on behalf of the
City was duly authorized to execute the same on the ____ day of _____, 20____.

Signed: _____
City Clerk of Spencer, Iowa

IOWA DEPARTMENT OF TRANSPORTATION:

By: _____ Date _____, 20____.
Jessica L. Felix, P.E.
District Engineer
District 3

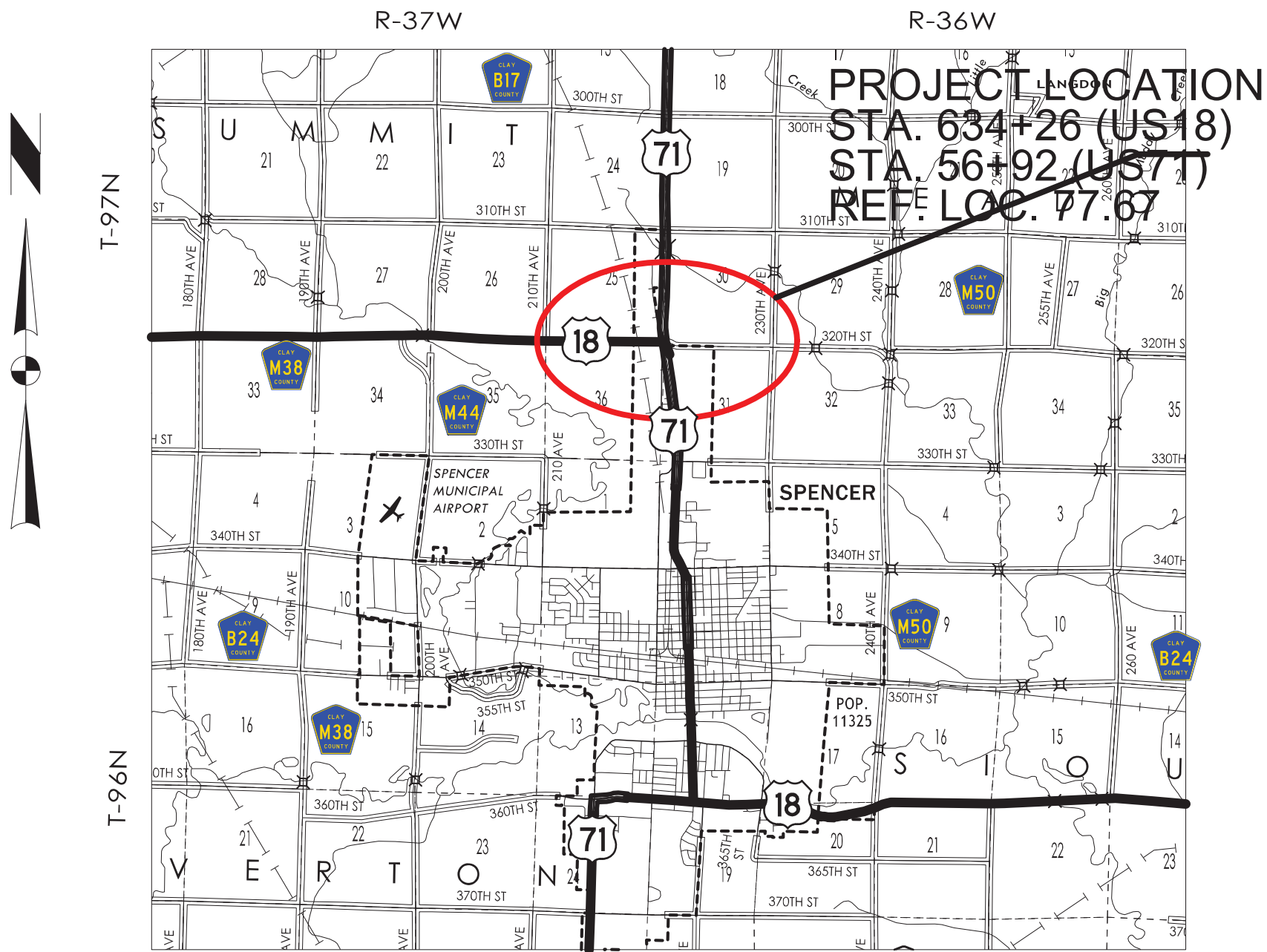


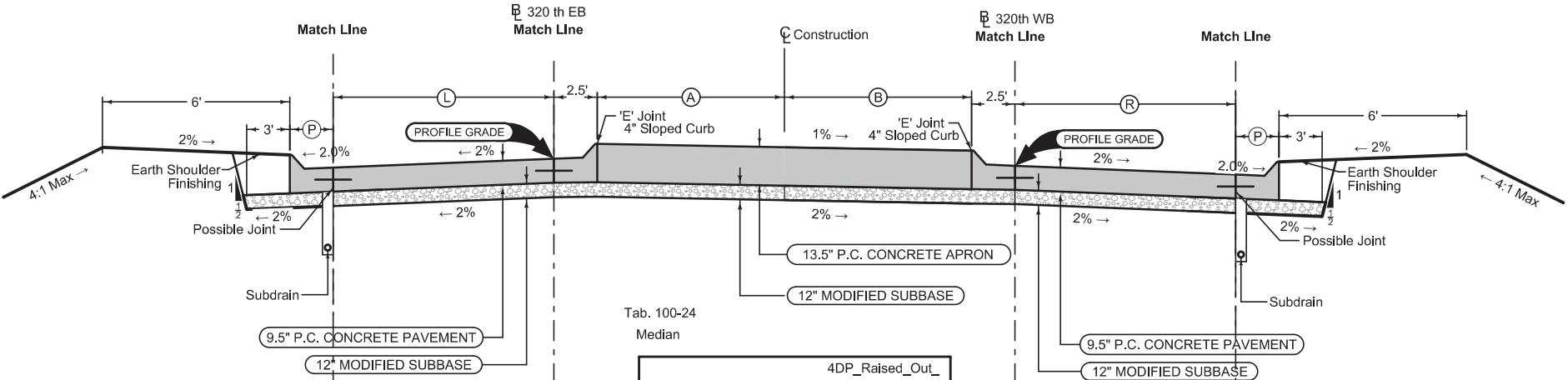
Exhibit B

Curbed Shoulder

Shoulder Jointing:
Longitudinal joint not required when distance from back of
curb to nearest joint is less than 15':

Single pour: L-2
Staged : BT-2
Transverse: CD refer to L sheets for spacing

2_Curb_04-21-20			
STATION TO STATION		(P) Feet	Curb Type See PV-102
7157+17.45	7158+04.39	2.5	6" Standard
7158+04.39	7158+78.36	2.5-10	6" Standard

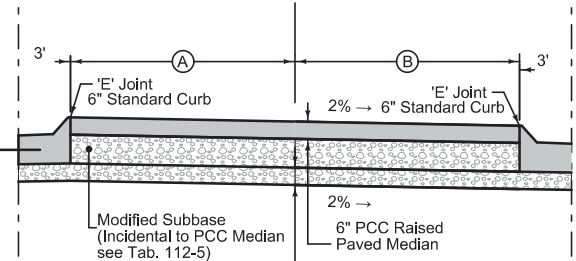


Mainline Jointing:
Transverse joints: CD refer to L sheets for spacing
Longitudinal joint: L-2

BEGIN STATION	END STATION	(L) Feet
7157+17.45	7157+73.55	20-16
7157+73.55	7159+65.00	16
7159+65.00	7161+07.78	16-12
7161+07.78	7164+35.43	12

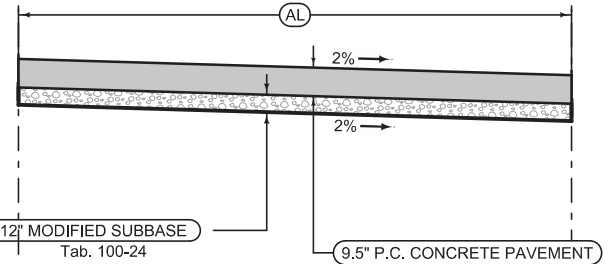
Tab. 100-24
Median

4DP_Raised_Out_04-21-20			
BEGIN STATION	END STATION	(A) Feet	(B) Feet
6157+18.94	6158+09.76	Vari.	Vari.



Tab. 100-24
Median

4DP_Raised_Out_04-21-20			
BEGIN STATION	END STATION	(A) Feet	(B) Feet
6158+09.76	6159+81.15	Vari.	Vari.



Median Jointing:
Transverse joints: CD refer to L sheets for spacing
Longitudinal joint: L-2

STATION TO STATION		(AL) Feet
6159+81.15	6161+74..59	13.2-0

Curbed Shoulder

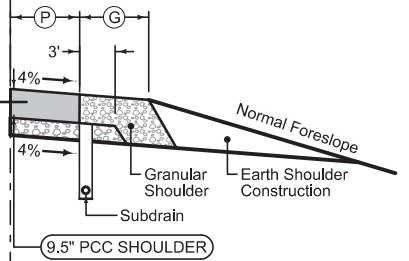
Shoulder Jointing:
Longitudinal joint not required when distance from back of
curb to nearest joint is less than 15':

Single pour: L-2
Staged : BT-2
Transverse: CD refer to L sheets for spacing

2_Curb_04-21-20			
STATION TO STATION		(P) Feet	Curb Type See PV-102
6157+18+94	6158+10.07	2.5	6" Standard
6158+10.07	6158+29.92	2.5-6.4	6" Standard
6158+29.92	6158+49.24	6.4-10	4" Sloped

Mainline Jointing:
Transverse joints: CD refer to L sheets for spacing
Longitudinal joint: L-2

BEGIN STATION	END STATION	(R) Feet
6157+18.94	6160+32.54	Vari. (22.6-13.3)
6160+32.54	6160+52.00	Vari. (13.3-15.5)
6160+52.00	6161+40.00	Vari. (15.5-24)
6161+40.00	6164+35.43	24



Full Depth PCC Combination Shoulder

Shoulder Jointing:
Longitudinal joint: BT-2 or L-2
Transverse joints: C at 17' spacing

2_C_FullPCC_04-20-21			
STATION TO STATION		(P) Feet	(G) Feet
6158+49.24	6160+32.54	5	5
6160+32.54	6163+25.00	4	2

See Tab 100-24 or 100-25 for pavement quantities.
See Tab 112-9 for shoulder quantities.

320th St

Exhibit B

Combination Shoulder

Shoulder Jointing:
Longitudinal joint: B

2_C_04-21-20			
STATION TO STATION		(P) Feet	(G) Feet
9609+44.76	9614+81.27	2	2
9617+83.95	9626+42.00	2	2

Full Depth PCC Shoulder

Shoulder Jointing:
Longitudinal joint: BT-2, or L-2
Transverse joints: C at 17' spacing

2_P_FullPCC_04-15-25		
STATION TO STATION		(P) Feet
9614+81.27	9617+83.95	4

Combination Shoulder

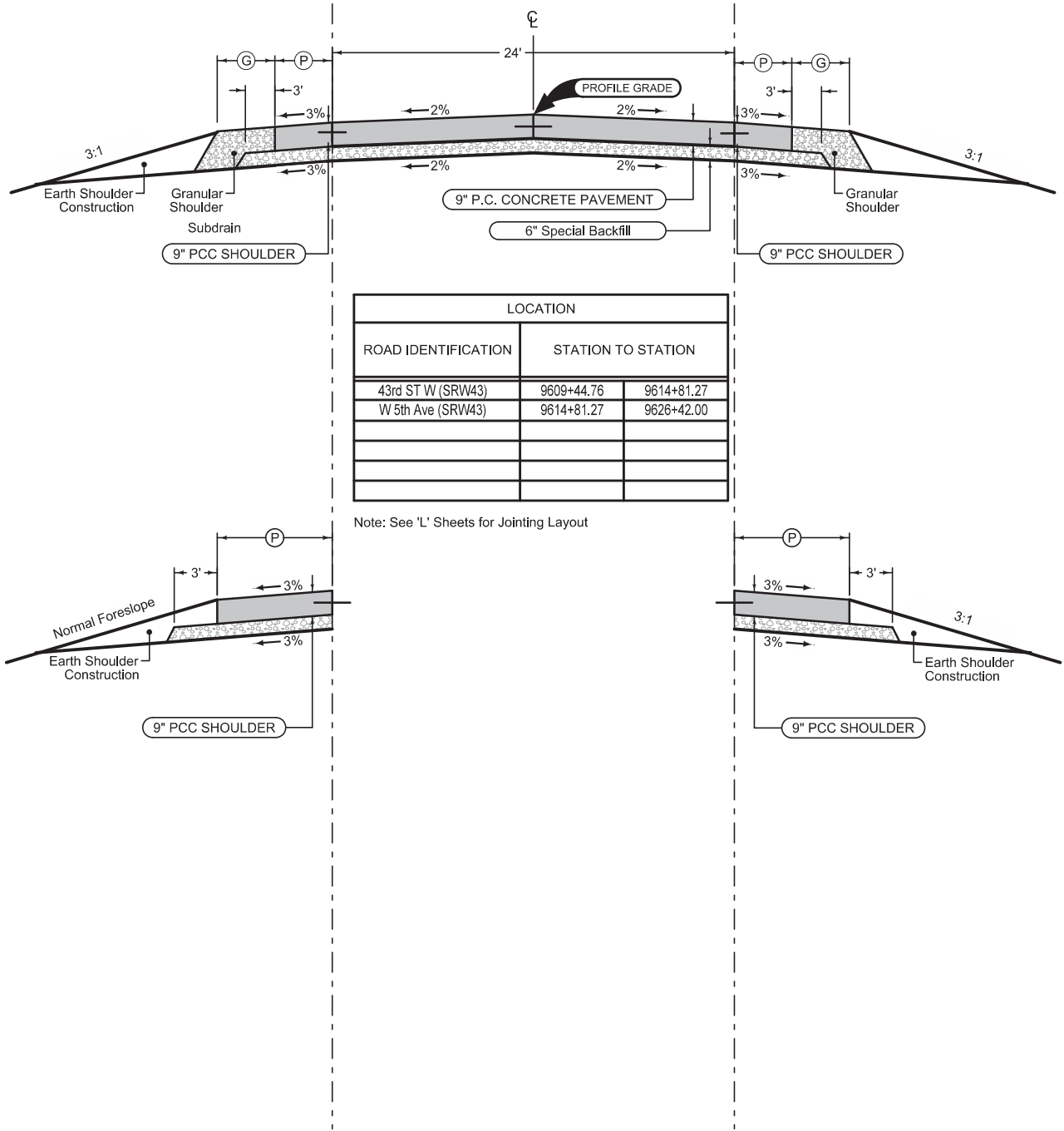
Shoulder Jointing:
Longitudinal joint: B

2_C_04-21-20			
STATION TO STATION		(P) Feet	(G) Feet
9609+44.76	9614+81.27	2	2
9617+83.95	9626+42.00	2	2

Full Depth PCC Shoulder

Shoulder Jointing:
Longitudinal joint: BT-2, or L-2
Transverse joints: C at 17' spacing

2_P_FullPCC_04-15-25		
STATION TO STATION		(P) Feet
9614+81.27	9617+83.95	4



See Tab 100-24 or 100-25 for pavement quantities.
See Tab 112-9 for shoulder quantities.

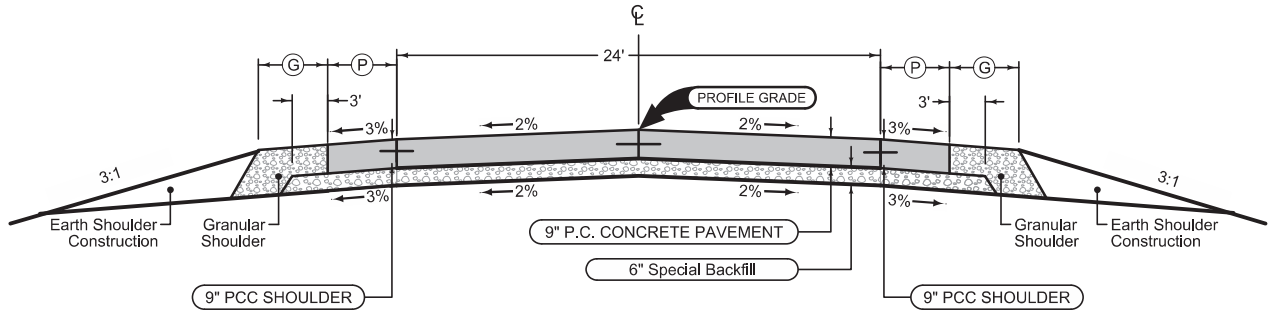
W 43rd St & 5th Ave W

Exhibit B

Combination Shoulder

Shoulder Jointing:
Longitudinal joint: B

2_C_04-21-20			
STATION TO STATION		(P) Feet	(G) Feet
19591+61.69	19610+10.16	2	2



LOCATION		
ROAD IDENTIFICATION	STATION TO STATION	
4th Ave W	19591+56.47	19610+00.92

Note: See 'L' Sheets for Jointing Layout

Combination Shoulder

Shoulder Jointing:
Longitudinal joint: B

2_C_04-21-20			
STATION TO STATION		(P) Feet	(G) Feet
19591+61.69	19610+10.16	2	2

See Tab 100-24 or 100-25 for pavement quantities.

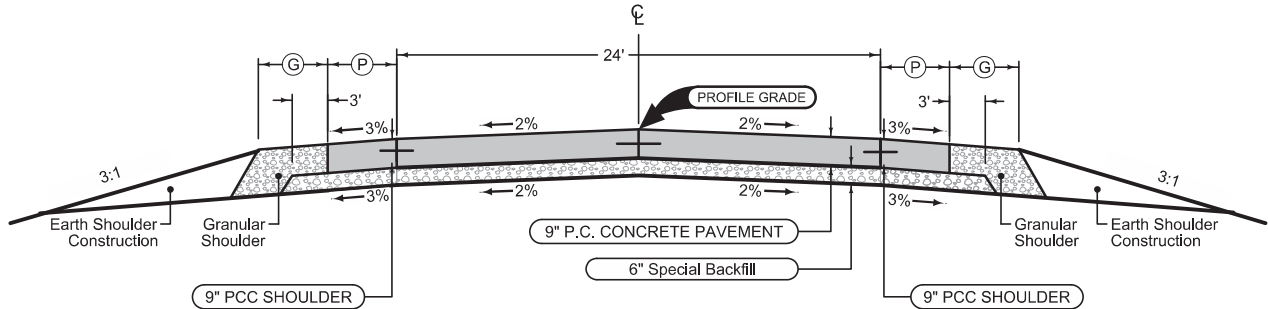
See Tab 112-9 for shoulder quantities.

4th Ave W

Combination Shoulder

Shoulder Jointing:
Longitudinal joint: B

2_C_04-21-20			
STATION TO STATION		(P) Feet	(G) Feet
20000+11.93	20005+00.72	2	2



LOCATION		
ROAD IDENTIFICATION	STATION TO STATION	
W 37 th Ave (SRW37)	20076+68.47	20081+54.86

Note: See 'L' Sheets for Jointing Layout

Combination Shoulder

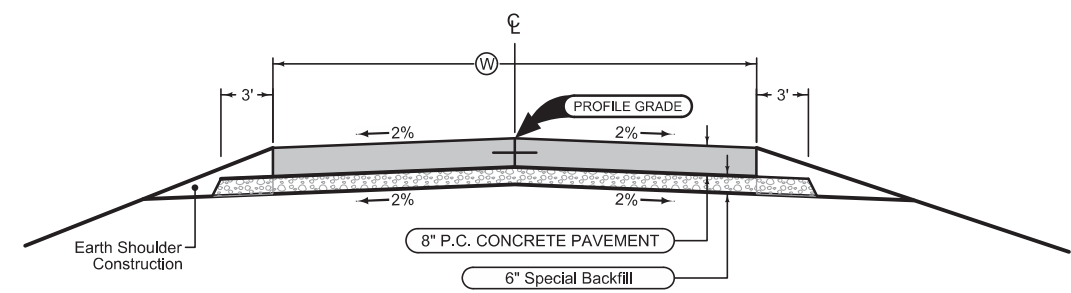
Shoulder Jointing:
Longitudinal joint: B

2_C_04-21-20			
STATION TO STATION		(P) Feet	(G) Feet
20000+11.93	20005+00.72	2	2

See Tab 100-24 or 100-25 for pavement quantities.

See Tab 112-9 for shoulder quantities.

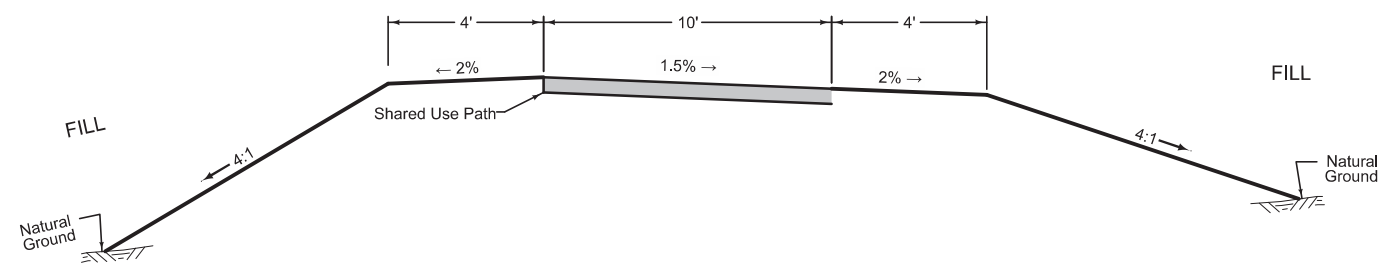
W 37TH ST



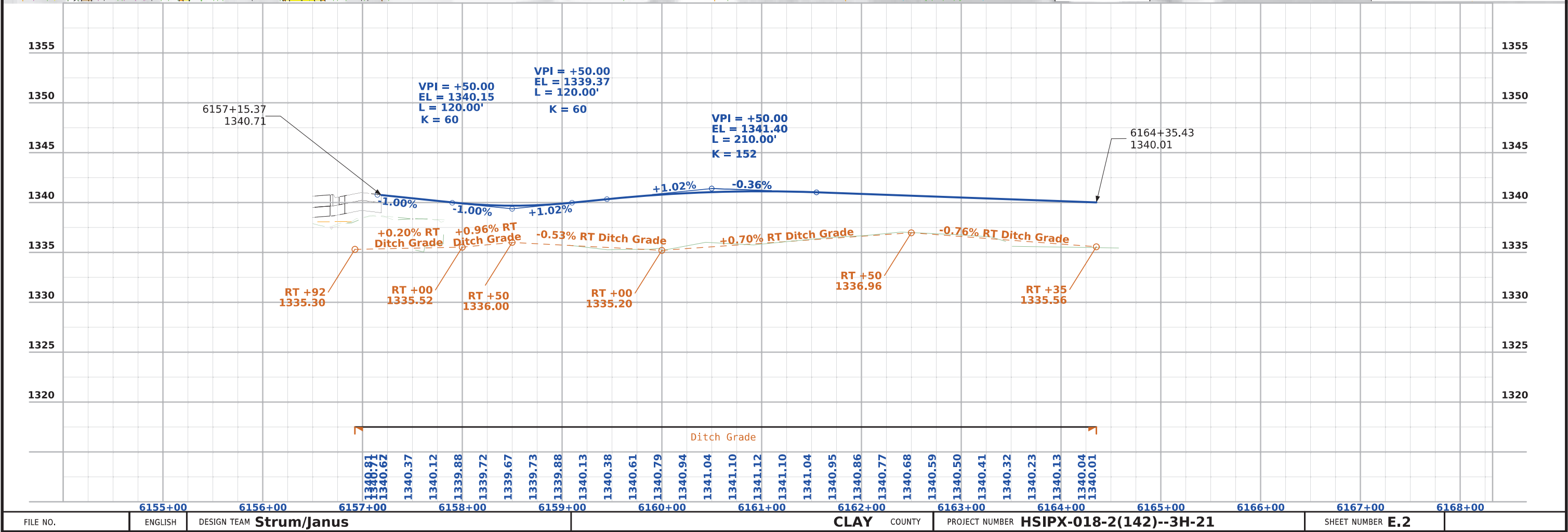
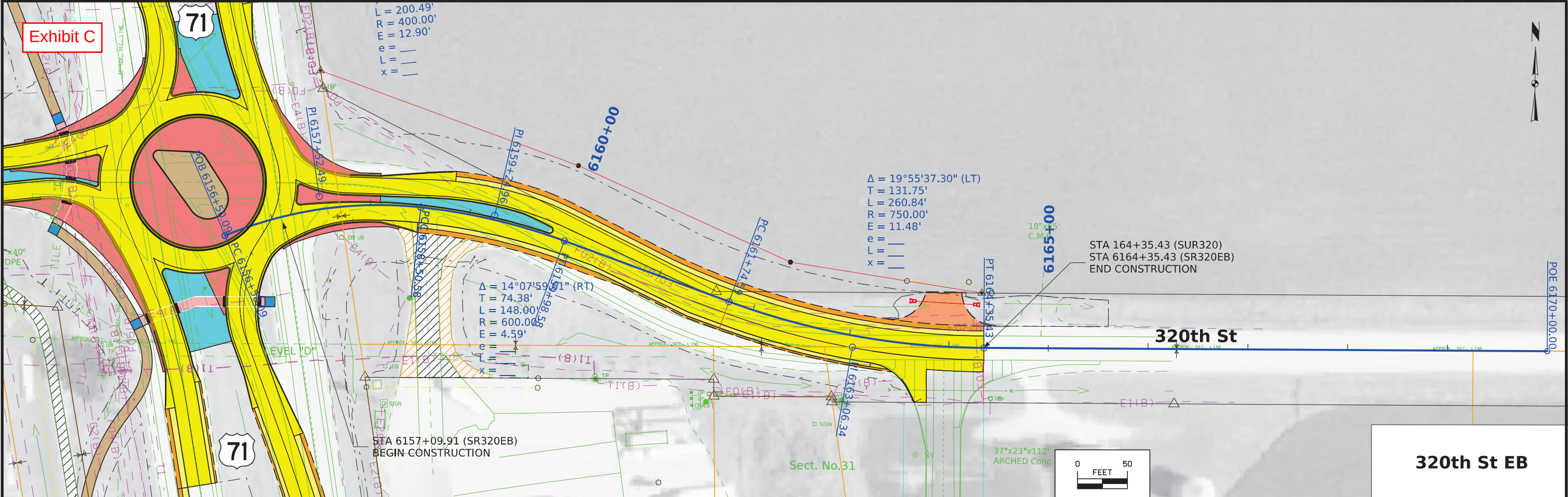
ROAD IDENTIFICATION	Ⓜ Feet
ENT24 (2nd Ave)	24
ENT9225 (4th Ave W)	36

See Tab 102-3 for pavement quantities.

