AIRPORT BOARD OF TRUSTEES
June 8, 2026
SPENCER, IOWA

The Airport Board of Trustees of the City of Spencer, Iowa, met on the 8th day of June, 2026, at 3:00 o'clock P.M., regular session in the Upstairs Conference Room, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Airport Board of Trustees.

The meeting was called to order by Chair, Don Schoorman, and the roll being called, there were present:

PRESENT: Norris, Veit, Steffen, Schoorman
ABSENT: Peterson

It was moved by Board Member Norris, seconded by Board Member Steffen to approve the minutes of May 11, 2026. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Steffen, seconded by Board Member Veit to approve the Claims, as presented for payment. The motion was declared carried when all Board Members present voted aye on voice call vote.

The Board discussed Hangar Rent/New Hangar. The discussion was on size of hangar and rent based off size. The Board will continue discussion. Kruse, Cate & Nelson will provide square footage.

It was moved by Board Member Steffen, seconded by Board Member Veit to Approve Dakota Air Spray Lease. City Attorney, Kerry Self will add termination provision to the lease allowing 30, 60 or 90 days. Automatic renewal unless otherwise specified. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Steffen, seconded by Board Member Veit to Approve Completion Date Extension Request for the 8-Plex Nested T-Hangar Project. The extension request was to July 21, 2026. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Steffen, seconded by Board Member Veit to Approve Pay Estimate No. 4 for 2025 8-Plex Nested T-Hangar Contract No. 1 with Graves Construction for $286,172.65. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Steffen, seconded by Board

Member Veit to Approve Pay Estimate No. 1 for 2025 8-Plex Nested T-Hangar Contract No. 2 with Graves Construction for $11,723.00. The motion was declared carried when all Board Members present voted aye on voice call vote.

Public Works Director Report:

- 8 Plex Project
- Improve road signage
- Opener for East gate – getting quotes

Leading Edge Report:

None

Board Update:

- Lighting/signate – not eligible

Items for Future Agenda:

- Jet fuel dispenser $0.10/gallon – flowage
- Priority system for new hangar/hangar rent

It was moved by Board Member Norris and seconded by Board Member Veit to adjourn at 3:23 P.M. The motion was declared carried when all Board Members present voted aye on voice call vote.

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Don Schoorman, Chair

ATTEST:

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Mary Beth
City Clerk