AIRPORT BOARD OF TRUSTEES
July 13, 2026
SPENCER, IOWA

The Airport Board of Trustees of the City of Spencer, Iowa, met on the 13th day of July, 2026, at 3:00 o'clock P.M., regular session in the Upstairs Conference Room, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Airport Board of Trustees.

The meeting was called to order by Chair, Don Schoorman, and the roll being called, there were present:

PRESENT: Norris (arrived @ 3:03pm), Peterson, Steffen, Schoorman
ABSENT: Veit

It was moved by Board Member Steffen, seconded by Board Member Peterson to approve the minutes of June 8, 2026. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Peterson, seconded by Board Member Steffen to approve the Claims, as presented for payment. The motion was declared carried when all Board Members present voted aye on voice call vote.

Board Member Peterson introduced and caused to be read the following resolution and moved its adoption, seconded by Board Member Steffen; and after due consideration, thereof by the Board, the Chair put the question upon the motion, and the roll being called, the following named Board Members voted:

Ayes: Norris, Peterson, Steffen, Schoorman
Nays: None

Whereupon, the Chair declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 131 RESOLUTION APPROVING AND CONFIRMING PRELIMINARY PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE 2026 AV-GAS SYSTEM IMPROVEMENT PROJECT, SPENCER MUNICIPAL AIRPORT, SPENCER, IOWA (FY 26/27)

Board Member Steffen introduced and caused to be read the following resolution and moved its adoption, seconded by Board Member Peterson; and after due consideration, thereof by the Board, the Chair put the question upon the motion, and the roll being called, the following named Board Members voted:

Ayes: Veit, Peterson, Steffen, Schoorman

Nays: None

Whereupon, the Chair declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 132 A RESOLUTION SETTING A PUBLIC HEARING ON THE PLANS, PECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST FOR THE 2026 AV-GAS FUEL SYSTEM IMPROVEMENT PROJECT, SPENCER MUNICIPAL AIRPORT, SPENCER, IOWA

It was moved by Board Member Steffen, seconded by Board Member Norris to Approve Pay Estimate No. 5 for 2025 8-Plex Nest T-Hangar to Graves Construction Co., Inc, for $100,702.85. *Concrete crack in 4 out of 8 door latches noted*. The motion was declared carried when all Board Members present voted aye on voice call vote.

The Board discussed the Fuel Flowage Rate Comparison. The average rate is .0078. The Board made a recommendation to continue discussion next month on where the fee currently sites and what the reserve impact is.

The Board discussed the following on Establishing the New Hangar Tenant Priority Policy:

1. Current customer wing length – 38.44
2. Wing length – not a customer
3. Current customers
4. #34\43 allows for additional storage items

It was moved by Board Member Peterson, seconded by Board Member Norris to Table Action on New Hangar Tenant Priority Policy. The motion was declared carried when all Board Members present voted aye on voice call vote.

The Board discussed Establishing the New Hangar Lease Rates. Proposed rent($0.21/sq ft)on 8 Plex #37, #38, #39, #40, #41, #42 at $250/month. #36 and #43 at $325/month.

It was moved by Board Member Peterson, seconded by Board Member Norris to approve new hangar lease rates at $325/month.

No Action Taken

It was moved by Board Member Peterson, seconded by Board Member Norris to amend to the previous motion and lease #36 and #43 at $350/month. The motion was declared carried when all Board Members present voted aye on voice call vote.

Public Works Director Report:

- Quarterly large hangar door inspection

- Erosion
- Maintenance items – Dakota Air Spray

Items for Future Agenda:

- 2027 Flight breakfast City of Spencer sponsorship
- Tuesday, July 28th at 3:00 P.M. Special Airport Board Meeting

It was moved by Board Member Peterson and seconded by Board Member Norris to adjourn at 4:31 P.M. The motion was declared carried when all Board Members present voted aye on voice call vote.

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Don Schoorman, Chair

ATTEST:

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Mary Beth Breidinger
City Clerk