PAVED ENTRANCE



Shared Use Path



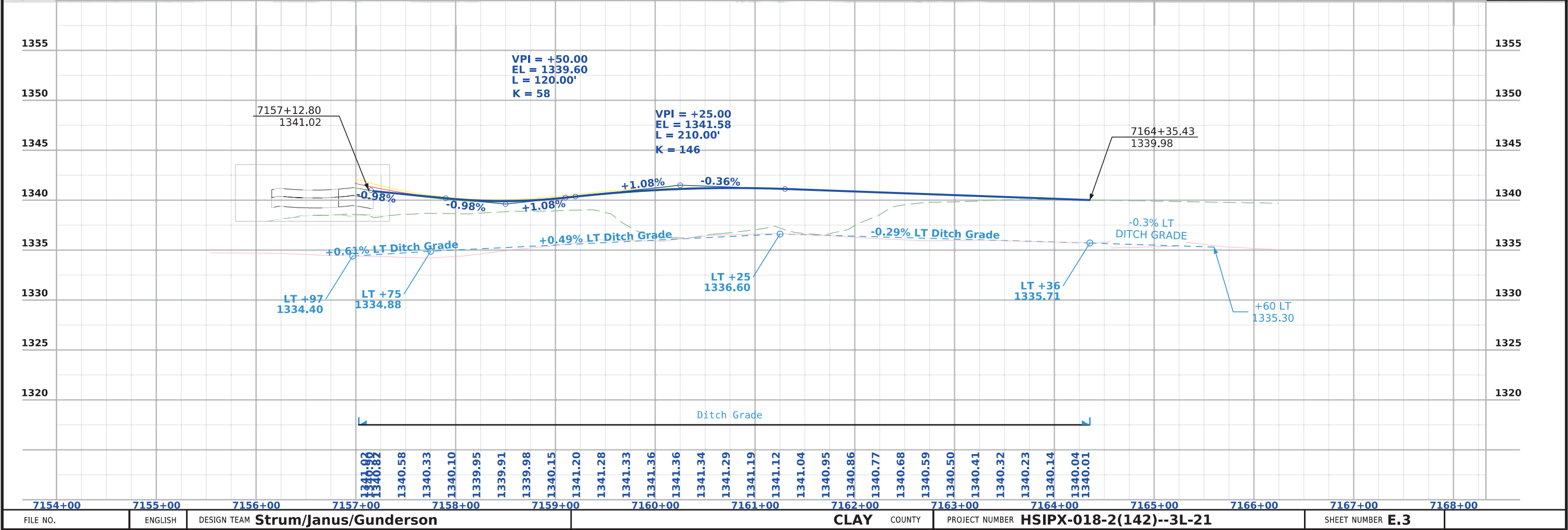
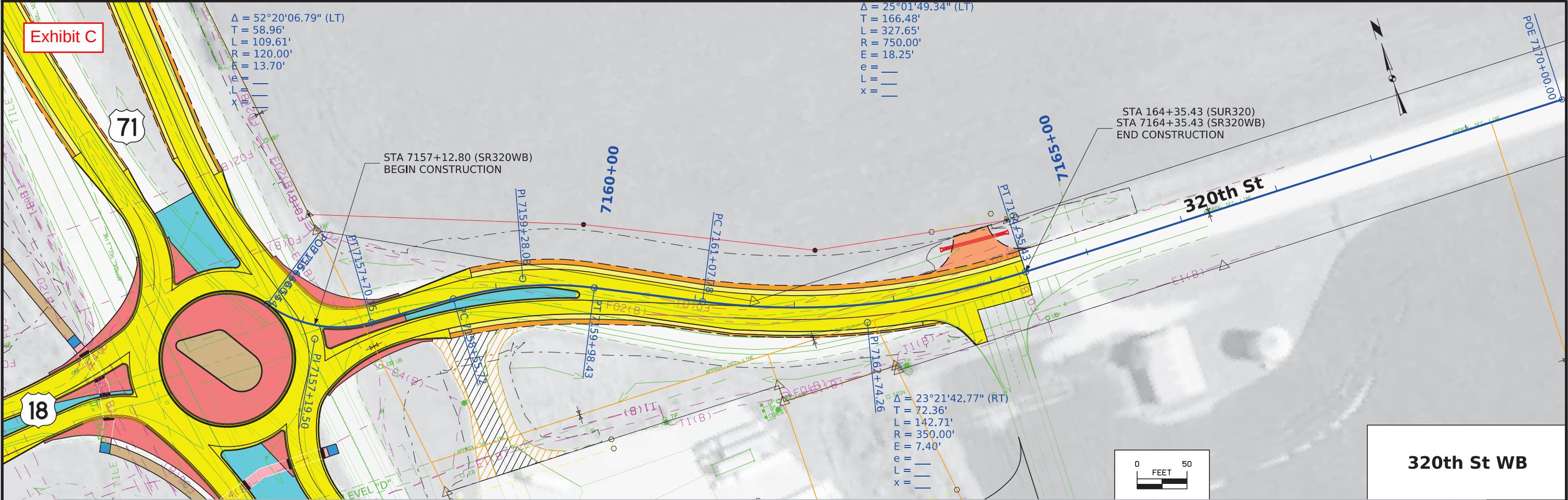


Exhibit C

$\Delta = 86^{\circ}42'39.99''$ (RT)
 $T = 188.84'$
 $L = 302.68'$
 $R = 200.00'$
 $E = 75.06'$
 $e = \text{NC}$
 $L = \underline{\hspace{1cm}}$
 $x = \underline{\hspace{1cm}}$

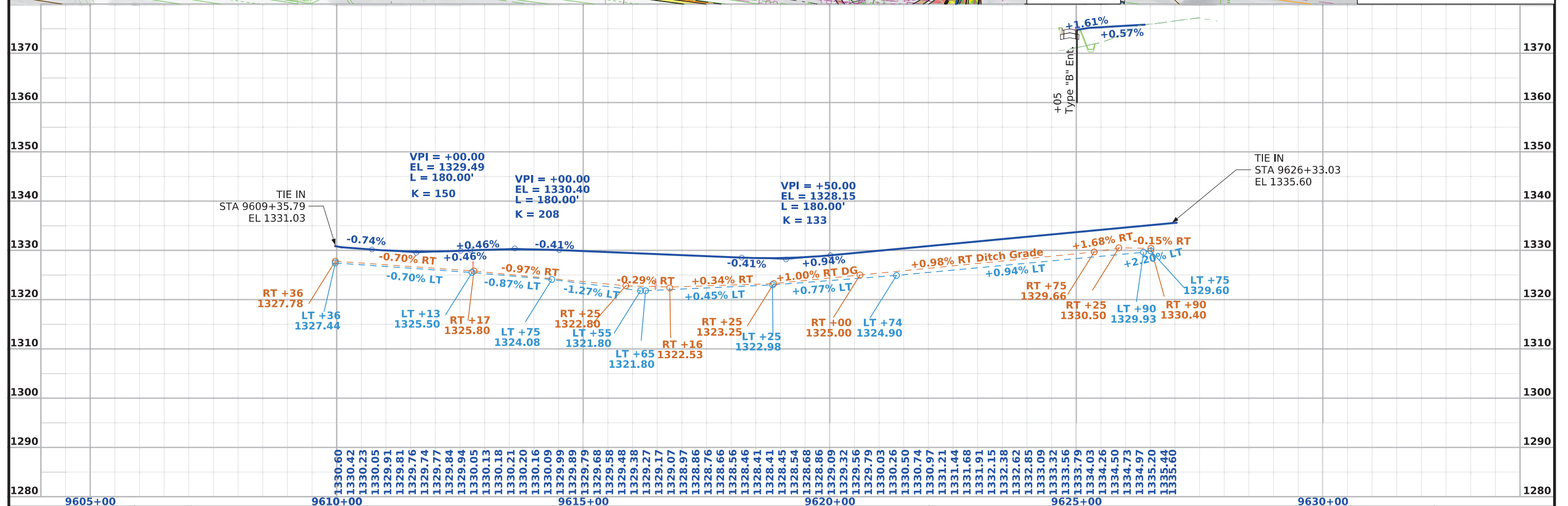
Sta. 9615+85
Skewed 32°
Install 24" x 70' RCP
F.L. = Lt. 1321.86
Rt. 1322.5

Sta. 9612+15
Skewed 3°
Install 24" x 48' RCP
F.L. = Lt. 1325.5
Rt. 1325.8

Sta. 9625+95.48
Skewed 3° LT Ahd.
Install 24" x 88' RCP
F.L. = Lt. 1330.00
Rt. 1330.34

STA 9626+42.00 (SRW43)
END CONSTRUCTION

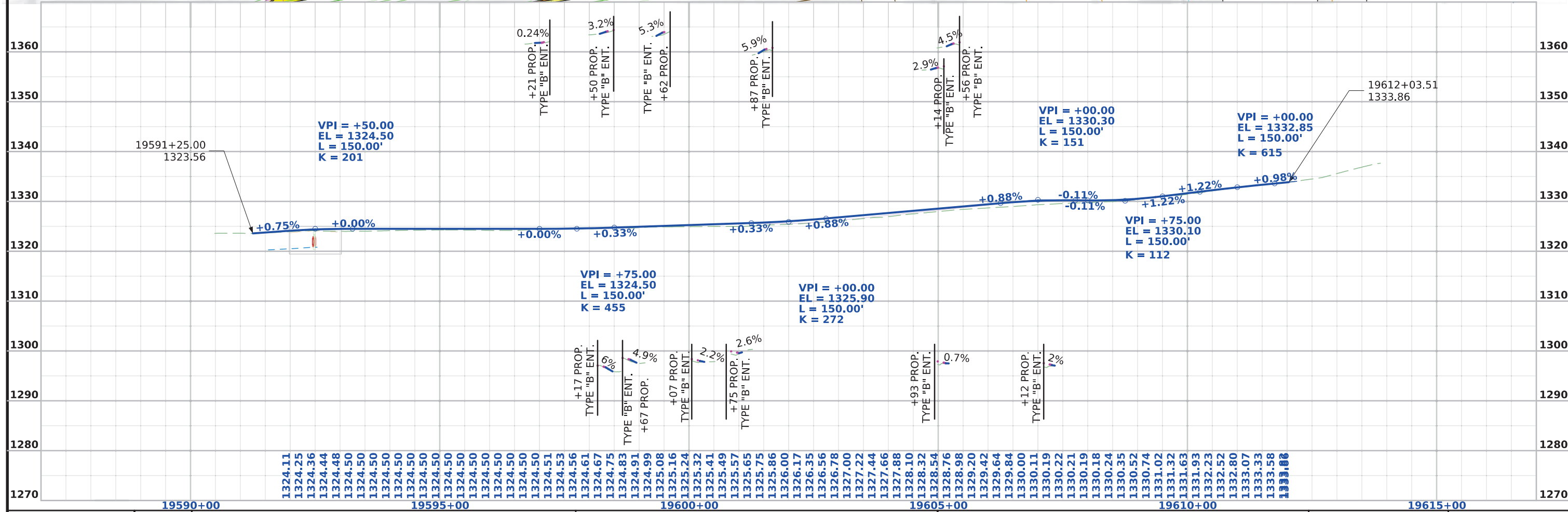
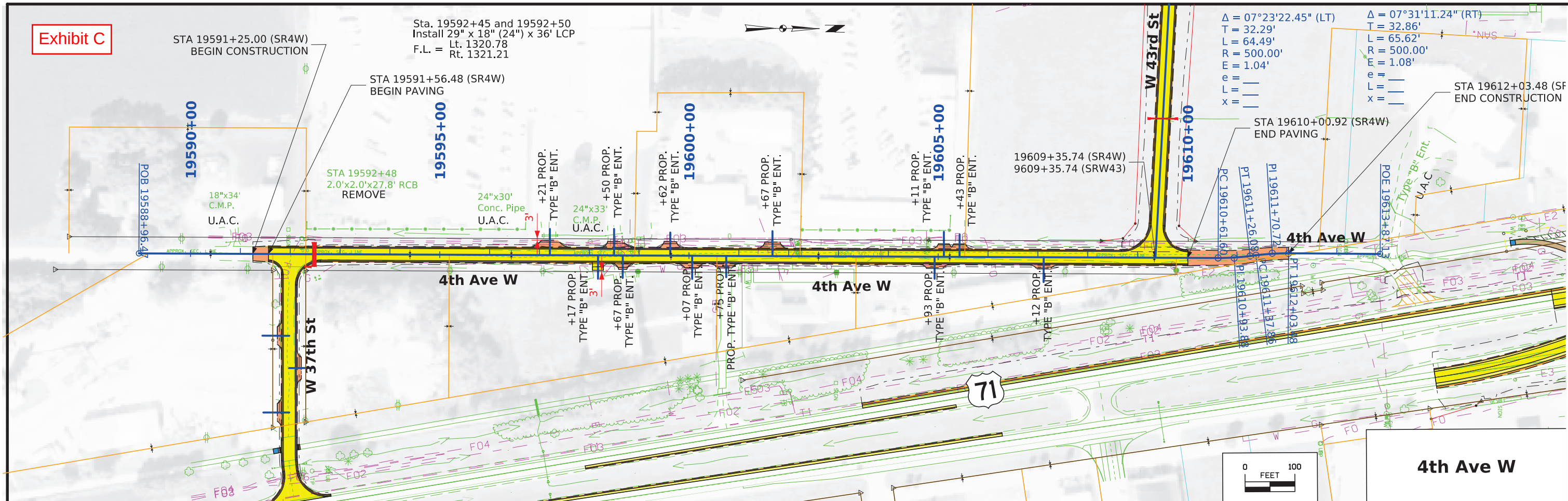
**W 43rd St &
5th Ave W**

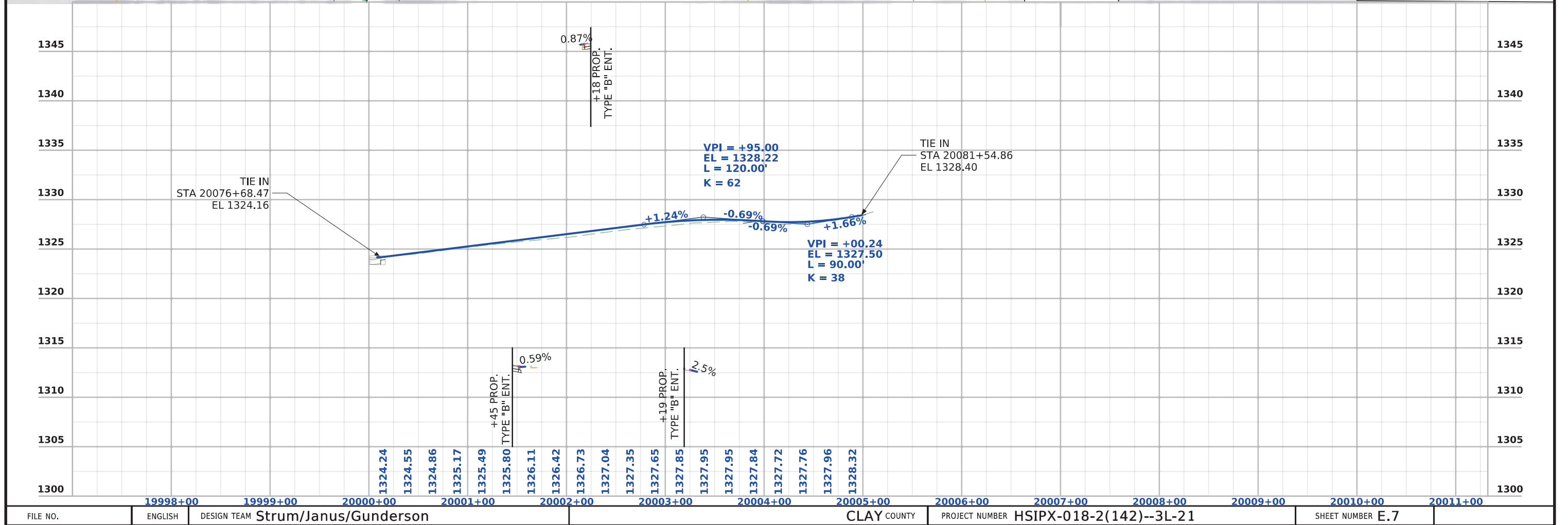
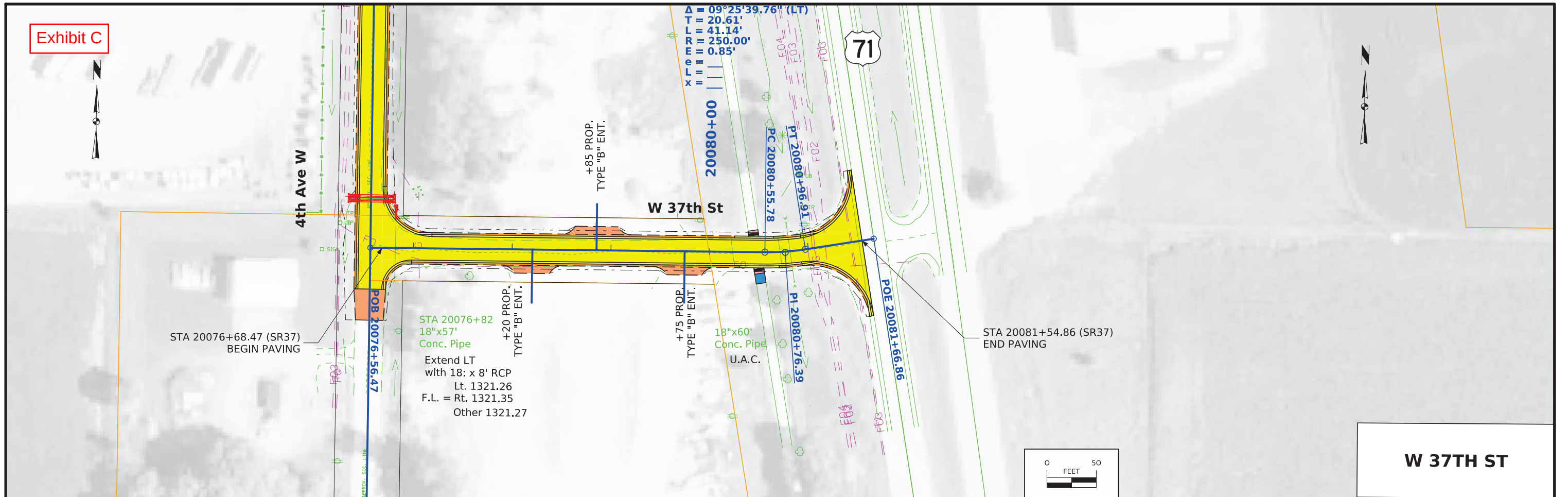


FILE NO.	ENGLISH	DESIGN TEAM Strum/Janus/Gunderson	CLAY COUNTY	PROJECT NUMBER HSIPX-018-2(142)--3L-21	SHEET NUMBER E.5
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SR4NW - Profile 1









Stage 1

Exhibit D

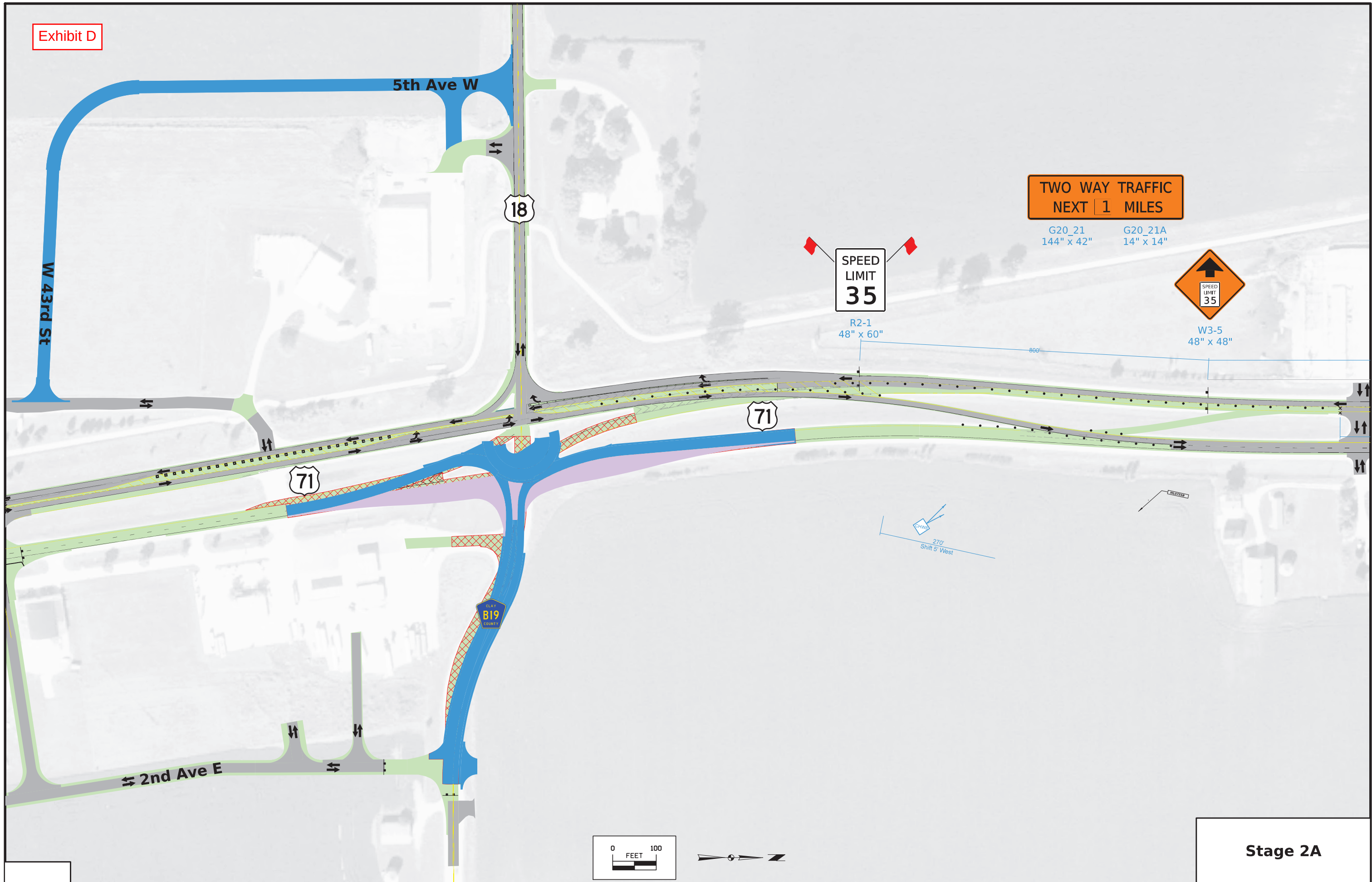
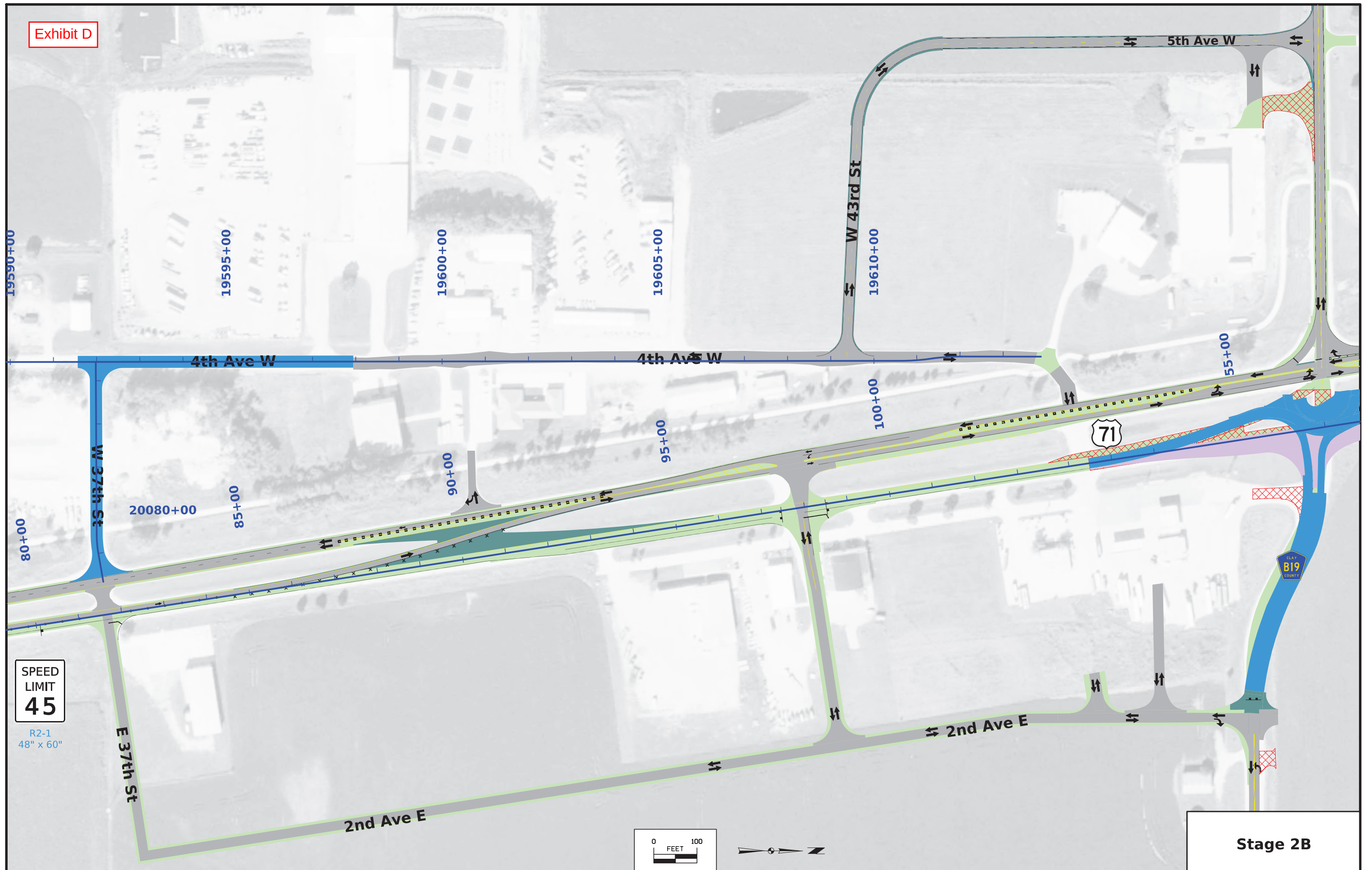


Exhibit D



FILE NO.	ENGLISH	DESIGN TEAM Strum/Janus
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CLAY COUNTY PROJECT NUMBER **HSIPX-018-2(142)--3H-21**

SHEET NUMBER **J.9**

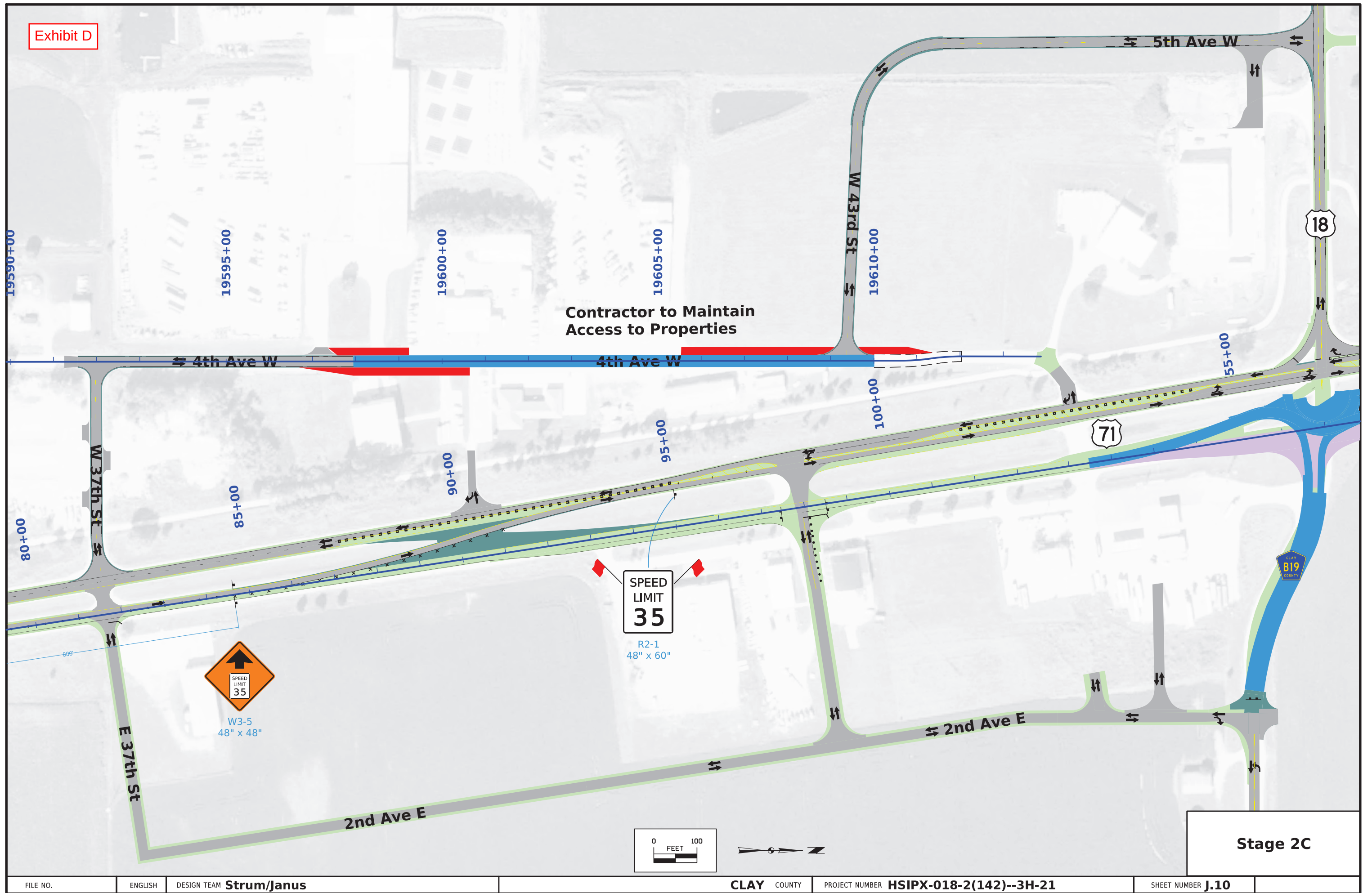
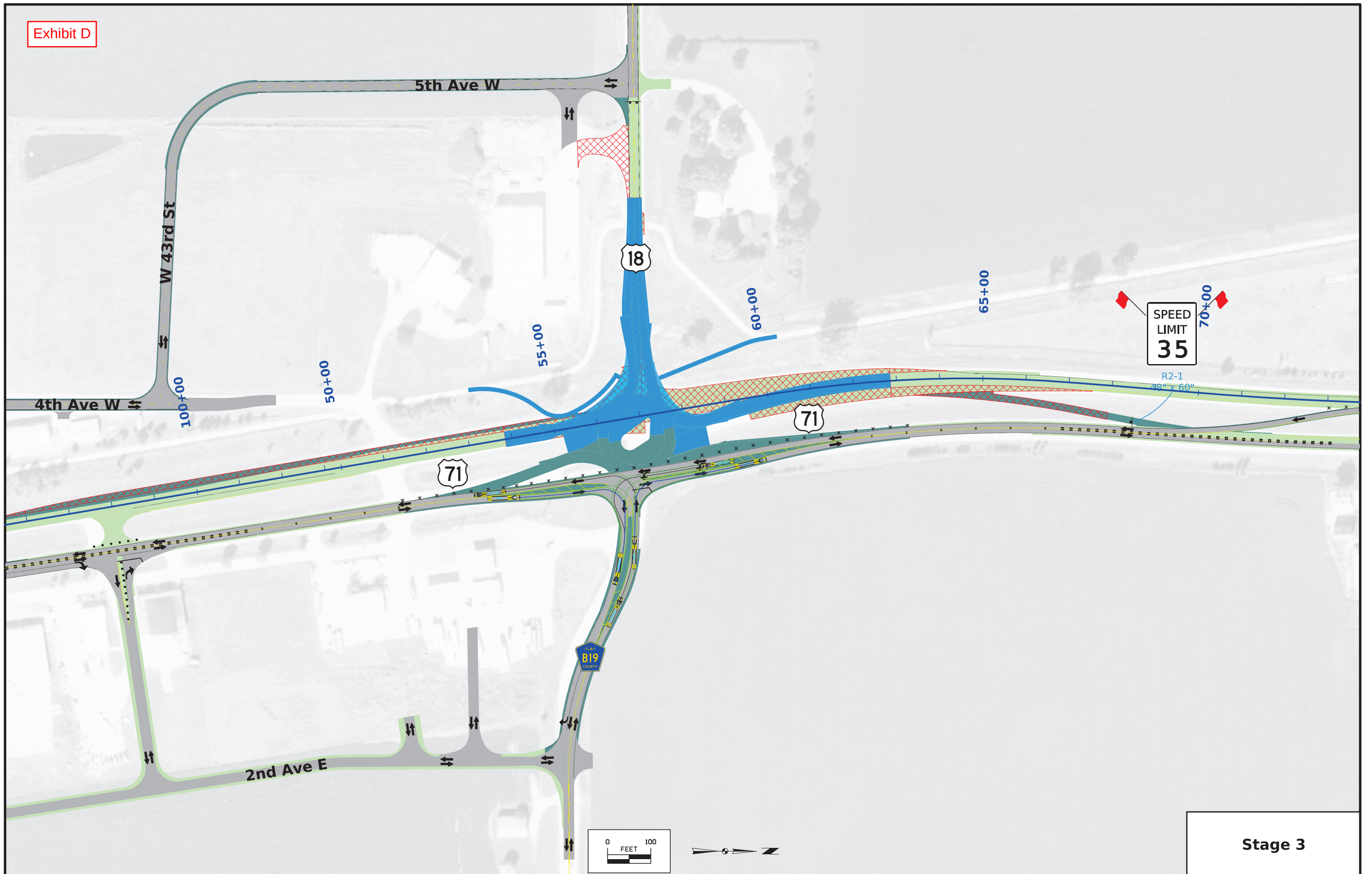


Exhibit D

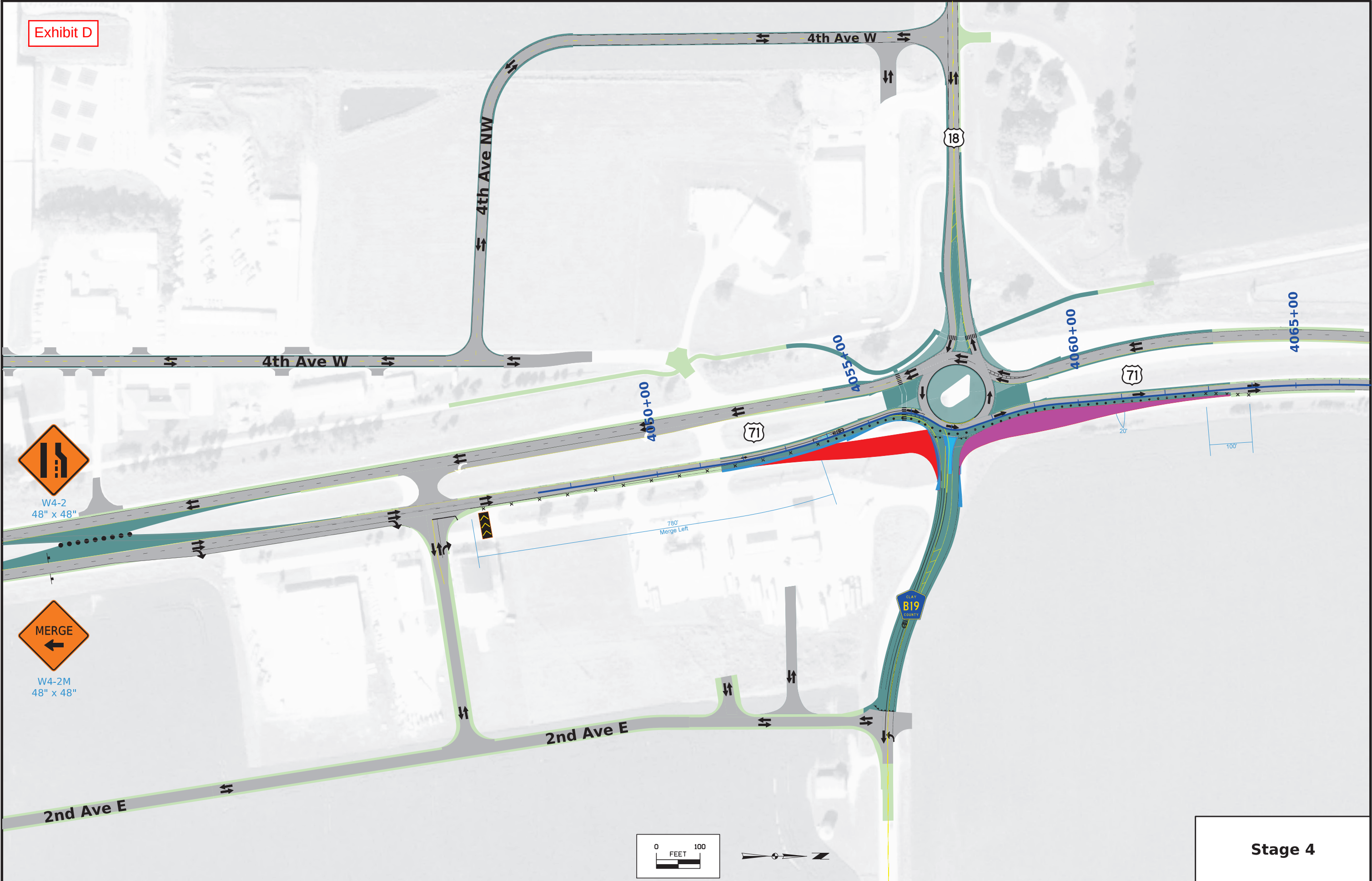


Stage 3

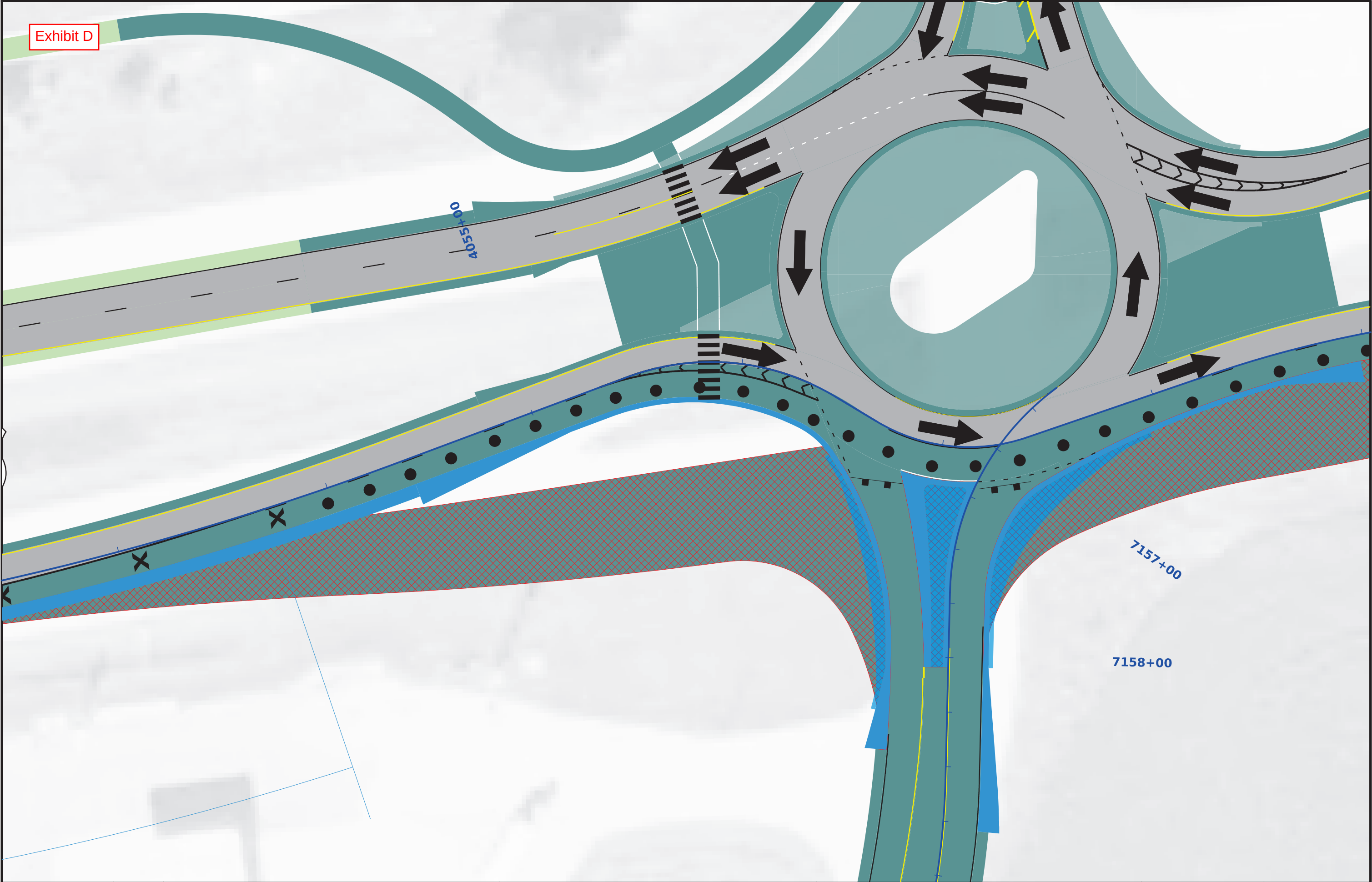
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Exhibit D



Stage 4



FILE NO.	ENGLISH	DESIGN TEAM Strum/Janus	CLAY COUNTY	PROJECT NUMBER HSIPX-018-2(142)--3H-21	SHEET NUMBER J.17
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Exhibit E

SURVEY SYMBOLS

	Interstate Highway Symbol		Septic Tank
	U.S. Highway Symbol		Cistern
	Iowa Highway Symbol		L.P. Gas Tank (No Footing)
	County Road Highway Symbol		Underground Storage Tank
	Evergreen Tree		Latrine
	Deciduous Tree		Satellite TV Dish
	Fruit Tree		Water Hook Up
	Shrub (Bushes)		Radio Tower
	Timber		Tower Anchor
	Hedge		Guardrail (Beam or Cable)
	Stump		Guard Post (one or two)
	Swamp		Guard Post (over two)
	Rock Outcrop		Filler Pipe
	Broken Concrete		Gas Valve
	Revetment (Rip Rap)		Water Valve
	Cemetery		Speed Limit Sign
	Grave		Mile Marker Post
	Cave		Sign
	Sink Hole		Traffic Signal Control Box
	Board Fence		Rail Road Signal Control Box
	Chain Link or Security Fence		Telephone Switch Box
	Wire Fence		Electric Box
	Terrace		
	Earth Dam or Dike (Existing)		
	Tile Outlet		
	Edge of Water		
	Existing Drainage		
	Right of Way Rail or Lot Corner		
	Concrete Monument		
	Well		
	Windmill		
	Beehive Intake		
	Existing Intake		
	Existing Utility Access (Manhole)		
	Fire Hydrant		
	Water Hydrant (Rural)		

UTILITY LEGEND

	E1	Alliant Energy Billie Reid Real Estate and ROW Representative II billiereid@alliantenergy.com
	E2	Private Electrical Line (Owner Unknown)
	E3	Spencer Municipal Utilities Sean Hefner Electric Manager sean.hefner@smunet.net 712-240-3618
	E4	Iowa DOT Jason Dale ITS Maintenance Engineer Jason.Dale@iowadot.us
	E5	Iowa Lakes Electric Coop Brian Scott Field Superintendent brians@ilec.coop 7122604012
	F0	Spencer Municipal Utilities Mark White Public Works Director mwhite@spenceriowacity.com
	F02	LongLines Broadband Tom Connors Design/Construction Manager tconnors@longlines.biz 515-554-5227
	F03	H&D UNDERGROUND
	F04	Iowa Communications Network (ICN) David Augspurger Sr Telecom Specialist OSP Lead david.augspurger@icn.state.ia.us (515) 229-2013
	F05	CenturyLink Steve Parker Manager of Engineering & Construction Steven.Parker4@lumen.com 5073581978
	G	Northern Natural Gas Jeff Larson Senior Right of Way Agent Jeff.Larson@nngco.com
	G2	GL1D, Black Hills Energy - Quality D Morgan Post Design Engineer morgan.post@blackhillscorp.com 307-696-9394
	ST S(C)	
	T1	Lumen CenturyLink Steve Parker Manager of Engineering & Construction Steven.Parker4@lumen.com 5073581978
	W	Spencer Municipal Utilities (SMU) Mark White Public Works Director mwhite@spenceriowacity.com
	PPB	PPB, Iowa Lakes Electric Coop
	PPA	PPA, Spencer Municipal Utilities (SMU)
	F06	F05D, Mediacom - Quality D Jeff Anfinson Technical Operations Manager janfinson@mediacomcc.com
	F07	F05D, Private Midwestern Mechanical - Quality D
	F08	F05D, Premier Communications - Quality D

PLAN VIEW COLOR LEGEND OF STORM SEWER SHEETS

LINEWORK	Design Color No.	
Gray, Dark	(112)	Existing Topographic Features, Utilities, and Labels
Black	(17)	Proposed Storm Sewer Details, Alignment, Stationing, Tic Marks, and Alignment Annotation
SHADING	Design Color No.	
Gray, Light	(48)	Proposed Pavement Shading

PROFILE VIEW COLOR LEGEND OF STORM SEWER SHEETS

LINEWORK	Design Color No.	
Gray, Dark	(112)	Existing Ground Line Profile and Existing Utilities Information
Black	(17)	Proposed Pipes and Intakes

PLAN VIEW LINE STYLE LEGEND OF STORM SEWER SHEETS

	Plug and Abandon Existing Pipe or Structure
	Removal of Existing Pipe or Structure
	Previously Constructed Pipe or Structure
	Direction of Pipe Flow

PROFILE VIEW LINE STYLE LEGEND OF STORM SEWER SHEETS

	Existing Ground
	Proposed Ground
	Previously Constructed Pipe or Structure
	Proposed Pipe or Structure

RIGHT-OF-WAY LEGEND	
	Proposed Right-of-Way
	Existing and Proposed Right-of-Way
	Easement and Existing Right-of-Way
	Borrow
	Easement (Temporary)
	Easement
	Excess
	Access Control

	Reference Point
	Station
	Survey Line
	Section Corner
	Ground Line Intercept
	Saw Cut
	Guardrail
	Clearing & Grubbing Area
	Pavement Removal

STORM SEWER
LEGEND AND SYMBOL
INFORMATION SHEET

(COVERS SHEET SERIES M)

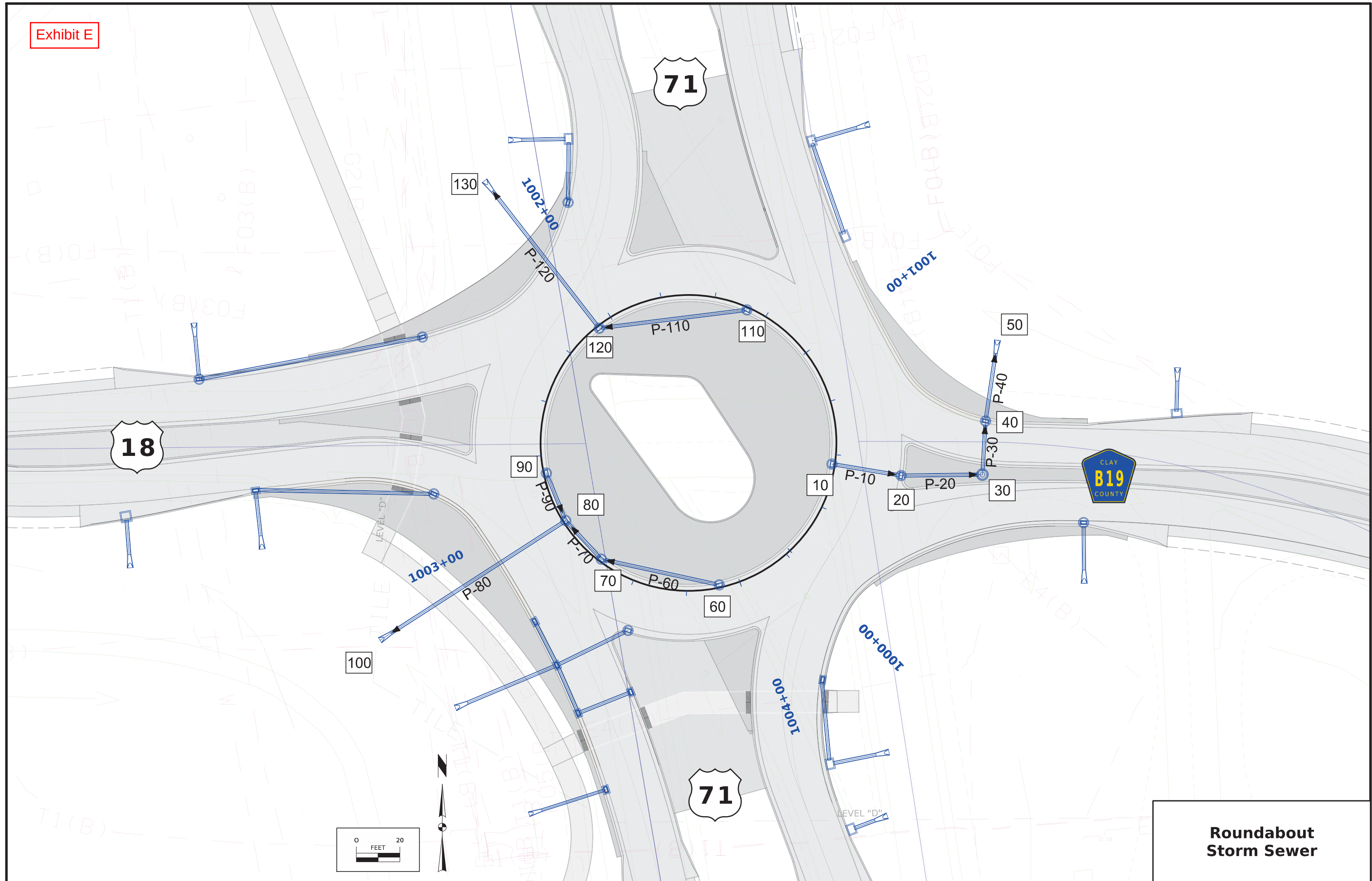


Exhibit E

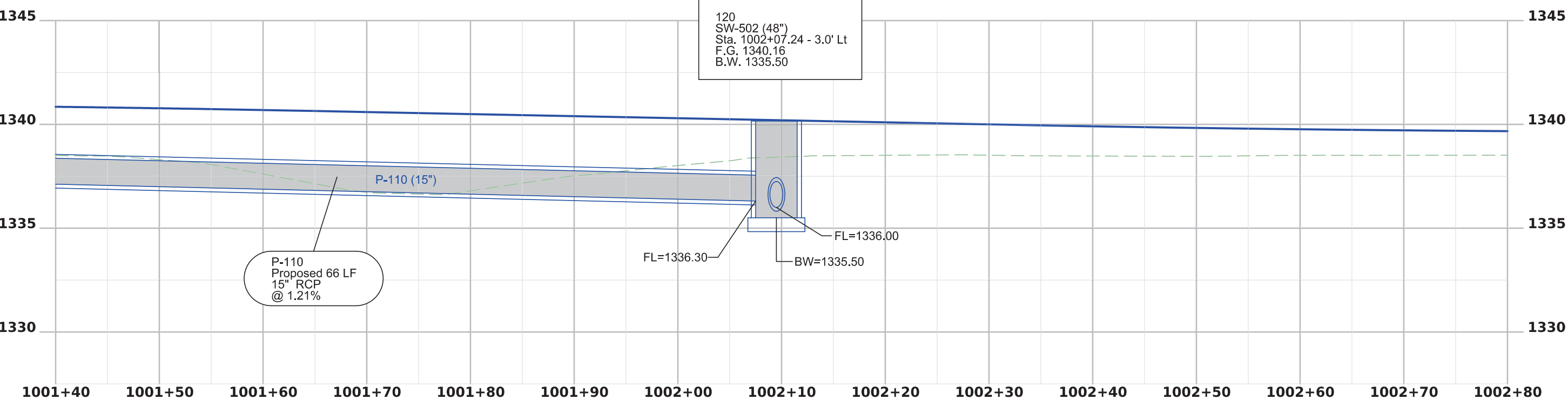
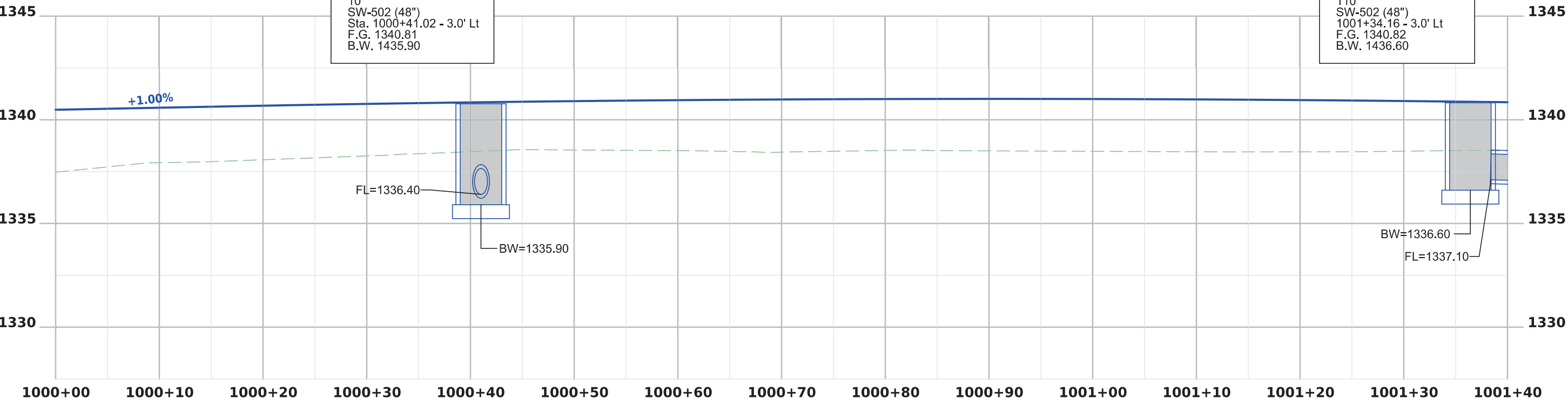


Exhibit E

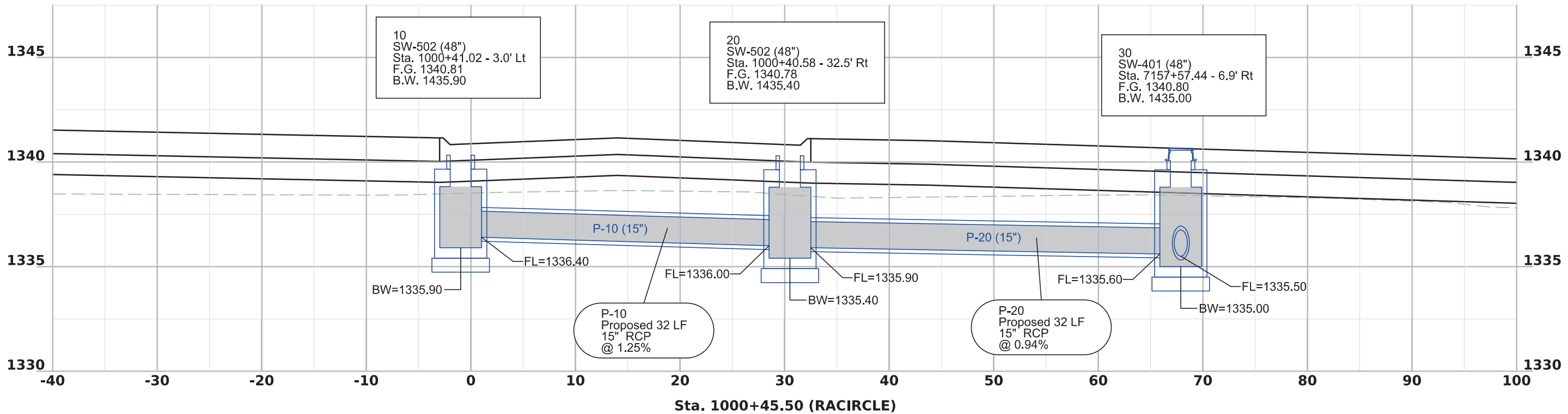
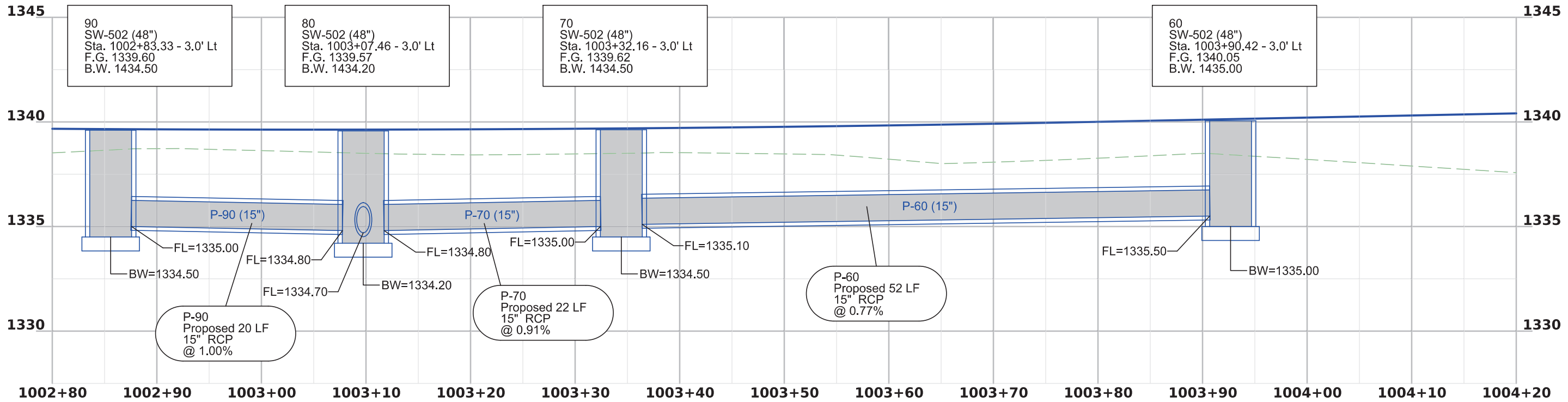


Exhibit E

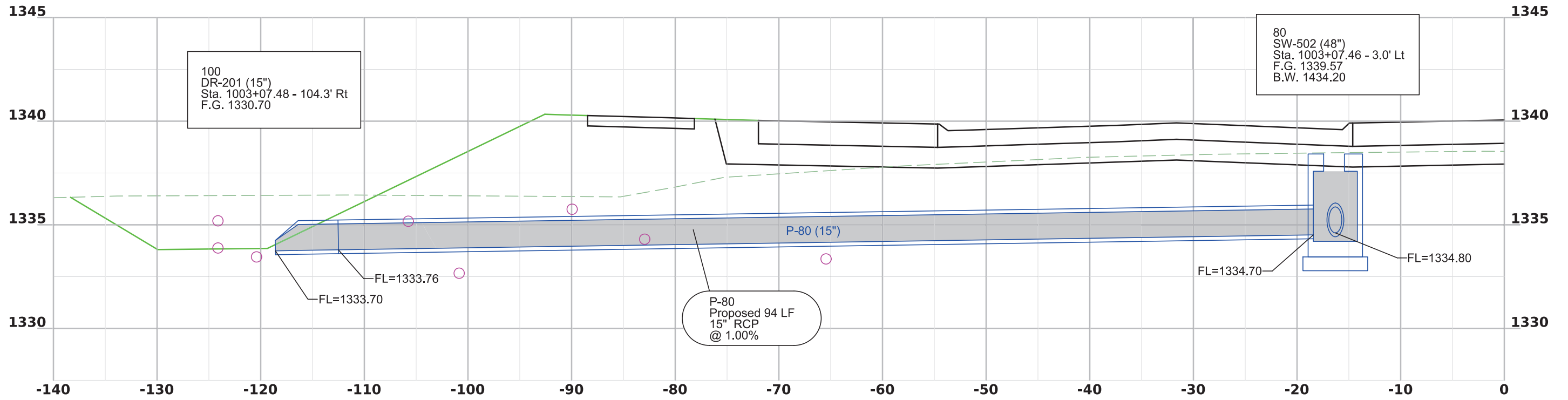
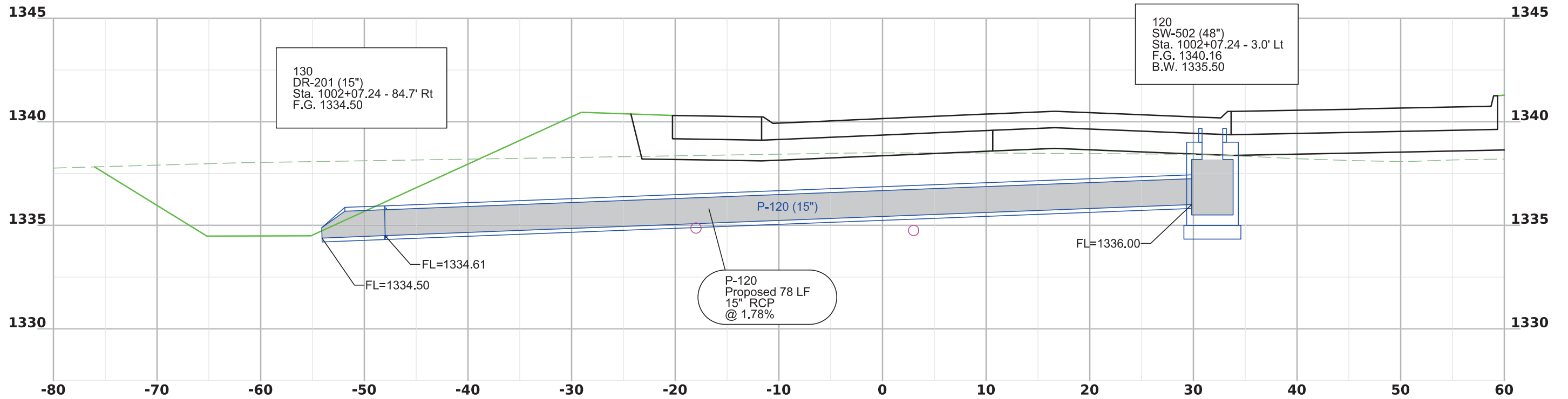
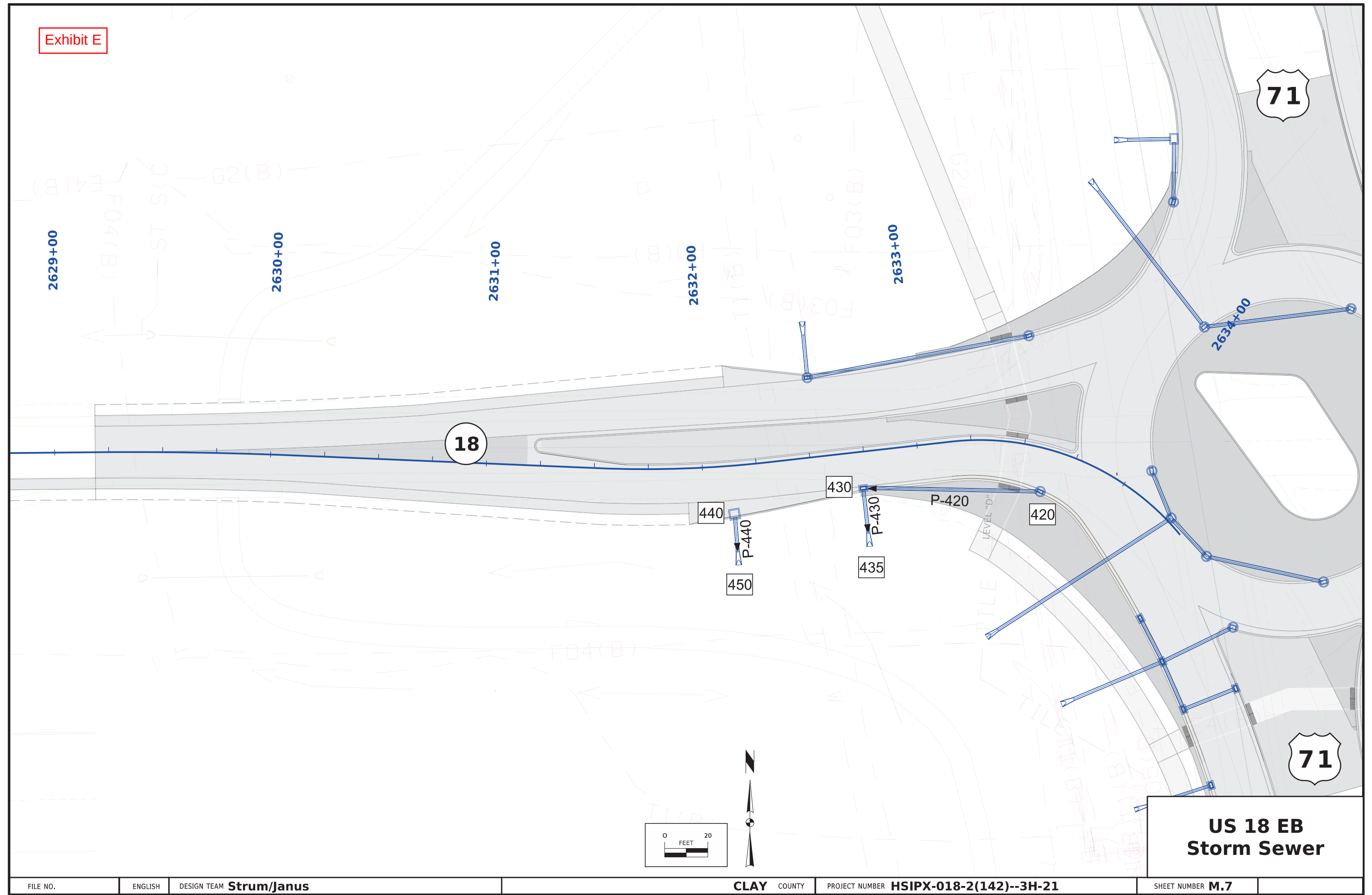


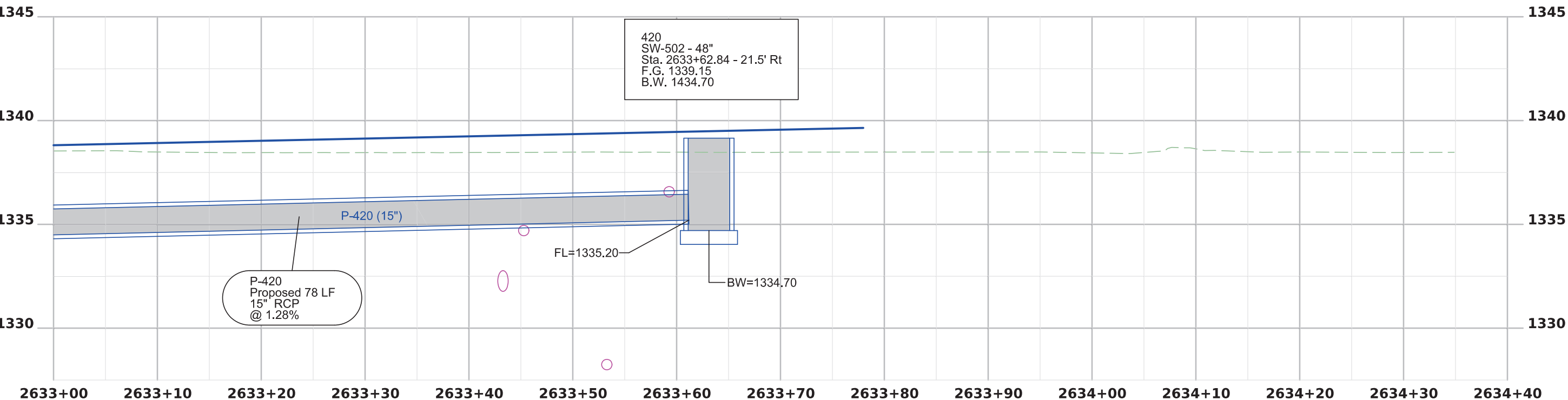
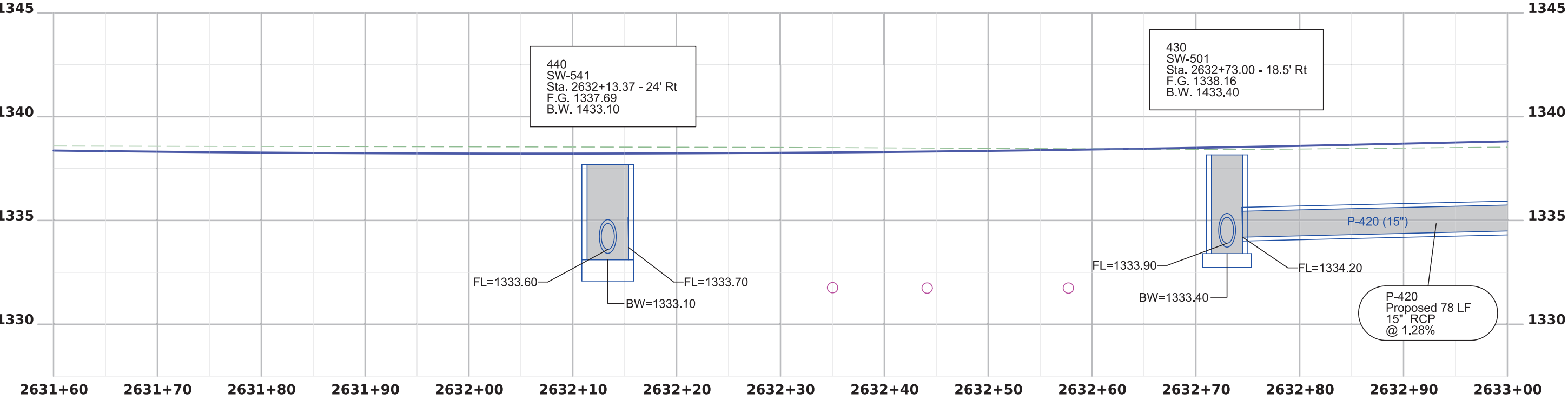
Exhibit E



FILE NO.	ENGLISH	DESIGN TEAM Strum/Janus	CLAY COUNTY	PROJECT NUMBER HSIPX-018-2(142)--3H-21	SHEET NUMBER M.7
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10:31:06 AM 6/2/2026 ajanus2 pw:\\NTPwint1.dot.int.lan:PWMain\Documents\Projects\2101802023\Design\CADD_Files\Sheet_Files\SHT_21018142_M07_09.dgn

Exhibit E





PROJECT LOCATION AND DESCRIPTION:

This project includes the reconstruction of the US 18 and US 71 intersection into a roundabout.

ACCESS CATEGORY CLASSIFICATION:

US 71

US 71 is classified as Municipal Expressway along the project limits. Municipal Expressway facilities provide for full access control with access allowed at interchanges and existing at-grade access connections. No additional private access connections are allowed, and an access management plan and agreement are required to authorize a new public intersection.

US 18

US 18 is classified as Municipal 600 from the city limits to the intersection with US 71. Municipal 600 applies to highways within municipalities that have been determined to have a need to maintain a moderate level of mobility and through traffic capacity and have a minimum spacing of 600 feet.

ACCESS RIGHTS ACQUISITION:

US 71

Access rights were previously acquired north of the US 18 US 71 intersection on both sides of the roadway with project F-71-8(19)—20-21. Access rights were previously acquired south of the US 18 US 71 intersection on the west side of the roadway with project NHSN-71-8(060)—2R-21. Access rights were previously acquired south of the US 18 US 71 intersection on both sides of the roadway with project NHSN-018-2(146)—2R-21.

US 18/County Road B19

While a previous access control letter stated that access rights shall be acquired, no documentation was located identifying that access rights were bought. As a part of this project access rights will be acquired between the property lines of 4th Avenue West and US 71 and between US 71 and +/- the property line west of Sta. 7164+00.

ADMINISTRATIVE RULES:

In accordance with 112.5(3)(e) “The municipal expressway (ME) category applies to nonfreeway multilane highways inside municipal boundaries where arterial performance is necessary to provide high mobility and through traffic capacity. In the absence of an access management plan, no private access shall be permitted that has not already been authorized. An access management plan is required to authorize a new public intersection and may only be allowed if the public roadway is adopted by the city. No access shall be permitted across a controlled access line.”

ACCESS CONTROL LIMITS:

US 18/County Road B19

The access control line will extend between 4th Avenue West and US 71 and between US 71 and Sta. 7164+00.

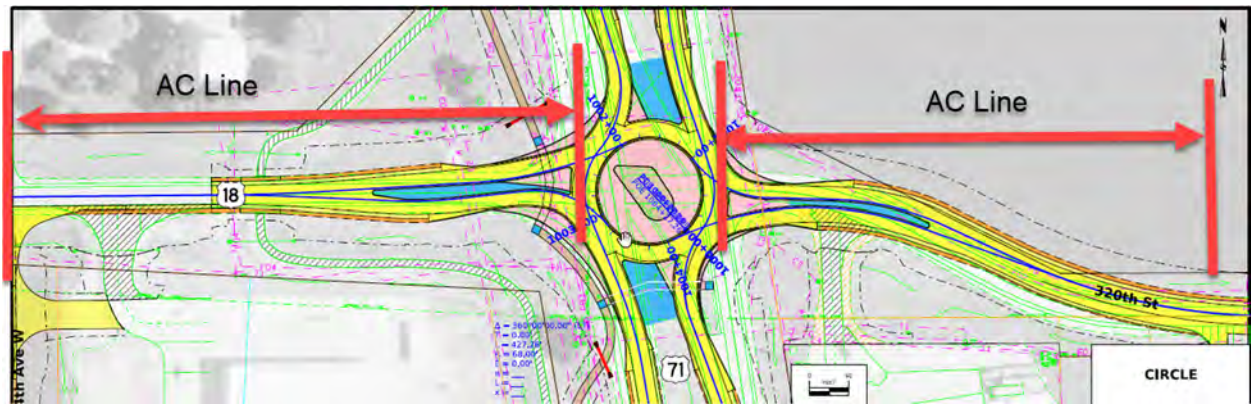
ACCESS LOCATION DETAILS:

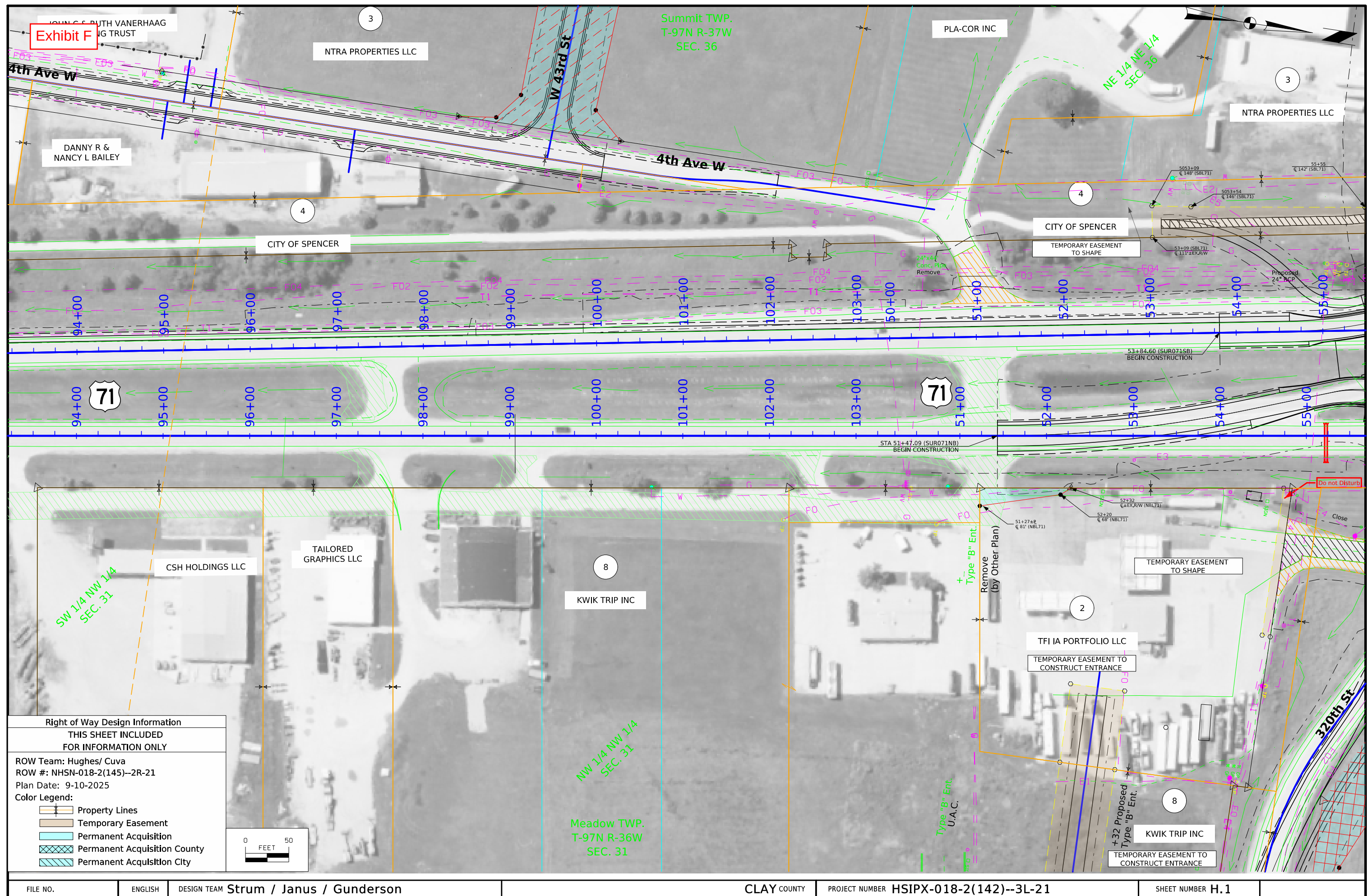
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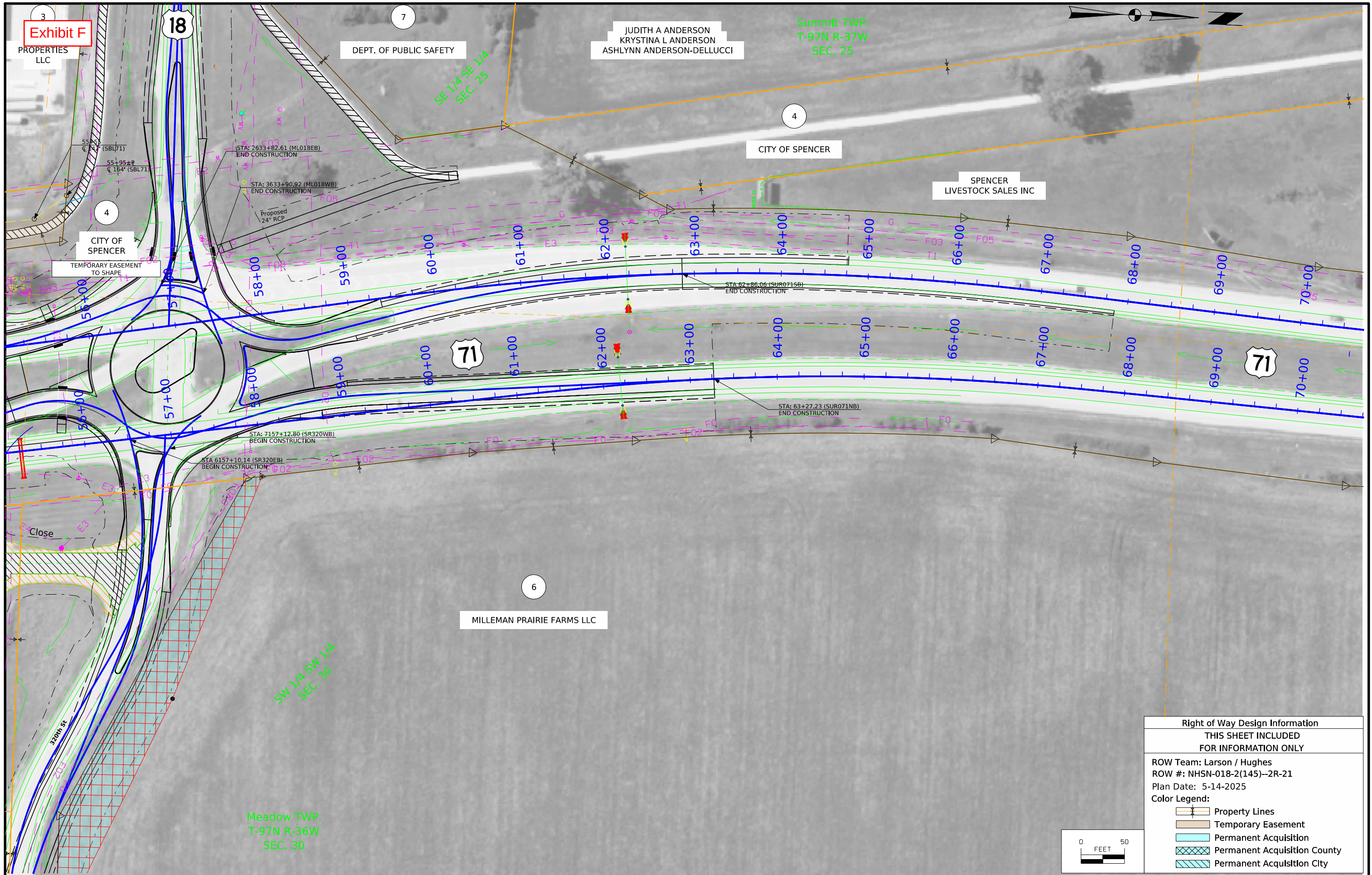
Location	Access	Comments
625+00	SUR18	Begin Project
626+55 LT	Type B Entrance	UAC
626+55 RT	4th Avenue West	Proposed
628+00 RT	Type B Entrance	Close – Relocated to 4th Avenue West
	SUR18	End Project
7156+93	SR320WB	Begin Project
7158+45 RT	Type B Entrance	Closed – Relocated to new 2 nd Avenue

7164+35	SR320WB	End Project

ACCESS CONTROL DIAGRAM:

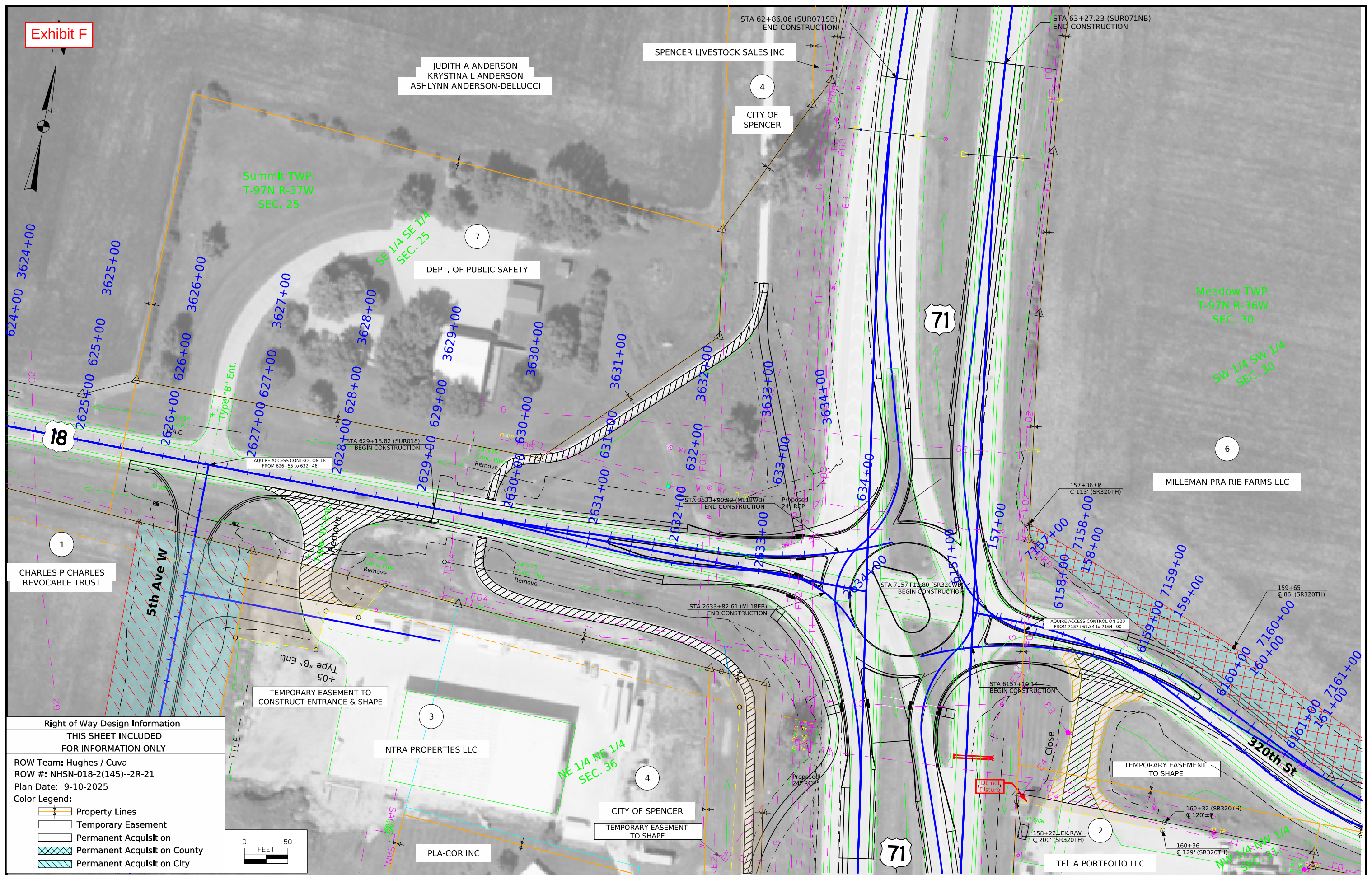




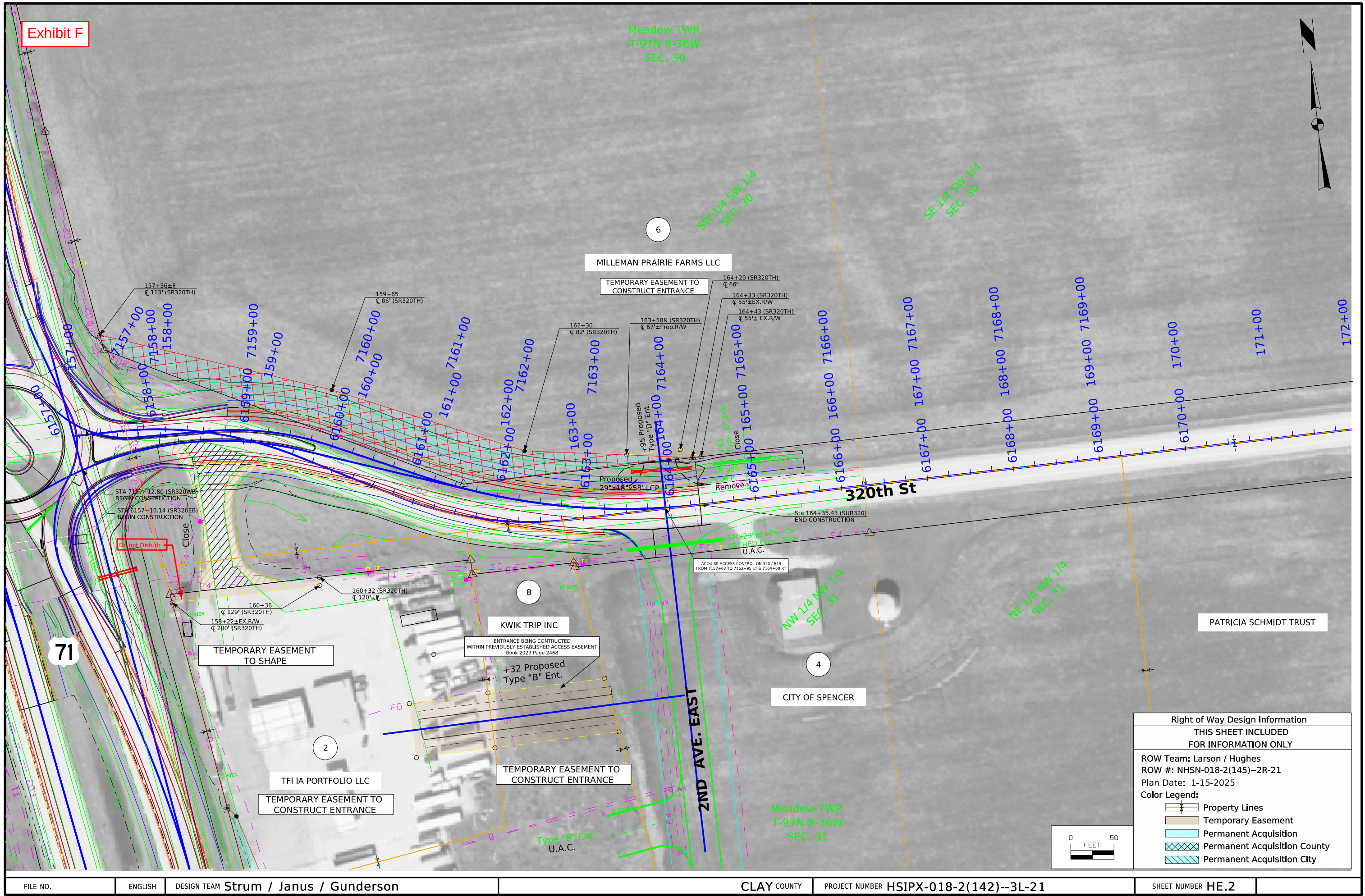


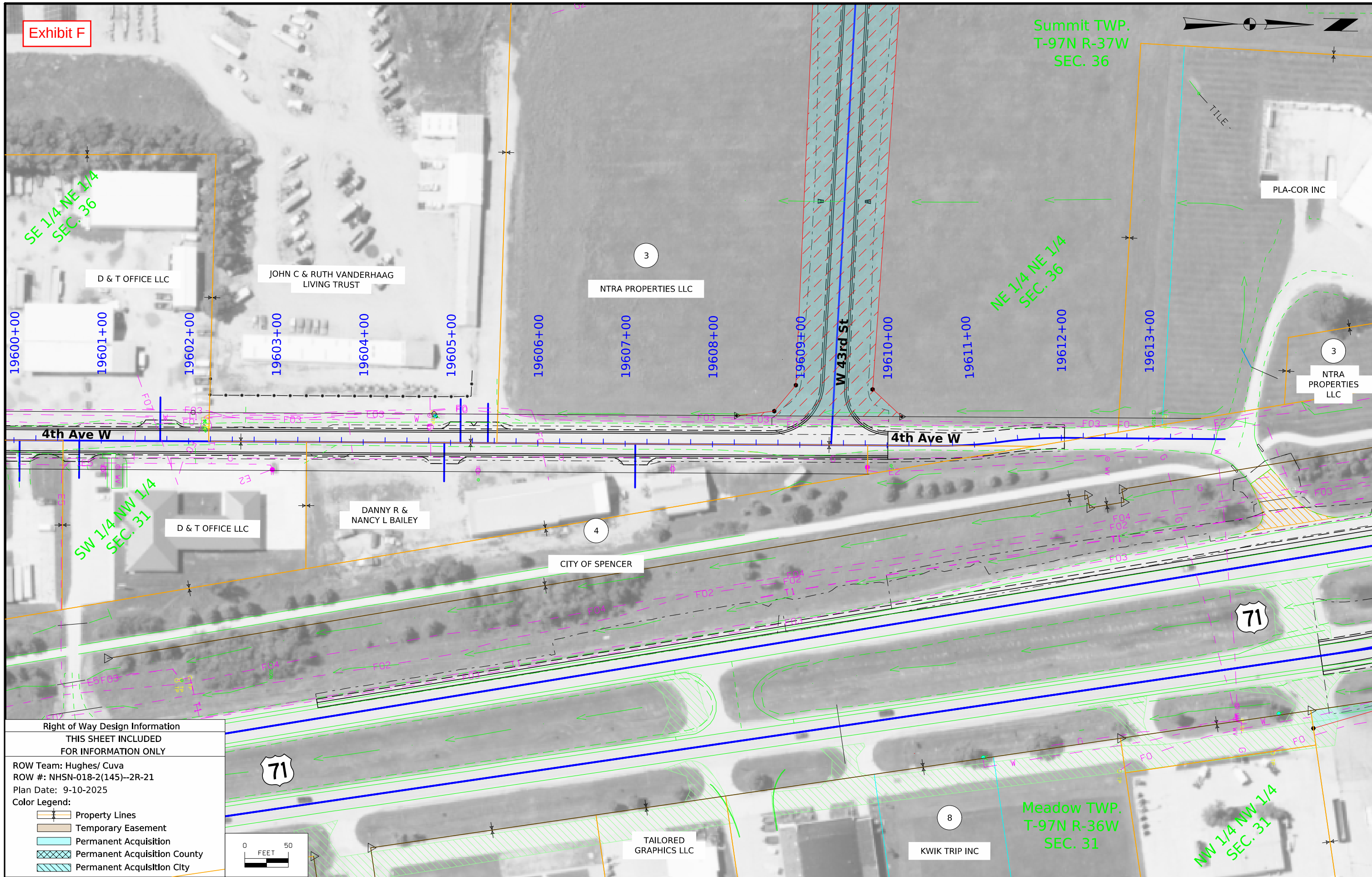
FILE NO.	ENGLISH	DESIGN TEAM	Strum / Janus / Gunderson	CLAY COUNTY	PROJECT NUMBER	HSIPX-018-2(142)--3L-21	SHEET NUMBER	H.2
3:36:59 PM	5/14/2025	CHUGHES	pw:\NTPwint1.dot.int.lan:PWMain\Documents\Projects\2101802023\ROW\ROW_21018145.dgn					

Exhibit F



FILE NO.	ENGLISH	DESIGN TEAM Strum / Janus / Gunderson	CLAY COUNTY	PROJECT NUMBER HSIPX-018-2(142)--3L-21	SHEET NUMBER HE.1	
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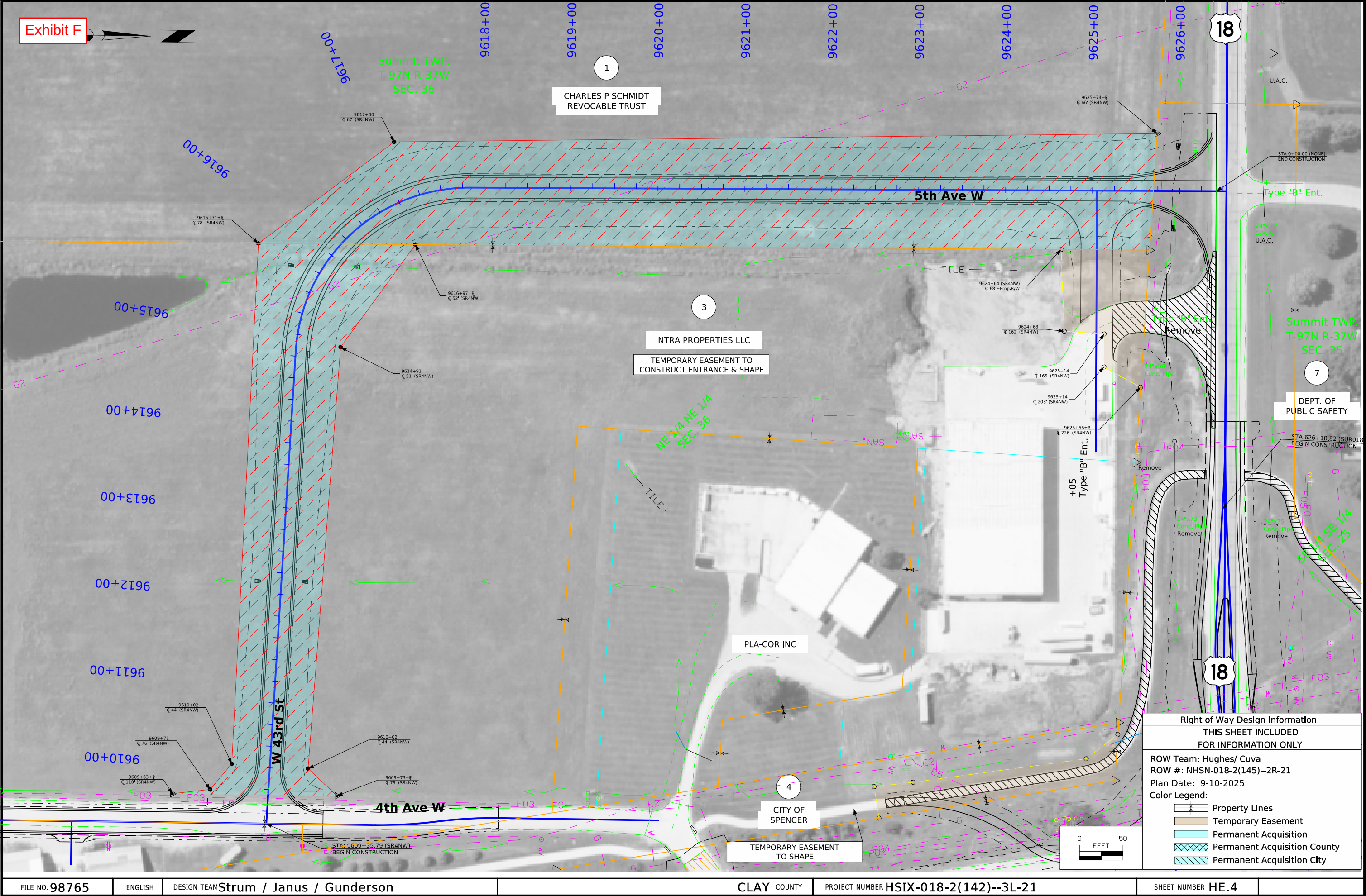


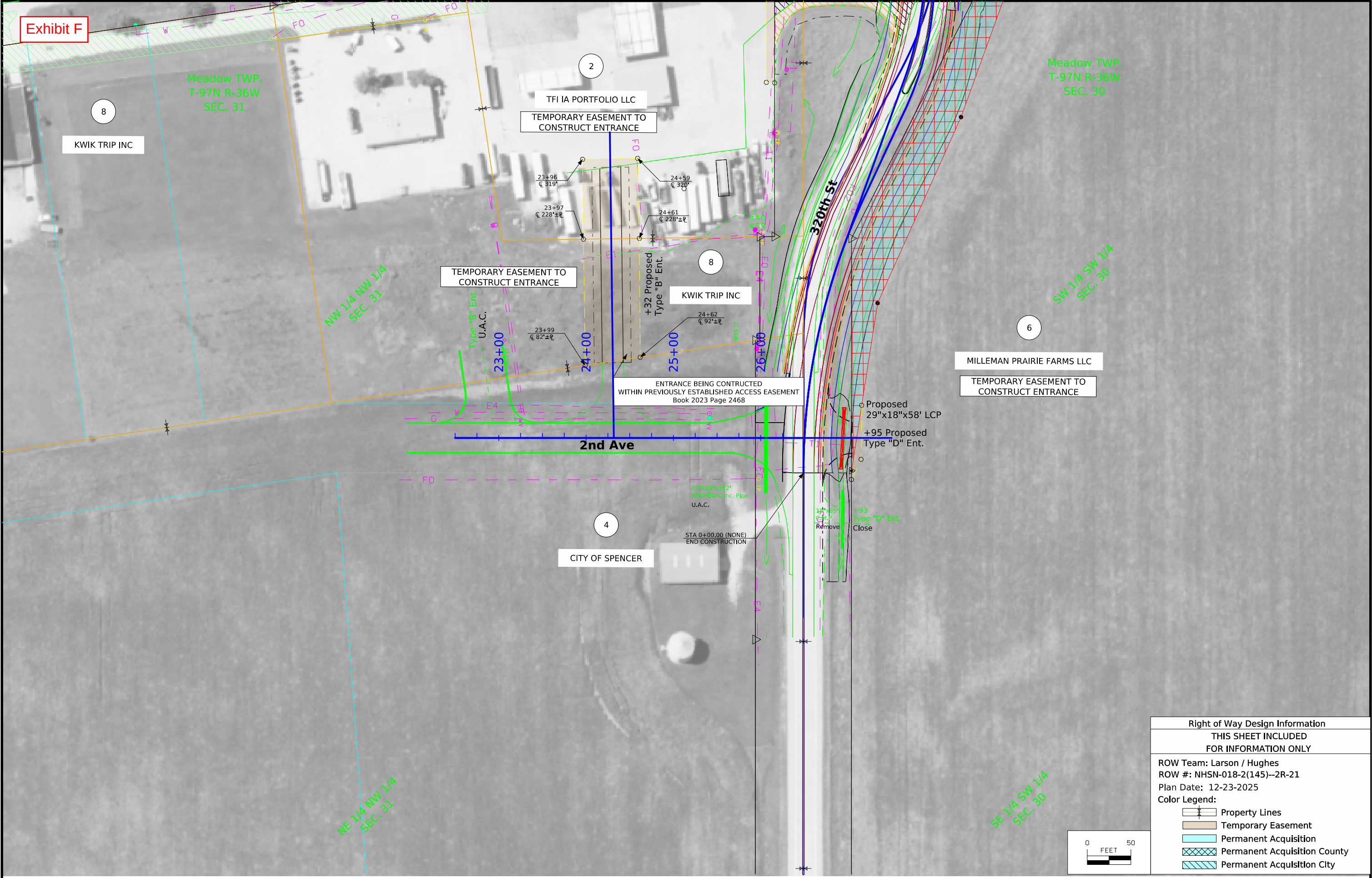
Right of Way Design Information
THIS SHEET INCLUDED
FOR INFORMATION ONLY

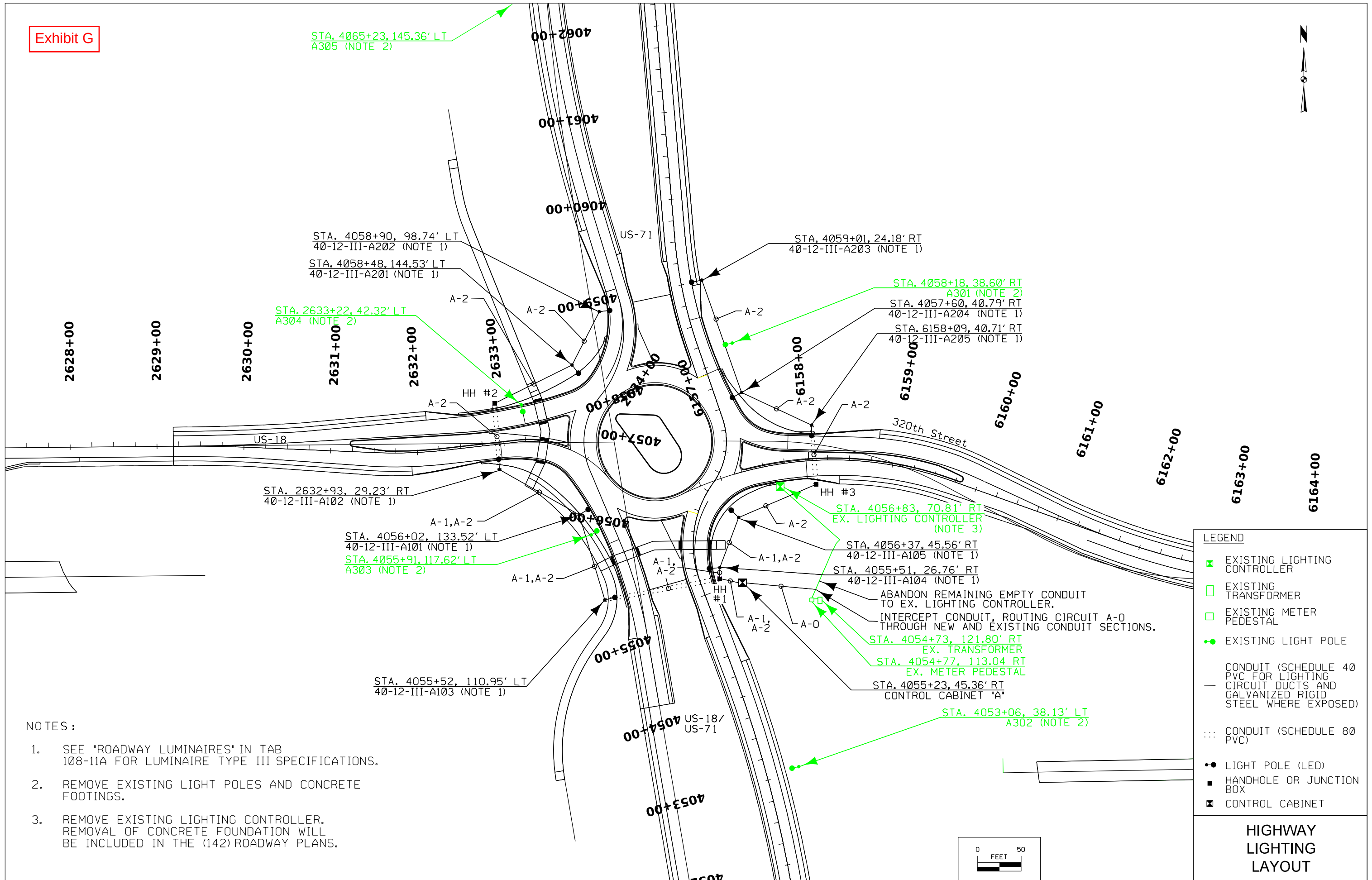
ROW Team: Hughes/ Cuva
ROW #: NHSN-018-2(145)--2R-21
Plan Date: 9-10-2025

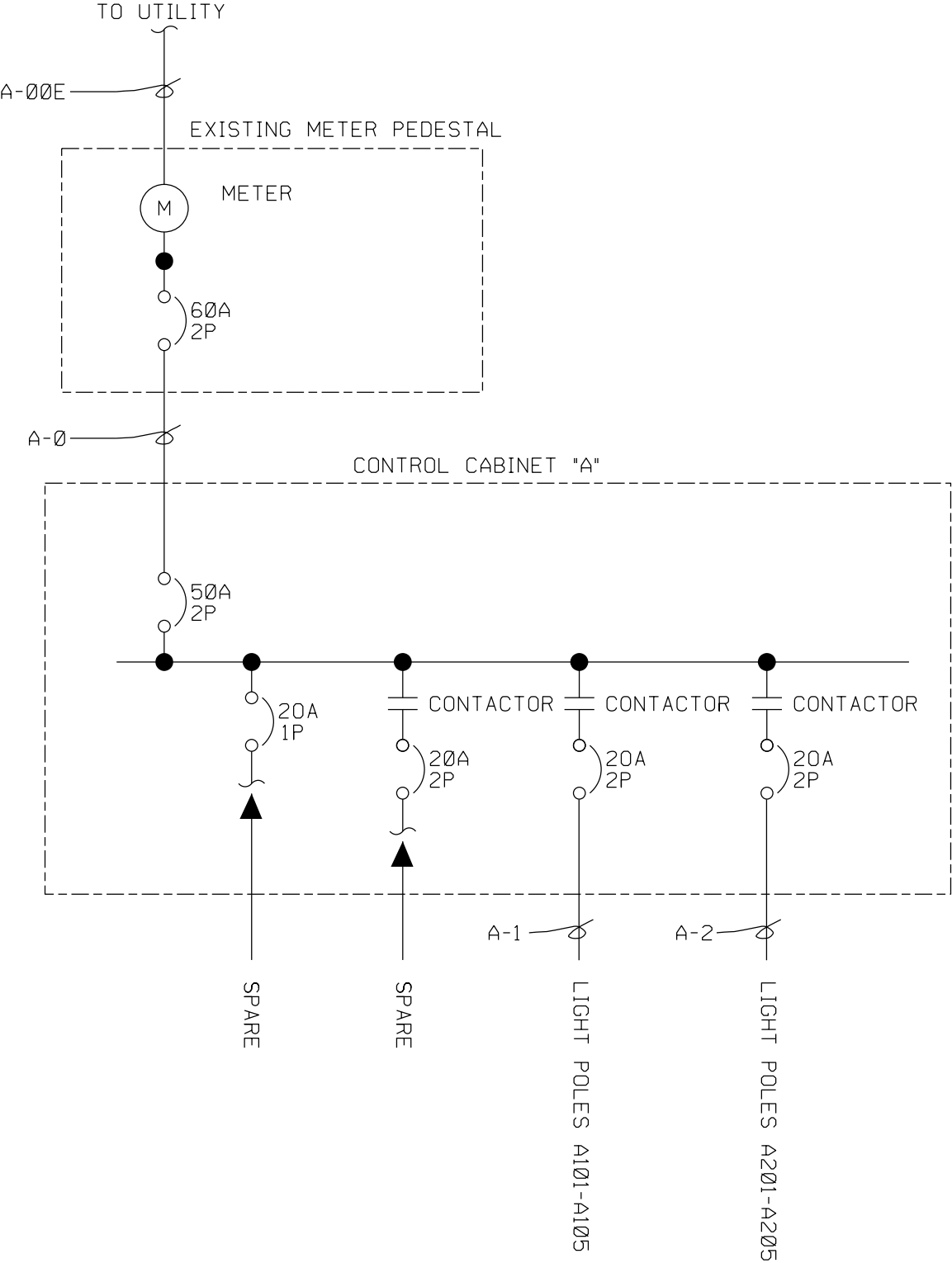
- Color Legend:
- Property Lines
 - Temporary Easement
 - Permanent Acquisition
 - Permanent Acquisition County
 - Permanent Acquisition City









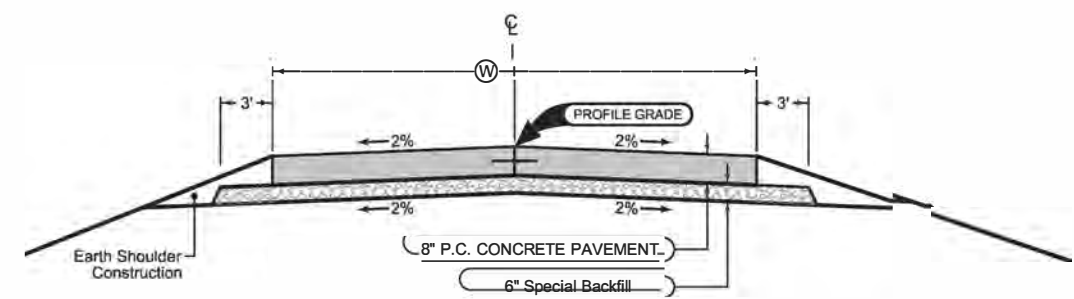


CABINET A ONE-LINE DIAGRAM

CIRCUIT SCHEDULE

CKT	CABLE/CONDUIT DESCRIPTION	CONDUCTORS: COPPER (CU) OR ALUMINUM (AL)
A-0	2-#6, 1-#6N, 1-#6G, (MATCH EXISTING CONDUIT SIZE)	CU
A-1	2-#8, 1-#8G, 2" C	CU
A-2	2-#8, 1-#8G, 2" C	CU

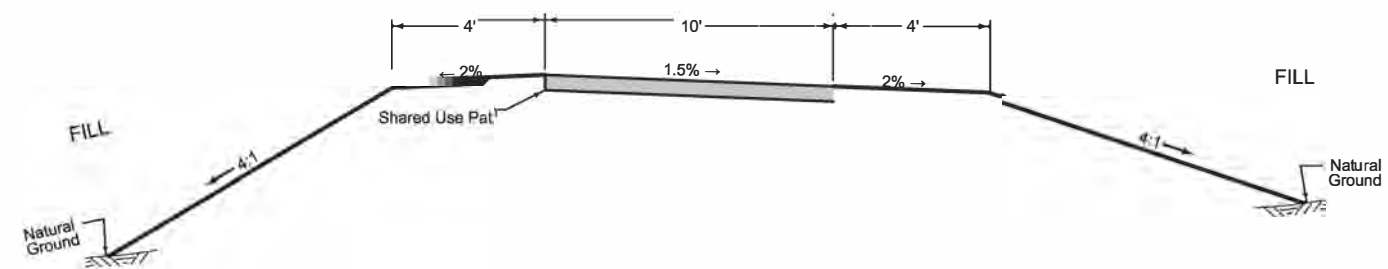
CONTROL CABINET
ONE-LINE DIAGRAM



ROAD IDENTIFICATION	Ⓜ Feet
ENT24 (2nd Ave)	24
ENT9225 (4th Ave W)	36

See Tab 102-3 for pavement quantities.

PAVED ENTRANCE



Shared Use Path

RESOLUTION NO.

A RESOLUTION APPROVING PRECONSTRUCTION AGREEMENT NO. 2026-4-129 WITH THE IOWA DEPARTMENT OF TRANSPORTATION FOR U.S. 18 AND U.S. 71 ROUNDABOUT IMPROVEMENT PROJECT

WHEREAS, the Iowa Department of Transportation (DOT) proposes to establish or make safety and primary road improvements involving the construction of a Portland Cement Concrete (PCC) roundabout at the north intersection/junction of U.S. 18 and U.S. 71 within Clay County and the corporate limits of Spencer, Iowa (Project No. HSIPX-018-2(142)--3L-21); and,

WHEREAS, the City of Spencer, Iowa, a Local Public Agency (LPA), and the Iowa DOT are willing to jointly participate in said project in accordance with Iowa Code Chapters 28E.12, 306, 306A, and 313.4; and,

WHEREAS, Preconstruction Agreement No. 2026-4-129 outlines the respective responsibilities of the Iowa DOT and the City of Spencer regarding design, letting, inspection, right-of-way, utility relocations, traffic control, and future maintenance and jurisdiction of realigned streets, storm sewers, and shared-use paths; and,

WHEREAS, execution of this Agreement is in the best interest of the City of Spencer and its residents to promote traffic safety and enhanced infrastructure.

NOW, THEREFORE, BE IT RESOLVED by the Spencer City Council as follows:

Section 1. Preconstruction Agreement No. 2026-4-129 by and between the City of Spencer, Iowa, and the Iowa Department of Transportation is hereby formally approved.

Section 2. The Mayor, City Clerk and City Manager are hereby authorized and directed to enter into and execute the Predesign Agreement and any necessary, related documents on behalf of the City.

Section 3. All resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed.

Section 4. If any section, provision or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. This resolution shall be in effect after its final passage and approval as provided by law.

Passed by the Council the day of August, 2026, and approved this day of August, 2026.

Donavan Wunschel, Mayor

Attest:

Mary Beth Breidinger, City Clerk

(SEAL)



City Council Agenda

Item Cover Page

To: 5.F

Meeting Date: August 3, 2026

Item Name: Resolution Approving and Authorizing a New 28 E Agreement with Clay County for the West 18th Street Bridge Replacement Improvement Project

Department Head Summary:

Finance Summary:

City Manager Comments:
The original 28E agreement is expired for this project. The County Engineer and I are recommending to the City Council and Board of Supervisors to put this 28E agreement back in place through the project with a termination date of December 31st, 2027 to allow time for the DOT to close out the project.

Approvals:								
<table border="1"><tr><td>Mary Beth Breidinger, Clerk</td><td>Created/Initiated - 7/31/2026</td></tr><tr><td>Kevin Robinson, Administration</td><td>Approved - 7/31/2026</td></tr><tr><td>Barb Smith, Finance</td><td>Approved - 7/31/2026</td></tr><tr><td>Mary Beth Breidinger, Clerk</td><td>Final Approval - 7/31/2026</td></tr></table>	Mary Beth Breidinger, Clerk	Created/Initiated - 7/31/2026	Kevin Robinson, Administration	Approved - 7/31/2026	Barb Smith, Finance	Approved - 7/31/2026	Mary Beth Breidinger, Clerk	Final Approval - 7/31/2026
Mary Beth Breidinger, Clerk	Created/Initiated - 7/31/2026							
Kevin Robinson, Administration	Approved - 7/31/2026							
Barb Smith, Finance	Approved - 7/31/2026							
Mary Beth Breidinger, Clerk	Final Approval - 7/31/2026							

Attachments:				
<table border="1"><tr><td>1.</td><td>RES 28 E Agreement W 18th St Bridge Project 8-3-2026</td></tr><tr><td>2.</td><td>18th St Bridge Agreement Clay County 8-3-2026</td></tr></table>	1.	RES 28 E Agreement W 18th St Bridge Project 8-3-2026	2.	18th St Bridge Agreement Clay County 8-3-2026
1.	RES 28 E Agreement W 18th St Bridge Project 8-3-2026			
2.	18th St Bridge Agreement Clay County 8-3-2026			

RESOLUTION NO.

A RESOLUTION APPROVING AND AUTHORIZING A NEW 28 E AGREEMENT WITH CLAY COUNTY FOR THE WEST 18TH STREET BRIDGE REPLACEMENT IMPROVEMENT PROJECT

WHEREAS, the City of Spencer, Iowa ("City") and Clay County, Iowa ("County") previously entered into a Chapter 28E Project Agreement dated March 6, 2023, for the West 18th Street Bridge Replacement Improvement Project (West of 24th Street), including a 12-foot wide trail right-of-way south of the traffic lanes (hereinafter referred to as "the Project"); and,

WHEREAS, pursuant to Section 13 of the original agreement, said agreement was established for a duration of two (2) years from its execution date and has subsequently expired; and,

WHEREAS, the City and the County desire to renew and enter into a new Chapter 28E Agreement to continue and complete the planning, design, and construction of the Project; and,

WHEREAS, under the terms of the updated Project Agreement, Clay County shall continue to serve as the Lead Agency for the Project, with the Clay County Engineer administering the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Spencer City Council as follows:

Section 1. The new Chapter 28E Project Agreement between the City of Spencer, Iowa, and Clay County, Iowa, for the West 18th Street Bridge Replacement Improvement Project—replacing the expired March 6, 2023 agreement—is hereby approved.

Section 2. The Mayor and City Clerk are hereby authorized and directed to execute said Chapter 28E Agreement on behalf of the City of Spencer.

Section 3. Upon full execution by both parties, the Agreement shall be electronically filed with the Office of the Iowa Secretary of State as required by Chapter 28E of the Code of Iowa.

Section 4. This resolution shall be in effect after its final passage and approval as provided by law.

Passed by the Council the day of August, 2026, and approved this day of August, 2026.

Mary Beth Breidinger, Mayor

Attest:

Mary Beth Breidinger, City Clerk

CITY OF SPENCER, IOWA – CLAY COUNTY, IOWA
WEST 18th STREET BRIDGE REPLACEMENT IMPROVEMENT
PROJECT AGREEMENT

Date: August 3, 2026

THIS AGREEMENT is made between the City of Spencer, Iowa (hereinafter “City”) and Clay County, Iowa, (hereafter “County”).

1. **BASIS OF AGREEMENT.** The parties jointly desire to plan, design and construct a project to remove and replace the existing West 18th Street bridge (West of 24th Street) (hereinafter “the Project”). The project will include trail right of way 12’ in width south of the traffic lanes. The Project is to be partially funded by a Traffic Safety Improvement Program (“TSIP”) grant from the Iowa Department of Transportation in the amount of One Million Five Hundred Thousand Dollars (\$1,500,000.00). The balance of the Project is to be funded locally by the County and City as provided in this Agreement.

The parties make and enter into this Agreement pursuant to the provisions of Chapter 28E of the Code of Iowa, to set forth their respective obligations, responsibilities and payment requirements in connection with the Project.

2. **LEAD AGENCY.** Clay County shall be and is hereby designated the “Lead Agency” for the Project. The Clay County Engineer shall be the administrator of this Agreement.

3. **PLANNING AND DESIGN.** The Parties agree to retain the engineering consultant Kirkham Michael to accomplish the design and engineering services necessary for the Project. Each party agrees to pay one half of the consultant’s cost and ½ of the cost of any sub-consultants cost, such as soil borings and testing.

4. **ACQUISITION OF PROPERTY RIGHTS.** It is not contemplated that additional property rights shall be acquired in connection with this Project. If it is determined that additional property rights are necessary for construction and completion of the Project, the City will acquire those property rights relating to right-of-way which lies within the corporate limits of the City. The County will acquire property rights for right-of-way of the Project which lies within the County. There shall be no joint acquisition of property interests pursuant to this agreement. Property interests within the corporate city limits shall be the property of the City of Spencer. Property interests in the County and outside the corporate limits of the City shall be the property of the County.

5. **BIDDING AND CONSTRUCTION.** Contracts for the construction shall be let by the County. The County, through its County Engineer, shall be primarily responsible for the construction phase of the Project, including contract administration, construction observation, signing, traffic control and final acceptance. In performing these activities the County will comply with all applicable state and federal statutes and regulations.

6. **PROJECT COSTS; ALLOCATIONS.** Project costs shall first be paid by TSIP Funds as allocated by the IDOT. Total Project Costs shall be the actual costs, except engineering, administration, property acquisition costs, accounting and disbursement expenses incurred by either of the parties. The City will reimburse the County for 50% of the costs of the Project which exceed the TSIP funds awarded. The County will pay 50% of the costs which exceed the TSIP funds awarded.

The County shall provide bookkeeping, accounting and funds disbursement for the Project. When funds of the parties are required, the County shall notify the City and the

City, within thirty (30) days of the request, shall pay to the County the requested amounts, up to the specified percentage.

7. LIABILITY; INDEMNITY. Nothing in this Agreement shall be construed to create joint or several liability of a party hereto for the acts, omissions or obligations of the other party. Each party shall be liable only for its own acts with regard to the subject of this agreement and the parties shall have such rights of indemnity and contribution between themselves and the undertakings hereunder as shall be permitted by law and consistent with the provisions of this Agreement. Each party (the "Indemnifying Party") agrees to save and indemnify and hold harmless, the other party, its officers and employees (together, the "Indemnified Parties") against all liabilities, judgments, costs and expenses which such Indemnified Parties may incur or which in any way results from the acts, omissions, carelessness or neglect of such Indemnifying Party.

8. INSURANCE. The parties shall cooperate to insure the new bridge components and the completed bridge to the extent and in amounts agreed by the parties.

9. SEVERABILITY. In the event any term or provision of this Agreement is held to be illegal or unenforceable by a court of competent jurisdiction, such holding shall not invalidate the remainder of the Agreement so long as the purpose of the Agreement remains attainable and feasible without increased risks or obligations for either of the parties.

10. DEFAULT. In the event of any alleged breach of this Agreement, the party claiming breach shall notify the other party, in writing, of the nature of the breach and the action required to cure. If the party claimed to be in breach reasonably cures the claimed

breach, the contract shall continue as if no breach had occurred, except that damages may be recovered which were caused by the breach.

If a breach is not cured or a dispute between the parties is not resolved through negotiations, the parties agree to participate in mediation conducted by a mediator acceptable to both parties. If mediation does not resolve a dispute, either party may exercise all rights available under law. The Clay County, Iowa, District Court shall have exclusive jurisdiction of any disputes arising under this Agreement. In any litigation arising under this Agreement, the successful party shall be entitled to an award of attorney fees and litigation expenses as determined by the court.

11. ENTIRE AGREEMENT; AMENDMENTS. This agreement sets forth the entire agreement of the parties and replaces all prior agreements, statements or representations of the parties. This Agreement may not be changed except by an amendment in writing signed by the parties.

12. NO SEPARATE LEGAL OR ADMINISTRATIVE ENTITY. No separate legal or administrative entity or agency shall be created by this Agreement

13. DURATION. The duration of this Agreement shall be five years from the date of this agreement as set out above, unless sooner terminated by agreement of the parties.

14. FILING. Upon execution, this Agreement shall be electronically filed with the Office of the Iowa Secretary of State as required by law.

15. APPROVAL AND AUTHORIZATION. By their signatures below, the Mayor of the City and the Chairman of the County Board of Supervisors confirm that this Agreement

has been approved and its execution authorized by the Spencer City Council and the Clay County Board of Supervisors, respectively.

CITY OF SPENCER, IOWA

By _____
Donavon Wunschel, Mayor

By _____
Mary Beth Breidinger, City Clerk

**CLAY COUNTY, IOWA
BOARD OF SUPERVISORS**

By _____
Barry Anderson, Chairman

By _____
Anne Bashke, County Auditor

STATE OF IOWA, COUNTY OF CLAY, ss:

On this _____ day of _____, 2026, before me, a Notary Public in and for the State of Iowa, personally appeared Donavon Wunschel and Mary Beth Breidinger, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Spencer, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the municipal corporation, and that the instrument was signed and sealed on behalf of the municipal corporation, by authority of its City Council, and that Donavon Wunschel and Mary Beth Breidinger acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the municipal corporation, by it voluntarily executed.

Notary Public in and for the State of Iowa

STATE OF IOWA, COUNTY OF CLAY, ss:

On this _____ day of _____, 2026, before me, a Notary Public in and for the State of Iowa, personally appeared Barry Anderson and Anne Bashke, to me personally known, and, who, being by me duly sworn, did say that they are the Chairman and County Auditor, respectively, of the Clay County, Iowa Board of Supervisors and Clay County, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the municipal corporation, and that the instrument was signed and sealed on behalf of the municipal corporation, by authority of its Board of Supervisors, and that Barry Anderson and Anne Bashke acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the municipal corporation, by it voluntarily executed.

Notary Public in and for the State of Iowa

Department Head Report Parks Department

The Disc Golf Launch Pads are complete. Over half of this project was paid for by private donations

Regular Maintenance continues throughout the Park System. Includes pruning/removing trees, Mowing, spraying, watering, and painting.

Progress continues on the Splash Pad

The summer crew will begin to thin down as we lose Teachers and College Students

Aquatic Center Closes August 9th at 5 pm. The doggy dip runs from 5-7 pm

Website updates on all parks Thanks to Jessica, Adam and Park Board Member Catherine Grange

Goals for August

1. Aquatic Center repair and shutdown
2. Finalize fall tree grant planting
3. Removal of old Aquatic Center landscaping



Spencer, IA

Council Claims 8-03-2026

By Vendor Name

Payment Dates 7/22/2026 - 8/3/2026

Description (Item)	Account Name	Account Number	Project Account Key	Amount
Vendor: 00931 - AgSource Cooperative Services				
Aquatic Center Second Test	MISCELLANEOUS EXPENSE	001-5-437-65990		15.25
			Vendor 00931 - AgSource Cooperative Services	Total: 15.25
Vendor: 01060 - Amazon Capital Services				
supply cabinets for bathrooms	MISCELLANEOUS EXPENSE	001-5-110-65990		146.36
cremation tables	OPERATING SUPPLIES	001-5-450-65070		108.47
4Pack Sharp EL-1197PIII Calcu...	OFFICE SUPPLIES	001-5-625-65060		6.99
janitorial supplies	OPERATING SUPPLIES	001-5-410-65070		231.42
Garbage Collection	GROUND MAINT & REPAIR	001-5-430-63200		72.08
Aquatic Center Chairs/Pickleba..	GROUND MAINT & REPAIR	001-5-430-63200		79.99
Aquatic Center Chairs/Pickleba..	GROUND MAINT & REPAIR	001-5-437-63200		224.98
teen program	PROGRAMMING SUPPLIES	001-5-410-65076		36.68
Sharp 12-Digit Print Calculator...	OFFICE SUPPLIES	001-5-625-65060		81.30
office supplies	OFFICE SUPPLIES	001-5-410-65060		54.24
Home Office Calculator	OFFICE SUPPLIES	001-5-625-65060		83.29
children's program	PROGRAMMING SUPPLIES	001-5-410-65076		85.77
HVAC filters	BUILDING MAINT & REPAIR	001-5-150-63100		85.66
Office Supplies	OFFICE SUPPLIES	001-5-620-65060		29.43
flash drives	COMPUTER SUPPLIES	001-5-110-65065		42.82
			Vendor 01060 - Amazon Capital Services Total:	1,369.48
Vendor: 01130 - Arnold Motor Supply LLP				
Creeper	OPERATING SUPPLIES	001-5-150-65070		-60.99
Solenoid	EQUIPMENT MAINT & REPAIR	745-5-440-63500		49.59
COPPER PLUS SM ENG SPARK ...	EQUIPMENT MAINT & REPAIR	001-5-450-63500		14.56
fan belt for blower # 430	EQUIPMENT REPAIR & MAINT	110-5-210-63500		87.45
thread lock	OPERATING SUPPLIES	110-5-210-65070		165.94
degreaser and bug b gone for ...	VEHICLE MAINT & REPAIR	670-5-840-63320		119.87
Thread lock	OPERATING SUPPLIES	110-5-210-65070		19.99
threadlock	OPERATING SUPPLIES	110-5-210-65070		19.99
BELT #818	VEHICLE MAINT & REPAIR	670-5-840-63320		64.28
BELTS #818	VEHICLE MAINT & REPAIR	670-5-840-63320		292.61
CREDIT #818	VEHICLE MAINT & REPAIR	670-5-840-63320		-356.89
belt #818	VEHICLE MAINT & REPAIR	670-5-840-63320		64.28
Break Fluid	VEHICLE MAINT & REPAIR	001-5-430-63320		14.58
			Vendor 01130 - Arnold Motor Supply LLP	Total: 495.26
Vendor: 01191 - Ascendance Truck Centers				
Dump Trailer	EQUIPMENT MAINT & REPAIR	001-5-430-63500		3,802.96
			Vendor 01191 - Ascendance Truck Centers	Total: 3,802.96
Vendor: 02085 - Bierschbach Equipment & Supply Inc				
#418 Concrete saw air cleaner	STREET/ROAD MAINTENANCE	001-5-210-63250		75.20
Band credit 418	EQUIPMENT MAINT & REPAIR	001-5-210-63500		-75.20
			Vendor 02085 - Bierschbach Equipment & Supply Inc	Total: 0.00
Vendor: 02087 - Blueglobes LLC				
runway bulbs	GROUND MAINT & REPAIR	660-5-280-63200		177.31
			Vendor 02087 - Blueglobes LLC	Total: 177.31
Vendor: 02118 - Boji Portable Toilets				
Portable Toilet Rental and Serv...	OTHER CONTRACTUAL EXPEN...	001-5-430-64990		1,100.00
			Vendor 02118 - Boji Portable Toilets	Total: 1,100.00
Vendor: 19060 - Bomgaars				
Unit856 PinHitch \$8.99-Unit8...	EQUIPMENT MAINT & REPAIR	673-5-840-63500		96.44
hitch pin for # 27 tractor mow...	EQUIPMENT REPAIR & MAINT	110-5-210-63500		44.99
BULK BOLTS	OPERATING SUPPLIES	001-5-430-65070		1.20

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Description (Item)	Account Name	Account Number	Project Account Key	Amount
TORDON RTU	GROUNDS MAINT & REPAIR	001-5-430-63200		45.98
ADAPTER, REDUCING Reg Prc ...	GROUNDS MAINT & REPAIR	001-5-430-63200		9.82
Building keys	BUILDING MAINT & REPAIR	001-5-150-63100		34.35
pump	GROUNDS MAINT & REPAIR	001-5-450-63200		129.99
BUSHING REDUCER	PEDERSON PARK MAINT	001-5-430-63204		12.98
lynch keeper pins	OPERATING SUPPLIES	110-5-210-65070		33.92
screws for sheet metal repair	BUILDING MAINT & REPAIR	660-5-280-63100		15.80
FASTENERS	OPERATING SUPPLIES	001-5-430-65070		7.93
BULK BOLTS	EQUIPMENT MAINT & REPAIR	001-5-430-63500		22.65
EXTENSION CORD	OPERATING SUPPLIES	001-5-430-65070		13.99
BATTERY	OPERATING SUPPLIES	001-5-430-65070		190.48
Vendor 12106 - Bomgaars				Total: 660.52
Vendor: 12106 - Bound Tree Medical LLC				
EMS gloves	EMS OPERATIOINAL SUPPLIES	001-5-150-65075		55.17
Vendor 12106 - Bound Tree Medical LLC				Total: 55.17
Vendor: 03001 - C & B Operations LLC				
Trap Rake Repair	EQUIPMENT MAINT & REPAIR	745-5-440-63500		235.11
Vendor 03001 - C & B Operations LLC				Total: 235.11
Vendor: 04018 - C.W. Suter Services				
Air Conditioner Repair	BUILDING MAINT & REPAIR	745-5-440-63100		4,273.08
AC service for locker room	BUILDING MAINT & REPAIR	001-5-115-63100		463.84
Vendor 04018 - C.W. Suter Services Total:				4,736.92
Vendor: 03024 - Carroll Construction Supply				
joint expansion material	STREET/ROAD MAINTENANCE	110-5-210-63250		28.80
scrub brush for concrete screet	OPERATING SUPPLIES	110-5-210-65070		9.20
Vendor 03024 - Carroll Construction Supply				Total: 38.00
Vendor: 03106 - Cemstone Concrete Materials				
concrete for street repair	STREET/ROAD MAINTENANCE	110-5-210-63250		2,244.00
concrete	STREET/ROAD MAINTENANCE	110-5-210-63250		1,486.00
Vendor 03106 - Cemstone Concrete Materials Total:				3,730.00
Vendor: 03080 - Christians Sheet Metal HVAC Inc				
a/c service call	BUILDING MAINT & REPAIR	001-5-450-63100		100.00
Vendor 03080 - Christians Sheet Metal HVAC Inc				Total: 100.00
Vendor: 04008 - Daston Corporation				
Google Workspace All Staff Us...	TECHNOLOGY FEES	001-5-110-64192		7,774.80
Google Workspace All Staff Us...	TECHNOLOGY FEES	001-5-150-64192		2,006.40
Google Workspace All Staff Us...	TECHNOLOGY FEES	001-5-410-64192		3,009.60
Google Workspace All Staff Us...	TECHNOLOGY FEES	001-5-430-64192		1,254.00
Google Workspace All Staff Us...	Technology Fees	001-5-699-64192		7,226.40
Google Workspace All Staff Us...	TECHNOLOGY FEES	110-5-210-64192		3,762.00
Google Workspace All Staff Us...	TECHNOLOGY FEES	670-5-840-64192		2,508.00
Google Workspace All Staff Us...	TECHNOLOGY FEES	673-5-840-64192		1,254.00
Google Workspace All Staff Us...	TECHNOLOGY FEES	745-5-440-64192		501.60
Vendor 04008 - Daston Corporation Total:				29,296.80
Vendor: 04166 - Dockendorf Equipment Co Inc				
Replacement sump lids	EQUIPMENT MAINT & REPAIR	950-5-910-63500		542.00
Vendor 04166 - Dockendorf Equipment Co Inc				Total: 542.00
Vendor: 16060 - Don Pierson Ford Lincoln Inc				
REFRIGERANT R-134A -	VEHICLE MAINT & REPAIR	001-5-430-63320		598.40
repairs parts for gear shifter o...	VEHICLE MAINTENANCE & RE...	110-5-210-63320		118.52
damper assembly gear pin for...	VEHICLE MAINTENANCE & RE...	110-5-210-63320		20.59
Vendor 16060 - Don Pierson Ford Lincoln Inc				Total: 737.51
Vendor: 05062 - Employee Benefit Services				
police grp ins	GROUP INSURANCE PREMIU...	115-5-110-61500		40,212.34
police vol l ife	VOL LIFE INSURANCE	115-5-110-61515		228.50
police dental flex	DENTAL FLEX	115-5-110-61531		1,267.72
police vision flex	VISION FLEX	115-5-110-61532		142.32

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Description (Item)	Account Name	Account Number	Project Account Key	Amount
comm ctr grp ins	GROUP INSURANCE PREMIU...	115-5-115-61500		9,938.36
comm ctr vol life	VOL LIFE INSURANCE	115-5-115-61515		197.27
comm ctr dental flex	DENTAL FLEX	115-5-115-61531		298.70
comm ctr vision flex	VISION FLEX	115-5-115-61532		67.94
fire grp ins	GROUP INSURANCE PREMIU...	115-5-150-61500		9,695.09
fire vol life	VOL LIFE INSURANCE	115-5-150-61515		109.49
fire dental flex	DENTAL FLEX	115-5-150-61531		213.36
fire vision flex	VISION FLEX	115-5-150-61532		37.88
Adam Severson	GROUP INSURANCE PREMIU...	115-5-170-61500		178.00
bldg/insp grp ins	GROUP INSURANCE PREMIU...	115-5-170-61500		5,148.18
bldg/insp vol life	VOL LIFE INSURANCE	115-5-170-61515		18.86
bldg/insp dental flex	DENTAL FLEX	115-5-170-61531		276.60
bldg/insp vision flex	VISION FLEX	115-5-170-61532		24.46
Cody Gunnerson	GROUP INSURANCE PREMIU...	115-5-210-61500		4.60
street grp ins	GROUP INSURANCE PREMIU...	115-5-210-61500		27,155.62
street vol life	VOL LIFE INSURANCE	115-5-210-61515		219.67
street dental flex	DENTAL FLEX	115-5-210-61531		840.82
street vision flex	VISION FLEX	115-5-210-61532		96.84
library grp ins	GROUP INSURANCE PREMIU...	115-5-410-61500		13,946.41
library vol life	VOL LIFE INSURANCE	115-5-410-61515		16.28
library dental flex	DENTAL FLEX	115-5-410-61531		268.56
library vision flex	VISION FLEX	115-5-410-61532		77.18
parks grp ins	GROUP INSURANCE PREMIU...	115-5-430-61500		5,165.85
parks dental flex	DENTAL FLEX	115-5-430-61531		138.30
parks vision flex	VISION FLEX	115-5-430-61532		36.24
golf grp ins	GROUP INSURANCE PREMIU...	115-5-440-61500		2,578.69
golf vol life	VOL LIFE INSURANCE	115-5-440-61515		43.70
golf dental flex	DENTAL FLEX	115-5-440-61531		138.30
golf visionflex	VISION FLEX	115-5-440-61532		18.12
cemetery grp ins	GROUP INSURANCE PREMIU...	115-5-450-61500		3,450.10
cemetery vol life	VOL LIFE INSURANCE	115-5-450-61515		20.40
cemetery dental flex	DENTAL FLEX	115-5-450-61531		170.38
cemetery vision flex	VISION FLEX	115-5-450-61532		24.46
cm grp ins	GROUP INSURANCE PREMIU...	115-5-615-61500		1,030.56
cm vol life	VOL LIFE INSURANCE	115-5-615-61515		22.78
cm dental flex	DENTAL FELX	115-5-615-61531		55.32
cm vision flex	VISION FLEX	115-5-615-61532		7.25
clerk grp ins	GROUP INSURANCE PREMIU...	115-5-620-61500		1,214.32
clerk vol life	VOL LIFE INSURANCE	115-5-620-61515		34.53
clerk dental flex	DENTAL FLEX	115-5-620-61531		46.80
clerk vision flex	VISION FLEX	115-5-620-61532		8.52
fin grp ins	GROUP INSURANCE PREMIU...	115-5-625-61500		841.37
fin vol life	VOL LIFE INSURANCE	115-5-625-61515		17.00
fin dental flex	DENTAL FLEX	115-5-625-61531		25.66
fin vision flex	VISION FLEX	115-5-625-61532		7.69
city hall grp ins	GROUP INSURANCE PREMIU...	115-5-650-61500		2,434.29
city hall dental flex	DENTAL FLEX	115-5-650-61531		63.60
city hall vision flex	VISION FLEX	115-5-650-61532		12.10
sw/lf grp ins	GROUP INSURANCE PREMIU...	115-5-840-61500		32,258.04
sw/lf vol life	VOL LIFE INSURANCE	115-5-840-61515		341.65
sw/lf dental flex	DENTAL FLEX	115-5-840-61531		851.28
sw/lf vision flex	VISION FLEX	115-5-840-61532		162.93
Sanitary sewer group ins	GROUP INSURANCE PREMIU...	620-5-815-61500		4,338.34
Sanitary sewer vol life	VOL LIFE INSURANCE	620-5-815-61515		104.27
Sanitary sewer dental flex	DENTAL FLEX	620-5-815-61531		127.78
Sanitary sewer vision flex	VISION FLEX	620-5-815-61532		23.46

Vendor 05062 - Employee Benefit Services

Total: 166,495.13

Vendor: 06010 - Fareway Stores Inc #788

electrolyte drink mix OPERATING SUPPLIES 110-5-210-65070

26.72

Vendor 06010 - Fareway Stores Inc #788

Total: 26.72

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Description (Item)	Account Name	Account Number	Project Account Key	Amount
Vendor: 06998 - Gale/Cengage Learning				
large print	LIBRARY MATERIALS	001-5-410-65020		120.75
			Vendor 06998 - Gale/Cengage Learning	Total: 120.75
Vendor: 07026 - Gordon Flesch Company Inc				
copy machine base charges	OFFICE SUPPLIES	001-5-110-65060		79.76
			Vendor 07026 - Gordon Flesch Company Inc Total:	79.76
Vendor: 07045 - Graettinger Hardware				
Air Compressor Parts	OPERATING SUPPLIES	673-5-840-65070		5.38
Air Compressor Battery - Term...	OPERATING SUPPLIES	673-5-840-65070		234.90
Battery Credit	EQUIPMENT MAINT & REPAIR	673-5-840-63500		-228.95
Plumbers Tape	OPERATING SUPPLIES	673-5-840-65070		7.16
Safety Glasses	SAFETY SUPPLIES	673-5-840-65100		33.46
Safety Flags - Water	GROUND MAINT & REPAIR	673-5-840-63200		19.98
Safety Flags - Water	SAFETY SUPPLIES	673-5-840-65100		3.99
Latch Pins	EQUIPMENT MAINT & REPAIR	673-5-840-63500		8.99
			Vendor 07045 - Graettinger Hardware	Total: 84.91
Vendor: 08059 - Harris Golf Cars Sales & Service				
Golf Cart Repair - Return	EQUIPMENT MAINT & REPAIR	001-5-440-63500		-181.76
			Vendor 08059 - Harris Golf Cars Sales & Service Total:	-181.76
Vendor: 20023 - Heartland Tire				
tire tubes	EQUIPMENT MAINT & REPAIR	001-5-450-63500		79.52
tire repair 823	EQUIPMENT MAINT & REPAIR	670-5-840-63500		50.00
tire repair #803	VEHICLE MAINT & REPAIR	670-5-840-63320		50.00
			Vendor 20023 - Heartland Tire Total:	179.52
Vendor: 08019 - Hofland Enterprises Inc,				
Generator service	BUILDING MAINT & REPAIR	001-5-150-63100		956.00
			Vendor 08019 - Hofland Enterprises Inc, Total:	956.00
Vendor: 08160 - Hy-Vee Food Stores				
Meat & Cheese trays, all depts...	WELL BEING COMMITTEE	001-5-620-62991		479.90
			Vendor 08160 - Hy-Vee Food Stores Total:	479.90
Vendor: 08169 - Hy-Vee				
Goal Setting Session	MISCELLANEOUS EXPENSE	001-5-620-65990		29.92
			Vendor 08169 - Hy-Vee Total:	29.92
Vendor: 08182 - ICAN Inc				
TV Ads	ADVERTISING EXPENSE	745-5-440-64020		140.00
			Vendor 08182 - ICAN Inc	Total: 140.00
Vendor: 09087 - Ingram Library Services				
regular print	LIBRARY MATERIALS	001-5-410-65020		43.50
teen book	LIBRARY MATERIALS	001-5-410-65020		12.21
teen books	LIBRARY MATERIALS	001-5-410-65020		204.92
teen book	LIBRARY MATERIALS	001-5-410-65020		9.15
children's book	LIBRARY MATERIALS	001-5-410-65020		6.86
large print	LIBRARY MATERIALS	001-5-410-65020		39.40
large print	LIBRARY MATERIALS	001-5-410-65020		30.60
			Vendor 09087 - Ingram Library Services	Total: 346.64
Vendor: 09009 - Iowa Communication Networks				
telecommunications	TELECOMMUNICATION EXPE...	001-5-410-63730		10.75
			Vendor 09009 - Iowa Communication Networks	Total: 10.75
Vendor: 09014 - Iowa Department of Natural Resources				
IOWAccess Service Fees	BANK FEES	673-5-840-64030		1.50
Apr-June 26 State Tipping Fees	STATE TIPPING FEES	673-5-840-64183		29,710.76
Quarterly ASR Fees	OTHER CONTRACTUAL SERVIC...	673-5-840-64990		5,000.00
			Vendor 09014 - Iowa Department of Natural Resources	Total: 34,712.26
Vendor: 09203 - Iowa Department of Revenue				
720 Federal Excise Tax	MISCELLANEOUS EXPENSE	115-5-699-65990		308.83
Sewer Taxable	SALES TAX	620-5-815-64180		5,087.94

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Description (Item)	Account Name	Account Number	Project Account Key	Amount
SW Taxable	SALES TAX EXPENSE	670-5-840-64180		3,410.22
Golf Taxable	SALES TAX EXPENSE	745-5-440-64180		2,415.21
			Vendor 09203 - Iowa Department of Revenue	Total: 11,222.20
Vendor: 09041 - Iowa One Call				
Iowa One Call locates	IOWA ONE CALL EXPENSE	620-5-815-64994		220.70
			Vendor 09041 - Iowa One Call	Total: 220.70
Vendor: 09049 - Iowa Public Employees Retirement System				
IPERS-VOLUNTEER FIRE	IPERS PAYABLE	001-2-000-21203		-2.48
IPERS-VOLUNTEER FIRE	IPERS PAYABLE	001-2-000-21203		-2.48
IPERS-VOLUNTEER FIRE	IPERS PAYABLE	001-2-000-21203		2.48
IPERS-VOLUNTEER FIRE	IPERS PAYABLE	001-2-000-21203		-104.91
IPERS-VOLUNTEER FIRE	IPERS PAYABLE	001-2-000-21203		47.49
IPERS-VOLUNTEER FIRE	IPERS PAYABLE	001-2-000-21203		47.49
			Vendor 09049 - Iowa Public Employees Retirement System	Total: -12.41
Vendor: 39060 - JCL Solutions Spencer Office Supplies				
Aquatic Center	OPERATING SUPPLIES	001-5-437-65070		110.52
			Vendor 39060 - JCL Solutions Spencer Office Supplies	Total: 110.52
Vendor: 10056 - Johnson Brothers Beverages				
Beer for sale	BEER EXPENSE	745-5-440-65031		260.66
			Vendor 10056 - Johnson Brothers Beverages	Total: 260.66
Vendor: 10040 - Johnston Automotive & Industrial of Spencer IA Inc				
Credit	VEHICLE MAINTENANCE & RE...	110-5-210-63320		-137.79
Starter 71	EQUIPMENT MAINT & REPAIR	001-5-270-63500		289.23
BATTERY	VEHICLE MAINT & REPAIR	001-5-110-63320		268.76
core credit	VEHICLE MAINTENANCE & RE...	110-5-210-63320		-18.00
#91 Brake Pads and rotors	VEHICLE MAINT & REPAIR	620-5-815-63320		275.76
brake caliper #91	EQUIPMENT MAINT & REPAIR	620-5-815-63500		155.33
CORE RET	VEHICLE MAINTENANCE & RE...	110-5-210-63320		-59.00
GR31 950 CCA, batteries #817	VEHICLE MAINT & REPAIR	670-5-840-63320		511.02
battery charge # 812	VEHICLE MAINT & REPAIR	670-5-840-63320		68.60
charger for # 824	VEHICLE MAINT & REPAIR	670-5-840-63320		68.60
core return #817	VEHICLE MAINT & REPAIR	670-5-840-63320		-67.50
FOG LAMP #810	VEHICLE MAINT & REPAIR	670-5-840-63320		6.63
			Vendor 10040 - Johnston Automotive & Industrial of Spencer IA Inc	Total: 1,361.64
Vendor: 11012 - Kimball Midwest				
chemical cleaner	OPERATING SUPPLIES	110-5-210-65070		180.47
			Vendor 11012 - Kimball Midwest	Total: 180.47
Vendor: 11035 - Knight Protection Inc				
Fire Alarm Service Fee	BUILDING MAINT & REPAIR	745-5-440-63100		360.00
			Vendor 11035 - Knight Protection Inc	Total: 360.00
Vendor: 13993 - Kristat Auto Parts LLC				
Air Compressor Battery	OPERATING SUPPLIES	673-5-840-65070		138.99
Unit 800 - Tail Light	EQUIPMENT MAINT & REPAIR	673-5-840-63500		28.68
Cab Air Filter	VEHICLE MAINT & REPAIR	673-5-840-63320		26.29
			Vendor 13993 - Kristat Auto Parts LLC	Total: 193.96
Vendor: 37623 - Kunzman Custom Landscapres				
Plant Materials and Mulch	GROUNDS MAINT & REPAIR	745-5-440-63200		7,227.00
Landscaping Mulch	GROUNDS MAINT & REPAIR	745-5-440-63200		332.00
			Vendor 37623 - Kunzman Custom Landscapres	Total: 7,559.00
Vendor: 13004 - MacQueen Equipment LLC				
swivel joint for jet truck # 473	EQUIPMENT MAINT & REPAIR	620-5-815-63500		798.31
sewer jet swivel	EQUIPMENT MAINT & REPAIR	620-5-815-63500		525.00
			Vendor 13004 - MacQueen Equipment LLC	Total: 1,323.31
Vendor: 13042 - Manwarren, Greg				
Sidewalk Grant Reimb.	SIDEWALK CONSTRUCTION	055-5-210-67991		756.80
			Vendor 13042 - Manwarren, Greg	Total: 756.80

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Description (Item)	Account Name	Account Number	Project Account Key	Amount
Vendor: 13017 - Manwarren, Redge				
Sidewalk Grant Reim. 913 E 15...	SIDEWALK CONSTRUCTION	055-5-210-67991		395.60
Vendor 13017 - Manwarren, Redge Total:				395.60
Vendor: 13052 - Menards -Spencer				
nl project	BUILDING MAINT & REPAIR	001-5-450-63100		431.99
Monitor supplies	TECHNOLOGY FEES	001-5-150-64192		44.90
4X4-10' #1 AC2 CEDARTONE	BUILDING MAINT & REPAIR	001-5-450-63100		46.18
trim for city hall basement	BUILDING MAINT & REPAIR	001-5-650-63100		415.80
caster wheels for RCC cart	EQUIPMENT MAINT & REPAIR	690-5-840-63500		19.98
Cleaning Supplies	PEDERSON PARK MAINT	001-5-430-63204		32.25
nl project	BUILDING MAINT & REPAIR	001-5-450-63100		46.98
Hose	GROUND MAINT & REPAIR	001-5-437-63200		73.97
Shop Supplies/safety equipm...	OPERATING SUPPLIES	001-5-430-65070		237.61
light bulbs	BUILDING MAINT & REPAIR	001-5-110-63100		23.98
Monitor supplies	TECHNOLOGY FEES	001-5-150-64192		67.93
light bulbs	BUILDING MAINT & REPAIR	001-5-110-63100		62.88
Vehicle supplies	VEHICLE MAINT & REPAIR	001-5-430-63320		112.60
rolled roofing	STREET/ROAD MAINTENANCE	110-5-210-63250		69.96
vehicle supplies	VEHICLE MAINT & REPAIR	001-5-430-63320		-59.66
HVAC Filters	BUILDING MAINT & REPAIR	001-5-150-63100		39.99
wood trim	BUILDING MAINT & REPAIR	001-5-650-63100		63.92
brush killer	GROUND MAINT & REPAIR	001-5-110-63200		17.23
Battery	EQUIPMENT MAINT & REPAIR	001-5-430-63500		146.98
Maintenance Tools	BUILDING MAINT & REPAIR	745-5-440-63100		275.43
insect fogger	OPERATING SUPPLIES	001-5-650-65070		28.94
Vendor 13052 - Menards -Spencer				Total: 2,199.84
Vendor: 04013 - MES Service Company, LLC				
SCBA repair	SCBA EQUIP MAINT & REPAIR	001-5-150-63512		389.12
Vendor 04013 - MES Service Company, LLC Total:				389.12
Vendor: 13070 - Michael Todd & Company				
rollup work signs	STREET/ROAD MAINTENANCE	110-5-210-63250		640.51
portable Road Work Ahead si...	OPERATING SUPPLIES	110-5-210-65070		270.32
Vendor 13070 - Michael Todd & Company				Total: 910.83
Vendor: 13995 - Napa Auto Parts				
Unit855 Pin Clip \$16.99 - Oil \$...	EQUIPMENT MAINT & REPAIR	673-5-840-63500		16.99
Unit855 Pin Clip \$16.99 - Oil \$...	OPERATING SUPPLIES	673-5-840-65070		13.98
oil filter	STOCK PARTS	949-5-900-65067		4.27
oil dry	OPERATING SUPPLIES	110-5-210-65070		179.88
rocker switch for strobe lights-...	STOCK PARTS	949-5-900-65067		29.98
filters	STOCK PARTS	949-5-900-65067		91.06
tools for shop	SMALL HAND TOOLS	110-5-210-65075		31.99
maintainer charger	VEHICLE MAINTENANCE & RE...	110-5-210-63320		29.99
991 Air leak	VEHICLE MAINT & REPAIR	001-5-150-63320		8.99
tools	OPERATING SUPPLIES	001-5-450-65070		142.97
tool	OPERATING SUPPLIES	001-5-450-65070		6.49
Vendor 13995 - Napa Auto Parts				Total: 556.59
Vendor: 14042 - New Cooperative Inc				
FUEL	VEHICLE OPERATIONS - FUEL	673-5-840-63310		4,329.32
Tordon	GROUND MAINT & REPAIR	673-5-840-63200		21.49
Fuel	VEHICLE OPERATIONS - FUEL	745-5-440-63310		3,066.84
Vendor 14042 - New Cooperative Inc Total:				7,417.65
Vendor: 14045 - North Central International, LLC				
Unit 853- Engine Work	EQUIPMENT MAINT & REPAIR	673-5-840-63500		1,078.59
starter #817	VEHICLE MAINT & REPAIR	670-5-840-63320		356.81
wiring harness for # 818	VEHICLE MAINT & REPAIR	670-5-840-63320		50.06
mounting bracket for exhaust. ...	VEHICLE MAINTENANCE & RE...	110-5-210-63320		32.74
HUB CAP TN AXLE 25 PACK W...	EQUIPMENT MAINT & REPAIR	670-5-840-63500		58.08

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Description (Item)	Account Name	Account Number	Project Account Key	Amount
clamp# 818	VEHICLE MAINT & REPAIR	670-5-840-63320		16.82
Vendor 14045 - North Central International, LLC Total:				1,593.10
Vendor: 02086 - Northern Lights Distributing Inc				
Clubhouse Food	FOOD EXPENSE	745-5-440-65032		370.93
Clubhouse Food	OPERATING SUPPLIES	745-5-440-65070		92.73
Clubhouse Food and Cups	FOOD EXPENSE	745-5-440-65032		272.96
Clubhouse Food and Cups	OPERATING SUPPLIES	745-5-440-65070		116.98
Vendor 02086 - Northern Lights Distributing Inc Total:				853.60
Vendor: 14135 - Northern Safety & Industrial Co				
electrolyte powder for hot we...	MEDICAL & WELLNESS EXPEN...	110-5-210-64120		26.38
Vendor 14135 - Northern Safety & Industrial Co Total:				26.38
Vendor: 14061 - Northwest Iowa Community College				
All Staff CPR/AED Certification...	OTHER CONTRACTUAL SERVIC...	001-5-170-64990		20.00
All Staff CPR/AED Certification...	MISCELLANEOUS EXPENSE	001-5-212-65990		40.00
All Staff CPR/AED Certification...	OTHER CONTRACTUAL SERVIC...	001-5-620-64990		40.00
All Staff CPR/AED Certification...	OTHER CONTRACT SVCS	001-5-625-64990		20.00
All Staff CPR/AED Certification...	OTHER CONTRACTUAL SERVICE	110-5-210-64990		120.00
All Staff CPR/AED Certification...	OTHER CONTRACTUAL SERVIC...	670-5-840-64990		60.00
All Staff CPR/AED Certification...	OTHER CONTRACTUAL SERVIC...	673-5-840-64990		60.00
Vendor 14061 - Northwest Iowa Community College Total:				360.00
Vendor: 15045 - On the GO Carpet Cleaning				
Carpet cleaning	BUILDING MAINT & REPAIR	001-5-150-63100		824.40
Vendor 15045 - On the GO Carpet Cleaning Total:				824.40
Vendor: 15040 - OverDrive Inc				
digital materials	LIBRARY DIGITAL CONTENT	001-5-410-65021		532.67
Vendor 15040 - OverDrive Inc Total:				532.67
Vendor: 33011 - Phelps Uniform Specialists, Inc.				
floor mats	OPERATING SUPPLIES	670-5-840-65070		35.72
ROLL TWLS-WHITE	OPERATING SUPPLIES	110-5-210-65070		51.33
Clubhouse Operational Suppli...	OPERATING SUPPLIES	745-5-440-65070		61.60
floor mats	OPERATING SUPPLIES	670-5-840-65070		35.72
rugs, rags, towels	OPERATING SUPPLIES	110-5-210-65070		54.81
floor mats	OPERATING SUPPLIES	670-5-840-65070		35.72
rugs, rags, towels	OPERATING SUPPLIES	110-5-210-65070		51.33
Clubhouse Operational Suppli...	OPERATING SUPPLIES	745-5-440-65070		-61.60
credit	OPERATING SUPPLIES	110-5-210-65070		-3.82
Laundry	OPERATING SUPPLIES	673-5-840-65070		67.72
floor mats for office	OPERATING SUPPLIES	670-5-840-65070		51.21
credit	OPERATING SUPPLIES	670-5-840-65070		-38.12
rugs for office	OPERATING SUPPLIES	670-5-840-65070		35.72
ROLL TWLS-WHITE	OPERATING SUPPLIES	110-5-210-65070		47.97
Clubhouse Operational Suppli...	OPERATING SUPPLIES	745-5-440-65070		66.00
Vendor 33011 - Phelps Uniform Specialists, Inc. Total:				491.31
Vendor: 16083 - Plumbing & Heating Wholesale Inc				
Tools	OPERATING SUPPLIES	001-5-430-65070		53.55
Vendor 16083 - Plumbing & Heating Wholesale Inc Total:				53.55
Vendor: 16095 - Pomp's Tire Service, Inc				
Unit 800 - Tire Repair - For Ste...	EQUIPMENT MAINT & REPAIR	673-5-840-63500		49.00
Truck tires	VEHICLE MAINT & REPAIR	001-5-450-63320		274.70
Vendor 16095 - Pomp's Tire Service, Inc Total:				323.70
Vendor: 19223 - Productivity Plus Account/Spencer Red Power				
filter for # 27	EQUIPMENT REPAIR & MAINT	110-5-210-63500		72.20
filters for # 27	EQUIPMENT REPAIR & MAINT	110-5-210-63500		115.60
filters	STOCK PARTS	949-5-900-65067		-72.20
Vendor 19223 - Productivity Plus Account/Spencer Red Power Total:				115.60
Vendor: 18073 - Rent All Inc				
parts and blower	GROUNDS MAINT & REPAIR	001-5-450-63200		596.68

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Description (Item)	Account Name	Account Number	Project Account Key	Amount
chainsaw	TREE MAINTENANCE	001-5-450-63206		770.98
weedeater parts	GROUPS MAINT & REPAIR	001-5-450-63200		36.40
weeder parts	GROUPS MAINT & REPAIR	001-5-450-63200		135.96
chainsaw chains	TREE MAINTENANCE	001-5-450-63206		53.98
Vendor 18073 - Rent All Inc				Total: 1,594.00
Vendor: 18094 - RPL Products				
Playground Mulch	GROUPS MAINT & REPAIR	001-5-430-63200		3,626.50
Vendor 18094 - RPL Products Total:				3,626.50
Vendor: 19050 - Sherwin Williams				
0537012 EACH ELITE 3500 HI...	PEDERSON PARK MAINT	001-5-430-63204		4,350.00
Vendor 19050 - Sherwin Williams				Total: 4,350.00
Vendor: 19133 - Solutions Inc				
Cisco Duo	COMPUTER SUPPLIES	001-5-110-65065		111.00
Vendor 19133 - Solutions Inc				Total: 111.00
Vendor: 19140 - Speed Printers LLC				
ILL cards, front desk name pla...	OFFICE SUPPLIES	001-5-410-65060		99.08
Vendor 19140 - Speed Printers LLC				Total: 99.08
Vendor: 19220 - Spencer Daily Reporter				
July Minutes	PRINTING & PUBLISHING EXP...	001-5-620-64140		292.75
Vendor 19220 - Spencer Daily Reporter				Total: 292.75
Vendor: 12957 - Spencer Main Street Company				
Balance FY26 SSMID	PAYMENTS TO OTHER AGENCI...	162-5-520-64103		20,259.08
Vendor 12957 - Spencer Main Street Company Total:				20,259.08
Vendor: 19275 - Spencer Office Supplies				
Paper and Pens	OFFICE SUPPLIES	673-5-840-65060		65.75
General Office Supplies	OFFICE SUPPLIES	001-5-620-65060		169.74
Vendor 19275 - Spencer Office Supplies				Total: 235.49
Vendor: 19355 - Stan Houston Equipment Co Inc				
RTFAP048096F01VG SK2000 ...	OPERATING SUPPLIES	110-5-210-65070		1,574.40
Vendor 19355 - Stan Houston Equipment Co Inc				Total: 1,574.40
Vendor: 19056 - State Steel of Spencer				
Toro	EQUIPMENT MAINT & REPAIR	001-5-430-63500		113.00
Vendor 19056 - State Steel of Spencer				Total: 113.00
Vendor: 19510 - Stryker				
KIT, SHIPPING, SINGLE ELECT...	OPERATING SUPPLIES	001-5-430-65070		244.60
Vendor 19510 - Stryker Total:				244.60
Vendor: 03029 - Thomson Reuters West				
law book	PLANNING EXPENSE	001-5-170-64930		516.00
return law book	PLANNING EXPENSE	001-5-170-64930		-516.00
Vendor 03029 - Thomson Reuters West				Total: 0.00
Vendor: 00053 - Tradebe Environmental Services LLC				
HHM Disposal	DISPOSAL COSTS	690-5-840-64204		7,941.27
Vendor 00053 - Tradebe Environmental Services LLC				Total: 7,941.27
Vendor: 20070 - Truck Center Companies				
#803, credit	VEHICLE MAINT & REPAIR	670-5-840-63320		-101.21
#803, restocking fee	EQUIPMENT MAINT & REPAIR	670-5-840-63500		-17.86
Connector for #818	VEHICLE MAINT & REPAIR	670-5-840-63320		58.12
air tee fitting for #803	VEHICLE MAINT & REPAIR	670-5-840-63320		11.13
ac compressor #818	VEHICLE MAINT & REPAIR	670-5-840-63320		248.68
SWITCH-HVAC DUAL FUNCTI...	VEHICLE MAINT & REPAIR	670-5-840-63320		93.17
Vendor 20070 - Truck Center Companies Total:				292.03
Vendor: 20601 - Turfwerks				
Edger	PEDERSON PARK MAINT	001-5-430-63204		2,800.00
Vendor 20601 - Turfwerks				Total: 2,800.00

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Description (Item)	Account Name	Account Number	Project Account Key	Amount
Vendor: 20995 - UMB Bank				
GO Bond Fees	REGISTRAR FEES	200-5-742-68030		600.00
GO Bonds Fee	REGISTRAR FEES	200-5-743-68030		600.00
GO Bonds Fees	REGISTRAR FEES	200-5-744-68030		600.00
Vendor 20995 - UMB Bank Total:				1,800.00
Vendor: 19479 - UnityPoint Health at Work				
Pre-employment & random D...	DRUG TESTING	001-5-212-64121		42.00
Pre-employment & random D...	DRUG TESTING	001-5-430-64121		336.00
Pre-employment & random D...	DRUG TESTING	110-5-210-64121		126.00
Pre-employment & random D...	DRUG TESTING	673-5-840-64121		84.00
Pre-employment & random D...	DRUG TESTING	745-5-440-64121		168.00
Pre-employment drug test	DRUG TESTING	001-5-430-64121		42.00
Pre-employment drug screen	DRUG TESTING	001-5-410-64121		65.00
Vendor 19479 - UnityPoint Health at Work Total:				863.00
Vendor: 22064 - Visa (Admin)				
7810 - 7/13/26 Statement	MEETINGS & CONFERENCES	001-5-625-62400		366.36
7984 - 7/13/26 Statement	MEETINGS & CONFERENCES	001-5-620-62400		722.07
7984 - 7/13/26 Statement	MEETINGS & CONFERENCES	001-5-625-62400		722.07
ConstantContact All staff email..	TECHNOLOGY FEES	001-5-110-64192		3.71
Adobe subscription	TECHNOLOGY FEES	001-5-110-64192		23.99
ConstantContact All staff email..	TECHNOLOGY FEES	001-5-150-64192		3.71
ConstantContact All staff email..	TECHNOLOGY FEES	001-5-410-64192		3.71
Adobe subscription	TECHNOLOGY FEES	001-5-410-64192		23.99
Direct Screening Pre-employ...	OTHER CONTRACTUAL SERVIC...	001-5-410-64990		39.95
Orbitz travel insurance - laPEL...	MEETINGS & CONFERENCES	001-5-615-62400		13.00
HyVee flowers: PW Mech med...	WELL BEING COMMITTEE	001-5-615-62991		71.83
PosterMy Wall Recruiting sof...	TECHNOLOGY FEES	001-5-615-64192		9.95
Granola AI Notetaker	TECHNOLOGY FEES	001-5-615-64192		14.00
Adobe subscription	TECHNOLOGY FEES	001-5-615-64192		61.98
NPELRA Succession Planning P...	OTHER CONTRACT SVCS	001-5-615-64990		49.00
Adobe subscription	TECHNOLOGY FEES	001-5-620-64192		71.97
Adobe subscription	TECHNOLOGY FEES	001-5-625-64192		47.98
ConstantContact All staff email..	Technology Fees	001-5-699-64192		3.71
Google voice developer app	OTHER CONTRACTUAL SERVIC...	092-5-699-64990		13.50
365 Admin Account renewal	OTHER CONTRACTUAL SERVIC...	092-5-699-64990		13.38
MS365 Admin Account Visio a...	OTHER CONTRACTUAL SERVIC...	092-5-699-64990		5.62
Amazon ipad tablets- mechani...	TECHNOLOGY FEES	110-5-210-64192		798.00
Amazon ipad accessories - me...	TECHNOLOGY FEES	110-5-210-64192		562.81
ConstantContact All staff email..	TECHNOLOGY FEES	110-5-210-64192		3.71
Amazon ipad tablet warranties..	TECHNOLOGY FEES	110-5-210-64192		118.00
ConstantContact All staff email..	TECHNOLOGY FEES	620-5-815-64192		3.71
ConstantContact All staff email..	TECHNOLOGY EXPENSE	660-5-280-64192		3.71
ConstantContact All staff email..	TECHNOLOGY FEES	670-5-840-64192		3.71
ConstantContact All staff email..	TECHNOLOGY FEES	673-5-840-64192		3.71
ConstantContact All staff email..	TECHNOLOGY FEES	745-5-440-64192		3.71
Vendor 22064 - Visa (Admin)				Total: 3,786.55
Vendor: 22063 - Visa (Fire)				
Canva	TECHNOLOGY FEES	001-5-150-64192		14.99
Walmart monitors and mount...	OFFICE SUPPLIES	001-5-150-65060		393.34
Walmart Transmitter and offi...	OFFICE SUPPLIES	001-5-150-65060		473.38
Slumberland Chair living quart...	OFFICE SUPPLIES	001-5-150-65060		1,000.00
Walmart TV	OPERATING SUPPLIES	001-5-150-65070		428.00
Vendor 22063 - Visa (Fire)				Total: 2,309.71
Vendor: 22066 - Visa (Golf)				
Amazon	BUILDING MAINT & REPAIR	745-5-440-63100		126.12
Nursery Wholesalers	GROUND MAINT & REPAIR	745-5-440-63200		2,443.71
GCSAA	ASSOCIATION DUES - CITY	745-5-440-64902		530.00
Walmart	FOOD EXPENSE	745-5-440-65032		30.30
Walmart	FOOD EXPENSE	745-5-440-65032		29.72

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Description (Item)	Account Name	Account Number	Project Account Key	Amount
Walmart	FOOD EXPENSE	745-5-440-65032		14.70
Walmart	FOOD EXPENSE	745-5-440-65032		52.91
Walmart	FOOD EXPENSE	745-5-440-65032		105.39
Ruthven Locker	FOOD EXPENSE	745-5-440-65032		324.00
Walmart	FOOD EXPENSE	745-5-440-65032		114.42
Walmart	FOOD EXPENSE	745-5-440-65032		164.56
Walmart	FOOD EXPENSE	745-5-440-65032		41.09
Walmart	FOOD EXPENSE	745-5-440-65032		17.08
Walmart	FOOD EXPENSE	745-5-440-65032		196.50
Walmart	FOOD EXPENSE	745-5-440-65032		195.28
Vendor 22066 - Visa (Golf)				Total: 4,385.78
Vendor: 22060 - Visa (Library)				
7950 - 7/13/26 Statement	LIBRARY MATERIALS	001-5-410-65020		19.96
7950 - 7/13/26 Statement	OFFICE SUPPLIES	001-5-410-65060		5.67
7950 - 7/13/26 Statement	OFFICE SUPPLIES	001-5-410-65060		21.96
7950 - 7/13/26 Statement	OFFICE SUPPLIES	001-5-410-65060		24.11
7950 - 7/13/26 Statement	PROGRAMMING SUPPLIES	001-5-410-65076		2.13
6838 - 7/13/26 Statement	LIBRARY MATERIALS	001-5-410-65020		69.54
6838 - 7/13/26 Statement	LIBRARY MATERIALS	001-5-410-65020		32.09
6838 - 7/13/26 Statement	LIBRARY MATERIALS	001-5-410-65020		69.54
6838 - 7/13/26 Statement	OFFICE SUPPLIES	001-5-410-65060		15.80
6838 - 7/13/26 Statement	OFFICE SUPPLIES	001-5-410-65060		32.75
6838 - 7/13/26 Statement	OFFICE SUPPLIES	001-5-410-65060		47.55
6838 - 7/13/26 Statement	OPERATING SUPPLIES	001-5-410-65070		48.80
Vendor 22060 - Visa (Library)				Total: 389.90
Vendor: 22065 - Visa (Park)				
7612 - 7/13/26 Statement	EQUIPMENT MAINT & REPAIR	001-5-430-63500		69.24
Vendor 22065 - Visa (Park)				Total: 69.24
Vendor: 22061 - Visa (Police)				
2266 - 7/13/26 Statement	OPERATING SUPPLIES	001-5-115-65070		30.00
7943 - 7/13/26 Statement	TELECOMMUNICATION EXPE...	001-5-110-63730		191.12
7943 - 7/13/26 Statement	TELECOMMUNICATION EXPE...	001-5-115-63730		45.53
7943 - 7/13/26 Statement	COMPUTER CARDS	001-5-115-63731		375.93
7935 - 7/13/26 Statement	TELECOMMUNICATION EXPE...	001-5-110-63730		120.03
7935 - 7/13/26 Statement	DRUG ENFORCEMENT SUPPLI...	001-5-110-65073		221.06
7935 - 7/13/26 Statement	POSTAGE / SHIPPING FEES	001-5-110-65083		41.92
7935 - 7/13/26 Statement	POSTAGE / SHIPPING FEES	001-5-110-65083		16.80
7935 - 7/13/26 Statement	POSTAGE / SHIPPING FEES	001-5-110-65083		10.48
7935 - 7/13/26 Statement	MEETINGS & CONFERENCES	001-5-115-62400		660.80
7935 - 7/13/26 Statement	COMPUTER CARDS	001-5-115-63731		1,086.02
7935 - 7/13/26 Statement	ADVERTISING EXPENSE	117-5-110-64020		20.80
7992 - 7/13/26 Statement	POSTAGE / SHIPPING FEES	001-5-110-65083		20.65
7992 - 7/13/26 Statement	OPERATING SUPPLIES	049-5-110-65070		19.95
Vendor 22061 - Visa (Police)				Total: 2,861.09
Vendor: 07020 - Ziegler				
Unit 872 - Compressors - Dryer	EQUIPMENT MAINT & REPAIR	673-5-840-63500		5,246.25
Unit 872 - Gasket	EQUIPMENT MAINT & REPAIR	673-5-840-63500		7.01
Unit 872 - Switch - Hose	EQUIPMENT MAINT & REPAIR	673-5-840-63500		174.41
Vendor 07020 - Ziegler				Total: 5,427.67
Grand Total:				356,579.72

Report Summary**Fund Summary**

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	57,706.60	0.00
049 - DRUG EDUCATION	19.95	0.00
055 - SIDEWALK RESERVE	1,152.40	0.00
092 - TECHNOLOGY FUND	32.50	0.00
110 - ROAD USE TAX	13,007.90	0.00
115 - GROUP INSURANCE	162,210.11	162,210.11
117 - CIVIL SERVICE	20.80	0.00
162 - SSMID	20,259.08	20,259.08
200 - DEBT SERVICE	1,800.00	1,800.00
620 - SANITARY SEWER	11,660.60	9,681.79
660 - AIRPORT ENTERPRISE	196.82	0.00
670 - SOLID WASTE	7,783.20	3,410.22
673 - LANDFILL	47,559.79	34,712.26
690 - REGIONAL COLLECTION CENTE	7,961.25	0.00
745 - GOLF COURSE	24,613.61	2,675.87
949 - CENTRAL GRAGE	53.11	0.00
950 - FUEL EQUIPMENT	542.00	0.00
Grand Total:	356,579.72	234,749.33

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-2-000-21203	IPERS PAYABLE	-12.41	0.00
001-5-110-63100	BUILDING MAINT & REP...	86.86	0.00
001-5-110-63200	GROUNDS MAINT & REP...	17.23	0.00
001-5-110-63320	VEHICLE MAINT & REPAIR	268.76	0.00
001-5-110-63730	TELECOMMUNICATION ...	311.15	0.00
001-5-110-64192	TECHNOLOGY FEES	7,802.50	0.00
001-5-110-65060	OFFICE SUPPLIES	79.76	0.00
001-5-110-65065	COMPUTER SUPPLIES	153.82	0.00
001-5-110-65073	DRUG ENFORCEMENT S...	221.06	0.00
001-5-110-65083	POSTAGE / SHIPPING FE...	89.85	0.00
001-5-110-65990	MISCELLANEOUS EXPEN...	146.36	0.00
001-5-115-62400	MEETINGS & CONFEREN...	660.80	0.00
001-5-115-63100	BUILDING MAINT & REP...	463.84	0.00
001-5-115-63730	TELECOMMUNICATION ...	45.53	0.00
001-5-115-63731	COMPUTER CARDS	1,461.95	0.00
001-5-115-65070	OPERATING SUPPLIES	30.00	0.00
001-5-150-63100	BUILDING MAINT & REP...	1,940.40	0.00
001-5-150-63320	VEHICLE MAINT & REPAIR	8.99	0.00
001-5-150-63512	SCBA EQUIP MAINT & R...	389.12	0.00
001-5-150-64192	TECHNOLOGY FEES	2,137.93	0.00
001-5-150-65060	OFFICE SUPPLIES	1,866.72	0.00
001-5-150-65070	OPERATING SUPPLIES	367.01	0.00
001-5-150-65075	EMS OPERATIOINAL SUP...	55.17	0.00
001-5-170-64930	PLANNING EXPENSE	0.00	0.00
001-5-170-64990	OTHER CONTRACTUAL S...	20.00	0.00
001-5-210-63250	STREET/ROAD MAINTEN...	75.20	0.00
001-5-210-63500	EQUIPMENT MAINT & R...	-75.20	0.00
001-5-212-64121	DRUG TESTING	42.00	0.00
001-5-212-65990	MISCELLANEOUS EXPEN...	40.00	0.00
001-5-270-63500	EQUIPMENT MAINT & R...	289.23	0.00
001-5-410-63730	TELECOMMUNICATION ...	10.75	0.00
001-5-410-64121	DRUG TESTING	65.00	0.00
001-5-410-64192	TECHNOLOGY FEES	3,037.30	0.00
001-5-410-64990	OTHER CONTRACTUAL S...	39.95	0.00
001-5-410-65020	LIBRARY MATERIALS	658.52	0.00
001-5-410-65021	LIBRARY DIGITAL CONTE...	532.67	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-5-410-65060	OFFICE SUPPLIES	301.16	0.00
001-5-410-65070	OPERATING SUPPLIES	280.22	0.00
001-5-410-65076	PROGRAMMING SUPPLI...	124.58	0.00
001-5-430-63200	GROUND MAINT & REP...	3,834.37	0.00
001-5-430-63204	PEDERSON PARK MAINT	7,195.23	0.00
001-5-430-63320	VEHICLE MAINT & REPAIR	665.92	0.00
001-5-430-63500	EQUIPMENT MAINT & R...	4,154.83	0.00
001-5-430-64121	DRUG TESTING	378.00	0.00
001-5-430-64192	TECHNOLOGY FEES	1,254.00	0.00
001-5-430-64990	OTHER CONTRACTUAL E...	1,100.00	0.00
001-5-430-65070	OPERATING SUPPLIES	749.36	0.00
001-5-437-63200	GROUND MAINT & REP...	298.95	0.00
001-5-437-65070	OPERATING SUPPLIES	110.52	0.00
001-5-437-65990	MISCELLANEOUS EXPEN...	15.25	0.00
001-5-440-63500	EQUIPMENT MAINT & R...	-181.76	0.00
001-5-450-63100	BUILDING MAINT & REP...	625.15	0.00
001-5-450-63200	GROUND MAINT & REP...	899.03	0.00
001-5-450-63206	TREE MAINTENANCE	824.96	0.00
001-5-450-63320	VEHICLE MAINT & REPAIR	274.70	0.00
001-5-450-63500	EQUIPMENT MAINT & R...	94.08	0.00
001-5-450-65070	OPERATING SUPPLIES	257.93	0.00
001-5-615-62400	MEETINGS & CONFEREN...	13.00	0.00
001-5-615-62991	WELL BEING COMMITTEE	71.83	0.00
001-5-615-64192	TECHNOLOGY FEES	85.93	0.00
001-5-615-64990	OTHER CONTRACT SVCS	49.00	0.00
001-5-620-62400	MEETINGS & CONFEREN...	722.07	0.00
001-5-620-62991	WELL BEING COMMITTEE	479.90	0.00
001-5-620-64140	PRINTING & PUBLISHING...	292.75	0.00
001-5-620-64192	TECHNOLOGY FEES	71.97	0.00
001-5-620-64990	OTHER CONTRACTUAL S...	40.00	0.00
001-5-620-65060	OFFICE SUPPLIES	199.17	0.00
001-5-620-65990	MISCELLANEOUS EXPEN...	29.92	0.00
001-5-625-62400	MEETINGS & CONFEREN...	1,088.43	0.00
001-5-625-64192	TECHNOLOGY FEES	47.98	0.00
001-5-625-64990	OTHER CONTRACT SVCS	20.00	0.00
001-5-625-65060	OFFICE SUPPLIES	171.58	0.00
001-5-650-63100	BUILDING MAINT & REP...	479.72	0.00
001-5-650-65070	OPERATING SUPPLIES	28.94	0.00
001-5-699-64192	Technology Fees	7,230.11	0.00
049-5-110-65070	OPERATING SUPPLIES	19.95	0.00
055-5-210-67991	SIDEWALK CONSTRUCTI...	1,152.40	0.00
092-5-699-64990	OTHER CONTRACTUAL S...	32.50	0.00
110-5-210-63250	STREET/ROAD MAINTEN...	4,469.27	0.00
110-5-210-63320	VEHICLE MAINTENANCE...	-12.95	0.00
110-5-210-63500	EQUIPMENT REPAIR & ...	320.24	0.00
110-5-210-64120	MEDICAL & WELLNESS E...	26.38	0.00
110-5-210-64121	DRUG TESTING	126.00	0.00
110-5-210-64192	TECHNOLOGY FEES	5,244.52	0.00
110-5-210-64990	OTHER CONTRACTUAL S...	120.00	0.00
110-5-210-65070	OPERATING SUPPLIES	2,682.45	0.00
110-5-210-65075	SMALL HAND TOOLS	31.99	0.00
115-5-110-61500	GROUP INSURANCE PR...	40,212.34	40,212.34
115-5-110-61515	VOL LIFE INSURANCE	228.50	228.50
115-5-110-61531	DENTAL FLEX	1,267.72	1,267.72
115-5-110-61532	VISION FLEX	142.32	142.32
115-5-115-61500	GROUP INSURANCE PR...	9,938.36	9,938.36
115-5-115-61515	VOL LIFE INSURANCE	197.27	197.27
115-5-115-61531	DENTAL FLEX	298.70	298.70

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
115-5-115-61532	VISION FLEX	67.94	67.94
115-5-150-61500	GROUP INSURANCE PR...	9,695.09	9,695.09
115-5-150-61515	VOL LIFE INSURANCE	109.49	109.49
115-5-150-61531	DENTAL FLEX	213.36	213.36
115-5-150-61532	VISION FLEX	37.88	37.88
115-5-170-61500	GROUP INSURANCE PR...	5,326.18	5,326.18
115-5-170-61515	VOL LIFE INSURANCE	18.86	18.86
115-5-170-61531	DENTAL FLEX	276.60	276.60
115-5-170-61532	VISION FLEX	24.46	24.46
115-5-210-61500	GROUP INSURANCE PR...	27,160.22	27,160.22
115-5-210-61515	VOL LIFE INSURANCE	219.67	219.67
115-5-210-61531	DENTAL FLEX	840.82	840.82
115-5-210-61532	VISION FLEX	96.84	96.84
115-5-410-61500	GROUP INSURANCE PR...	13,946.41	13,946.41
115-5-410-61515	VOL LIFE INSURANCE	16.28	16.28
115-5-410-61531	DENTAL FLEX	268.56	268.56
115-5-410-61532	VISION FLEX	77.18	77.18
115-5-430-61500	GROUP INSURANCE PR...	5,165.85	5,165.85
115-5-430-61531	DENTAL FLEX	138.30	138.30
115-5-430-61532	VISION FLEX	36.24	36.24
115-5-440-61500	GROUP INSURANCE PR...	2,578.69	2,578.69
115-5-440-61515	VOL LIFE INSURANCE	43.70	43.70
115-5-440-61531	DENTAL FLEX	138.30	138.30
115-5-440-61532	VISION FLEX	18.12	18.12
115-5-450-61500	GROUP INSURANCE PR...	3,450.10	3,450.10
115-5-450-61515	VOL LIFE INSURANCE	20.40	20.40
115-5-450-61531	DENTAL FLEX	170.38	170.38
115-5-450-61532	VISION FLEX	24.46	24.46
115-5-615-61500	GROUP INSURANCE PR...	1,030.56	1,030.56
115-5-615-61515	VOL LIFE INSURANCE	22.78	22.78
115-5-615-61531	DENTAL FELX	55.32	55.32
115-5-615-61532	VISION FLEX	7.25	7.25
115-5-620-61500	GROUP INSURANCE PR...	1,214.32	1,214.32
115-5-620-61515	VOL LIFE INSURANCE	34.53	34.53
115-5-620-61531	DENTAL FLEX	46.80	46.80
115-5-620-61532	VISION FLEX	8.52	8.52
115-5-625-61500	GROUP INSURANCE PR...	841.37	841.37
115-5-625-61515	VOL LIFE INSURANCE	17.00	17.00
115-5-625-61531	DENTAL FLEX	25.66	25.66
115-5-625-61532	VISION FLEX	7.69	7.69
115-5-650-61500	GROUP INSURANCE PR...	2,434.29	2,434.29
115-5-650-61531	DENTAL FLEX	63.60	63.60
115-5-650-61532	VISION FLEX	12.10	12.10
115-5-699-65990	MISCELLANEOUS EXPEN...	308.83	308.83
115-5-840-61500	GROUP INSURANCE PR...	32,258.04	32,258.04
115-5-840-61515	VOL LIFE INSURANCE	341.65	341.65
115-5-840-61531	DENTAL FLEX	851.28	851.28
115-5-840-61532	VISION FLEX	162.93	162.93
117-5-110-64020	ADVERTISING EXPENSE	20.80	0.00
162-5-520-64103	PAYMENTS TO OTHER A...	20,259.08	20,259.08
200-5-742-68030	REGISTRAR FEES	600.00	600.00
200-5-743-68030	REGISTRAR FEES	600.00	600.00
200-5-744-68030	REGISTRAR FEES	600.00	600.00
620-5-815-61500	GROUP INSURANCE PR...	4,338.34	4,338.34
620-5-815-61515	VOL LIFE INSURANCE	104.27	104.27
620-5-815-61531	DENTAL FLEX	127.78	127.78
620-5-815-61532	VISION FLEX	23.46	23.46
620-5-815-63320	VEHICLE MAINT & REPAIR	275.76	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
620-5-815-63500	EQUIPMENT MAINT & R...	1,478.64	0.00
620-5-815-64180	SALES TAX	5,087.94	5,087.94
620-5-815-64192	TECHNOLOGY FEES	3.71	0.00
620-5-815-64994	IOWA ONE CALL EXPENSE	220.70	0.00
660-5-280-63100	BUILDING MAINT & REP...	15.80	0.00
660-5-280-63200	GROUNDS MAINT & REP...	177.31	0.00
660-5-280-64192	TECHNOLOGY EXPENSE	3.71	0.00
670-5-840-63320	VEHICLE MAINT & REPAIR	1,555.08	0.00
670-5-840-63500	EQUIPMENT MAINT & R...	90.22	0.00
670-5-840-64180	SALES TAX EXPENSE	3,410.22	3,410.22
670-5-840-64192	TECHNOLOGY FEES	2,511.71	0.00
670-5-840-64990	OTHER CONTRACTUAL S...	60.00	0.00
670-5-840-65070	OPERATING SUPPLIES	155.97	0.00
673-5-840-63200	GROUNDS MAINT & REP...	41.47	0.00
673-5-840-63310	VEHICLE OPERATIONS - ...	4,329.32	0.00
673-5-840-63320	VEHICLE MAINT & REPAIR	26.29	0.00
673-5-840-63500	EQUIPMENT MAINT & R...	6,477.41	0.00
673-5-840-64030	BANK FEES	1.50	1.50
673-5-840-64121	DRUG TESTING	84.00	0.00
673-5-840-64183	STATE TIPPING FEES	29,710.76	29,710.76
673-5-840-64192	TECHNOLOGY FEES	1,257.71	0.00
673-5-840-64990	OTHER CONTRACTUAL S...	5,060.00	5,000.00
673-5-840-65060	OFFICE SUPPLIES	65.75	0.00
673-5-840-65070	OPERATING SUPPLIES	468.13	0.00
673-5-840-65100	SAFETY SUPPLIES	37.45	0.00
690-5-840-63500	EQUIPMENT MAINT & R...	19.98	0.00
690-5-840-64204	DISPOSAL COSTS	7,941.27	0.00
745-5-440-63100	BUILDING MAINT & REP...	5,034.63	0.00
745-5-440-63200	GROUNDS MAINT & REP...	10,002.71	0.00
745-5-440-63310	VEHICLE OPERATIONS - ...	3,066.84	0.00
745-5-440-63500	EQUIPMENT MAINT & R...	284.70	0.00
745-5-440-64020	ADVERTISING EXPENSE	140.00	0.00
745-5-440-64121	DRUG TESTING	168.00	0.00
745-5-440-64180	SALES TAX EXPENSE	2,415.21	2,415.21
745-5-440-64192	TECHNOLOGY FEES	505.31	0.00
745-5-440-64902	ASSOCIATION DUES - CITY	530.00	0.00
745-5-440-65031	BEER EXPENSE	260.66	260.66
745-5-440-65032	FOOD EXPENSE	1,929.84	0.00
745-5-440-65070	OPERATING SUPPLIES	275.71	0.00
949-5-900-65067	STOCK PARTS	53.11	0.00
950-5-910-63500	EQUIPMENT MAINT & R...	542.00	0.00
Grand Total:		356,579.72	234,749.33

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	356,579.72	234,749.33
Grand Total:	356,579.72	234,749.33